

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

May 15, 2023  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. Steven Hill, Mr. David Messenger, Mrs. Krista McMonigle, Mr. Justin Teffeteller, and Mr. Corey Walko. Members of the board absent: Mr. David Edkin

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mr. Steven Haddon, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were two in-person participants.

**REVIEW AND APPROVAL OF MINUTES**

Mr. Earnest moved to approve the minutes of the [April 11, 2023 Athletic Committee Meeting](#), the [April 11, 2023 Committee of the Whole Meeting](#), and the [April 17, 2023 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Walker seconded the motion and it passed unanimously.

**INFORMATION AND VISITORS' PRESENTATIONS**

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

**NEW BUSINESS**

**A. Adoption of the 2023-2024 Proposed Final Budget**

Motion to approve the proposed final 2023-2024 Muncy School District General Fund Budget, including the following tax rates: [\(See PDE- 2028\)](#)

	<u>Current</u>	<u>Proposed 2023-2024</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

**B. Financial Reports**

Motion to approve April 2023 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

**C. 2023-2024 Appointments**

Motion to approve the following appointments:

- Local Services Tax Collectors Muncy Borough Treasurer; Muncy Creek Township Secretary
- Real Estate Tax Collector Muncy School District Business Office
- Earned Income Tax Collector WASD Municipal & School Earned Income Tax Office
- School Solicitor McCormick Law Firm
- School Dentist Smile Pennsylvania (The Mobile Dentists)
- Independent Auditor Richard B. Snodgrass & Co.
- Newspapers Muncy Luminary  
East Lycoming Shopper & News  
Williamsport Sun Gazette
- Designated Depositories Muncy Bank & Trust Company  
M&T Bank  
PA School District Liquid Asset Fund  
Fulton Bank

**D. Agreements/Proposals**

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Kidswork Therapy Services	<a href="#">2023-2024 Services Contract</a> for O.T. / P.T. / I.E. / \$20.00 – 350.00 per hour based on service type+50.00 fixed monthly fee
Infocon Corporation	<a href="#">2023 Tax Processing Service</a> (Printing/Postage/Mailing) +/- \$1,750
Keystone College	<a href="#">2023-2024 Dual Enrollment Agreement</a> / \$100.00 per credit
BLaST IU 17	<a href="#">2023-2024 eQUIP Online Learning Services MOU</a> /\$620 - \$800 per course for grades 6-12/\$3,400 per year tuition for K-5 students
Mindful Alliance	<a href="#">2023-2024 School Based Services</a> / Billed Through Insurance
CSIU 16	<a href="#">2023-2024 Financial/Personnel Applications</a> /\$12,774.00

**D. Agreements/Proposals - Continued**

PSBA	<a href="#">2023-2024 All Access Membership</a> + AR/\$11,495.96*
PA School Study Council	<a href="#">2023-2024 Behavioral Health and School Climate Assessment</a> / \$6,500.00
Clear View Asset Protection LLC	<a href="#">Elementary School Integrated Security Server</a> / \$4,711.25
Clear View Asset Protection LLC	<a href="#">High School Integrated Security Servers</a> / \$9,422.50
Clear View Asset Protection LLC	<a href="#">Elementary School Cameras</a> / \$19,191.50
Clear View Asset Protection LCC	<a href="#">High School Cameras</a> / \$21,205.35
Keystone Purchasing Network	<a href="#">Elementary Basketball Court Upgrade</a> / \$54,811.77
Commonwealth University	<a href="#">2024 Community Scholars Agreement</a>
Smart Solution Technologies	<a href="#">SMART Boards</a> / \$9,880.00 (PEPPM #528897-243)
Direct Energy Business	<a href="#">6/5/23 Renewal-Electrical Supply / 36 months @ 6.67 cents/KWh</a>

\*\$2,480.00 covered by Title Funds

**E. 2023-2024 Insurance Renewals**

Motion to approve [insurance coverage renewals](#) for July 1, 2023. (Copied in Minutes):

**F. LCTC Budget**

Motion to approve the [2023-2024 Lycoming Career and Technology Center General Fund Budget](#). (Copied in Minutes)

**G. LCTC Articles of Agreement**

Motion to approve the revised [Lycoming Career and Technology Center Articles of Agreement](#).

