

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

November 15, 2021

7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. Steven Hill, Mr. David Messenger, Mr. Anthony Peachey, Mr. Justin Teffeteller, and Mr. Corey Walko.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mr. Steven Haddon, Special Education Coordinator Mrs. April Farrell, and Technical Support Specialist Chris Frey.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were two in-person and twelve Zoom participants.

## **REVIEW AND APPROVAL OF MINUTES**

Mr. Walko moved to approve the minutes of the [October 12, 2021 Committee of the Whole Meeting](#) and the [October 18, 2021 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Walker seconded the motion and it passed unanimously.

## **INFORMATION AND VISITORS' PRESENTATIONS**

There was an announcement of an executive session prior to the meeting for personnel and legal matters. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. Mr. Earnest and Mr. Edkin filed abstention memorandum forms with the board for the meeting.

## **NEW BUSINESS**

### **A. Financial Reports**

Motion to approve October 2021 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activity Fund](#)

### **B. Proposals and Agreements**

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Erie Insurance	<a href="#">Property Damage Release / \$7,279.53</a>
Keystone Purchasing Network	<a href="#">High School West Staircase Front Entrance Repairs / \$6,845.36</a>
BLaST Intermediate Unit #17	<a href="#">ARP IDEA Pass through Agreement / \$41,513.00</a>

**C. Out of State Field Trip Request**

Motion to approve the following [out-of-state field trip request](#) (Copied in Minutes):

Jr. High Art Club

Location: Corning Museum, Corning, New York

Date: November 18, 2021

Cost: No Cost to District\*

\*Cost of trip (\$3,000.00) covered through funding from the Educational Tax Improvement Credit (EITC) by a grant received from The First Community Foundation Partnership of Pennsylvania.

**D. Alternative Placement**

Motion to approval alternative placement in lieu of expulsion for a Muncy Junior/Senior High School Student.

**E. Textbooks**

Motion to approve the following Social Studies textbooks to be used, 2021-2022 school year:

Publisher: Savvas Learning Company (formerly Pearson)

1. Course: World Cultures I, Textbook: myWorld Interactive World History
2. Course: American Cultures, Textbook: myWorld Interactive American History - Beginnings to 1877
3. Course: World Cultures II, Textbook: High School World History Interactive the Modern Era
4. Course: American Cultures II, Textbook: US History Interactive High School - Reconstruction the Present

**Mr. Earnest moved to approve items A through E. Mr. Walker seconded the motion and it passed unanimously.**

**PERSONNEL**

**A. Administration**

1. Motion from the Negotiations Committee to approve employment agreement with Andrew T. Seese as Business Administrator beginning on July 1, 2022 and ending on June 30, 2027. \* (Copied in Minutes) \*Current contract expires on June 30, 2022.
2. Motion from the Buildings and Grounds Committee to approve the following appointment:  
Name: Corey Palmatier  
Position: Buildings and Grounds Supervisor  
Effective: January 3, 2022  
Salary: \$57,000.00

**B. Professional**

Mr. Edkin recommended to approve the [Memorandum of Understanding](#) between the Muncy Education Association (MEA) and the Muncy School District Board of Directors.

**C. Classified**

1. Motion to approve the following resignations:
  - a. Name: Joslyn Rivera  
Position: Full-Time Cafeteria Worker  
Effective: October 20, 2021
  - b. Name: Michelle Koslap  
Position: Full-Time Cafeteria Worker\*  
Effective: October 28, 2021  
\*To remain on substitute food service list.
  - c. Name: Ericka Miller  
Position: Full-Time Cafeteria Worker  
Effective: November 3, 2021
  - d. Name: Karin Fields  
Position: Lunch Monitor  
Effective: November 19, 2021
2. Motion to approve payment for employee #547 in accordance with Policy #337.  
The payment would be for 21.25 vacation days at a rate of \$156.64 a day.
3. Motion to approve deduct days for employee #1272 for October 21, 22, 25, 26 and 27, 2021
4. Motion to approve the appointment of Sophia Budd\* as Full-Time Cafeteria Worker at the rate of \$10.75 per hour, effective: Upon receipt of district hiring documentation.  
\*Pending receipt of district required hiring documentation.

**D. Transportation**

Motion to approve of Ann Beiber\* as a van driver and bus driver for the 2021-2022 school year.  
\*Pending receipt of district required hiring documentation.

