

**MUNCY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MONTHLY PUBLIC MEETING**

November 18, 2019
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Ward L. Myers Elementary School Cafetorium, 125 New Street, Muncy, Pennsylvania 17756.

Members of the board present: President Scott McLean, Vice President Lisa Sleboda, Dr. Mary Bennardi, Mr. David Frederick, Mr. Ty Fry, Mrs. Rhondel Moyle, Mr. Robert Titman, Mr. Kim Walker and Mrs. Sarah Woodward.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mrs. Billie Jo Grohol, Special Education Coordinator Mrs. April Farrell and Athletic Director Mr. Curt Chilson.

President McLean called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were eleven visitors.

REVIEW AND APPROVAL OF MINUTES

Mr. Walker moved to approve the minutes of the October 14, 2019 Committee of the Whole Meeting and the October 21, 2019 Regular Public Meeting of the Muncy School District Board of Directors. Dr. Bennardi seconded the motion and it passed unanimously. The board hear a presentation by Gary Poffenberger, President of Tanner Furniture.

INFORMATION AND VISITORS' PRESENTATIONS

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

OLD BUSINESS

Ms. Sleboda moved to approve the second reading of the following policies:

1. Policy 004 – Membership (Revised)
2. Policy 006 – Meetings (Revised)
3. Policy 103 – Nondiscrimination/Discriminatory Harassment/School & Classroom Practices (Revised)
4. Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities (Revised)
5. Policy 104 – Nondiscrimination/Discriminatory Harassment - Employment Practices (Revised)
6. Policy 108 – Adoption of Textbooks (Revised)
7. Policy 150 – Comparability of Services (Revised)
8. Policy 201 – Admission of Students (Revised)

9. Policy 204 – Attendance (Revised)
 10. Policy 208 – Withdrawal from School (Revised)
 11. Policy 209 – Health Examinations / Screenings (Revised)
 12. Policy 210.1 – Possessions/Administration of Asthma Inhalers/Epinephrine Auto-Injectors (Revised)
 13. Policy 220 – Student Expression/Distribution and Posting of Materials
 14. Policy 222 – Tobacco / Nicotine (Revised)
 15. Policy 239 – Foreign Exchange Students (Revised)
 16. Policy 246 – Wellness (Revised)
 17. Policy 247 – Hazing (Revised)
 18. Policy 249 – Bullying/Cyberbullying (Revised)
 19. Policy 311 – Reduction of Staff (Revised)
 20. Policy 323 – Tobacco/Nicotine (Revised)
 21. Policy 333 – Professional Development (Revised)
 22. Policy 335 – Family and Medical Leaves (Revised)
 23. Policy 626 – Procurement Procedure Attachment (Revised)
 24. Policy 705 – Facilities and Workplace Safety (Revised)
 25. Policy 707 – Use of School Facilities (Revised)
 26. Policy 709 – Building Security (Revised)
 27. Policy 805 – Emergency Preparedness and Response (Revised)
 28. Policy 805.1 – Relations with Law Enforcement Agencies (Revised)
 29. Policy 805.2 – School Security Personnel (Revised)
 30. Policy 808 – Food Services (Revised)
 31. Policy 904 – Public Attendance at School Events (Revised)
 32. Policy 913 – Non-school Organizations/Groups/Individuals (Revised)
 33. Muncy School District’s Multi-Hazard Emergency Operations Plan (Revised)
- Dr. Bennardi seconded the motion and it passed unanimously.

NEW BUSINESS

Financial Reports

Mr. Fry moved to approve the following October 2019 Financial Reports:

1. Treasurer’s Report
2. Capital Projects Fund
3. General Fund
4. Food Service Report
5. Student Activities

Dr. Bennardi seconded the motion and it passed unanimously. (Copied in Minutes)

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Proposals and Agreements

Mrs. Woodward moved to approve the following proposals and agreements.

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Earth Networks, Inc.	Weather Station Hosting Agreement/\$0 per year
Warrior Run School District	Contracted Professional Services/\$23,004
Tanner Furniture (COSTARS 035-025)	Media Center & Classroom Furniture/not to exceed \$137,000.00*
Fitness Headquarters (COSTARS 014-121)	Weight Room Equipment/\$52,785.00**
Fitness Headquarters (COSTARS 014-121)	Cardiovascular Equipment/\$23,993.00***
Discovery Benefits	FSA Plan Administrator/\$4.25 per person per month
Cotner Chiropractic	Volunteer Chiropractic Services for Fall Student Athletes/\$0

* Denotes use of construction funds to cover costs.

** Denotes use of Waldron Memorial Funds at the First Community Foundation Partnership of Pennsylvania to cover entire cost.

*** Denotes use of Waldron Memorial Funds at the First Community Foundation Partnership of Pennsylvania to cover partial cost. Remaining costs are anticipated to be covered through donations.

Mr. Frederick seconded the motion and it passed unanimously. (Copied in Minutes)

Parent Support Group Reimbursement

Mrs. Moyle recommended reimbursement for the concession stand relocation expenses for the Muncy Music Association in the amount of \$6,000. Mr. Titman moved to approve the recommendation. Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

Project Change Orders

Mr. Frederick moved to approve the following Muncy Jr./Sr. High School Addition/Renovations Project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Fire Extinguisher Cabinet Replacement	COR#11-General Contractor	\$158.96
Over-excavation of Unsuitable Soils/Eng. Fill	COR#13-General Contractor	\$10,320.00

Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

Naming of Muncy Jr./Sr. High School Auditorium Stage

Dr. Bennardi recommended naming the stage in the Muncy Jr./Sr. High School Auditorium the Steele Stage in honor of Mr. Gary Steele and Mrs. Mary Steele. Mr. Fry moved to approve the recommendation. Mrs. Woodward seconded the motion and it passed unanimously.

Instruction Conducted in the Home

Mr. Frederick moved to approve instruction to be conducted in the home for a Muncy Junior/Senior High School student. Ms. Sleboda seconded the motion and it passed unanimously.

Homebound

Ms. Sleboda moved to approve homebound instruction for one Muncy Junior/Senior High School student in accordance with the provisions of Board Policy #117. Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

Out of State Field Trip

Mrs. Woodward moved to approve of the following out of state field trip request:

- Diversity Club
- Location: Corning Museum, Corning, New York
- Date: April 18, 2020
- Cost: (\$769.90) No cost to district.

Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

Personnel

CLASSIFIED

Ms. Sleboda moved to approve the following:

- 1) Appointment of Elizabeth Harner, Position: Cafeteria Monitor – Substitute, Effective: November 19, 2019, Rate of Pay: \$7.78 per hour
- 2) Appointment of Christine Nau, Position: Substitute Cafeteria Worker, Effective: November 19, 2019, Rate of Pay: \$9.75 per hour. Pending receipt of clearances and hiring documentation.
- 3) FMLA leave for employee #1181 beginning December 2, 2019 until on/or about January 2, 2020.
- 4) Retirement of Lois Beaver, Position: Special Education Secretary, Effective: March 2020. Official last day to be determined.

Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

ATHLETIC

Mrs. Moyle moved to approve the following appointments:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Game Worker	Chris Ebner	2019-20	per season rate
Game Worker	Mark Evans	2019-20	per season rate
Elem. Girls Basketball Volunteer	Carrie Younkin	Winter 2019-20	-----
Elem. Girls Basketball Volunteer	Sarah Zalonis	Winter 2019-20	-----
Elem. Girls Basketball Volunteer	Janele McKeta	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Jaylan Jones	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Frank Guardini	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Bill Scott	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Jennifer Noviello	Winter 2019-20	-----
Boys Basketball Volunteer	John Karichner	Winter 2019-20	-----
Elem. Wrestling Volunteer	Justin Reis	Winter 2019-20	-----
Wrestling Volunteer	Kane Snyder	Winter 2019-20	-----

Personnel

ATHLETIC (continued)

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Wrestling Volunteer	Angelo Barberio	Winter 2019-20	-----
Wrestling Volunteer	John Nixon	Winter 2019-20	-----
Wrestling Volunteer	Ron Hembury	Winter 2019-20	-----
Wrestling Volunteer	Carl Berry	Winter 2019-20	-----
Wrestling Volunteer	Steve Swank	Winter 2019-20	-----

Ms. Sleboda seconded the motion and it passed with eight yes votes and one no vote from Mr. Fry.

Mr. Walker moved to approve the following: Revisions to the Game Manager Job description, Event Worker per event pay of \$32.00 and the following appointment changes:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>	<u>Classification</u>
Matt Alexander	Security Guard	Event Worker	11/18/2019	per event rate
Tim Taylor	Security Guard	Event Worker	11/18/2019	per event rate
Glenn Kepner	Security Guard	Event Worker	11/18/2019	per event rate
Craig Kurtz	Security Guard	Event Worker	11/18/2019	per event rate
Timothy Lupold	Security Guard	Event Worker	11/18/2019	per event rate
Lewis Hill	Security Guard	Event Worker	11/18/2019	per event rate

Mrs. Moyle seconded the motion and it passed unanimously.

EXTRA-CURRICULAR

Dr. Bennardi moved to approve the appointment of Beth Driscoll as Odyssey of the Mind Volunteer Coach for the 2019-2020 school year. Mr. Fry seconded the motion and it passed unanimously.

Committee Reports

The board heard committee reports from Dr. Skaluba. December meeting will be December 2nd Reorganization Meeting and December 16th Regular