**H. Memorandum of Understanding**

Motion to approve of the [Memorandum of Understanding](#) between Muncy School District and the Muncy Police Department. (Copied in Minutes)

**Mr. Hill moved to approve items A through H. Mr. Messenger seconded the motion and it passed unanimously.**

**PERSONNEL**

**A. School Board**

Election of Board Treasurer - Mrs. McMonigle recommended a motion to nominate Billee Harris to serve as Board Treasurer for the 2023-2024 school year.

**B. Professional**

1. Motion to approve a change in retirement date for the following retirement:

Name: Faith Leonard  
Position: Elementary Title I Teacher  
Old Effective Date: July 20, 2023  
New Effective Date: June 5, 2023

2. Motion to approve the appointment of the following Title I staff for 2023-24:  
(Funded through federal Title I allocation):

**ELEMENTARY (REGULAR TERM)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Documentation Coordinator	Billee Harris	80 hours/CBA Homebound Rate
Documentation Coordinator	Ethan Emiliani	80 hours/CBA Homebound Rate
Documentation Coordinator	Kim Hill	80 hours/CBA Homebound Rate
Parent/Community Coordinator	Jes Kerstetter	104 hours/CBA Homebound Rate

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Kim Price	CBA Homebound Rate
Teacher	Kelli Gresh	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Kim Winters	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	Jesica Kerstetter	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherri Doebler	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

**C. Classified**

1. Motion to approve the following retirement:  

Name: Linda Kneedler  
Position: Executive Assistant to the Superintendent  
Effective: June 30, 2023
2. Motion to approve payment at the current board approved hourly wage for the following employee to assist with technology maintenance efforts during the summer:
  - a. Heather Peters
3. Administration recommends approval of the following deduct days:
  - a. Employee # 1285 – 4/25 and 4/26, 2023
  - b. Employee # 1237 – 4/18-4/21, 5/1 and 5/4, 2023
  - c. Employee # 1251 – 5/2, 2023
  - d. Employee # 270 – 4/28, 2023
  - e. Employee # 444 – 4/28, 2023
  - f. Employee # 1295 – 4/17-4/21, 2023
  - g. Employee # 1296 – 4/18 and 4/25, 2023

**D. Athletic**

1. Motion to approve the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Kristine Rosario	Head Varsity Girls Tennis Coach	Fall 2023	Level II
Jim Nuss	Head Varsity Girls Assistant Tennis Coach	Fall 2023	Level V
Phil Aiken	Varsity Football 1 <sup>st</sup> Assistant coach	Fall 2023	Level II
Mike Weber	Varsity Football Assistant Coach	Fall 2023	Level IV
Paul Kile	Varsity Football Assistant Coach	Fall 2023	Level IV
Mathew Meyer	Varsity Football Assistant Coach	Fall 2023	Level IV
Corey Palmatier	Head Jr. High Football Coach	Fall 2023	Level III
Ben Murray	Assistant Jr. High Football Coach	Fall 2023	Level IV
Mike Diehl	Assistant Jr. High Football Coach	Fall 2023	Level IV
Dale Michael	Volunteer Football Coach	Fall 2023	-----
Zach Burrows	Volunteer football Coach	Fall 2023	-----
Brad Watkins	Volunteer football coach	Fall 2023	-----

**Mrs. McMonigle moved to approve items A through D. Mr. Teffeteller seconded the motion and it passed unanimously.**

## **ADMINISTRATION REPORTS**

**Dr. Skaluba reported on:** Next Board Meeting will be held on June 19, 2023. An update was given on spring sports as well as the fall play/spring Musical Award nominations. Update on health & safety plan, both high school and elementary school are at zero cases.

**Mr. Welliver reported on:** The end of the year event schedule.

**Mr. Haddon reported on:** The Book Fair Dates, Field Day, and 6<sup>th</sup> Grade Recognition.

**Mrs. Farrell reported on:** Senior Graduation exit interviews.

## **DELEGATE REPORTS**

**Mr. Johnson gave a report to the board regarding BLaST IU #17** – Nothing to report at this time.

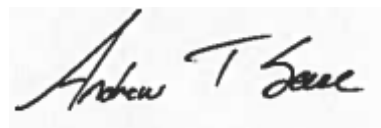
**Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center** – about the ongoing feasibility study, and an update on enrollment.

**Mr. Edkin gave a report on the PA School Boards Association** – Nothing to report at this time.

## **ANNOUNCEMENT OF EXECUTIVE SESSION**

President Johnson announced that an executive session for legal topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 7:09 p.m. Mr. Teffeteller seconded the motion and it passed unanimously.

Respectfully submitted,



Andrew Seese, Board Secretary