**E. Athletic**

Motion to approve the following appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Tom Best*	Assistant Varsity Wrestling Coach	Winter 2021	Level II
Jennifer Noviello	Elementary Boys Basketball Coordinator	Winter 2021	Level VI
Melissa O'Neill	Elementary Girls Basketball Coordinator	Winter 2021	Level VI
Jaylan Jones	Elementary Girls Basketball Volunteer	Winter 2021	-----
Brooke Miller	Weight Room Supervisor	2021-2022	\$11.75/hr.
JoAnne Reeves	Head Varsity Boys Tennis Coach	Spring 2022	Level II
Brian Vollman	Volunteer Wrestling Coach	Winter 2021	-----
Jon Weaver	Volunteer Girls Basketball Coach	Winter 2021	-----
Ron Hembury	Volunteer Wrestling Coach	Winter 2021	-----
George Walters	Volunteer Elementary Wrestling Coach	Winter 2021	-----
Jason Charles	Volunteer Elementary Wrestling Coach	Winter 2021	-----
Steve Swank	Volunteer Elementary Wrestling Coach	Winter 2021	-----
Brad Kunkle	Volunteer Elementary Wrestling Coach	Winter 2021	-----

\*Pending receipt of district required hiring documentation.

**F. Extracurricular**

Motion to approve the following advisor appointment:

<u>Name</u>	<u>Position</u>	<u>Effective Classification</u>
Tiffany Boyles	Volunteer SADD Advisor	2021-2022 -----
Katura Dove	Volunteer OM Coach	2021-2022 -----

**Mr. Hill moved to approve items A through F. Mr. Messenger seconded the motion and it passed unanimously.**

**OTHER**

**A. Athletics**

Motion to approve Joe Earnest as Volunteer Elementary Wrestling Coach for the 2021 Winter.

**Mr. Walker moved to approve items A. Mr. Walko seconded the motion and it passed with eight yes votes and one abstention from Mr. Earnest.**

**B. Foreman Architects Engineers, Inc. (FAE) Invoice**

Mr. Teffeteller recommended to make a motion to approve payment\* to [Foreman Architects Engineers, Inc.](#) for unpaid invoices in the amount of \$14,260.15. \*Payment was withheld based on the district not receiving reimbursement for the following change order approved at the May 18, 2020 board meeting. At the time, representative(s) from FAE provided direction to the District to place the change order on the agenda as reimbursable to the District.

**B. Foreman Architects Engineers, Inc. (FAE) Invoice (continued)**

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Fan Powered Box Motor Wiring	<a href="#">COR#20 – Electrical Contractor</a>	\$14,260.15*

\*District will be reimbursed the cost of this change order.

**Mr. Hill moved to approve items B. Mr. Earnest seconded the motion and it passed with eight yes votes and one abstention from Mr. Edkin.**

**C. Health and Safety Plan Updates**

Mr. Hill recommended a motion to the Board to approve reverting to the District’s Health & Safety Plan, effective on November 10, 2021, relative to masking due to the decision from the Commonwealth Court issued on November 10, 2021 and modifications to the district’s contact tracing procedures effective on November 16, 2021.

**Mr. Walko moved to approve items C. Mr. Edkin seconded the motion and it passed unanimously.**

**D. Athletics**

Motion to approve the following coaching appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Justin Reis	Volunteer Elementary Wrestling Coach	Winter 2021	-----
Thaddeus Baker	Volunteer Elementary Wrestling Coach	Winter 2021	-----

**Mr. Walko moved to approve items D. There were three yes votes (Mr. Earnest, Mr. Edkin and Mr. Teffeteller) and six no votes (Mr. Hill, Mr. Johnson, Mr. Messenger, Mr. Peachey, Mr. Walker and Mr. Walko), the motion failed to pass.**

**COMMITTEE REPORTS**

The board heard committee reports from Dr. Skaluba. Board meeting dates for December will be the 6<sup>th</sup> and the 13<sup>th</sup>.

**ADMINISTRATION REPORTS**

**Dr. Skaluba reported on:** Community weight room hours have begun and follow the district on the new Instagram app.

**Dr. Hamilton reported on:** Professional development updates.

**Mr. Haddon reported on:** Fall celebration parade, Veteran’s Day video information and parent/teacher conferences.

**Mr. Welliver reported on:** Fall athletic success update.

**Mrs. Farrell reported on:** Special Education monitoring in March 2022.

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## **DELEGATE REPORTS**

**Mr. Johnson gave a report to the board regarding BLAST IU #17** – IU continues to disseminate COVID information to school districts.

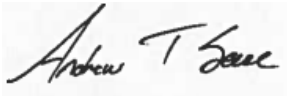
**Mr. Walker gave a report to the board regarding the Lycoming Career & Technology Center** – Nothing to report.

**Mr. Edkin gave a report on the PA School Boards Association** – Update on the adjusted Act I Index.

## **ADJOURNMENT**

There being no further business, Mr. Walker moved to adjourn the meeting at 7:26 p.m. Mr. Earnest seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary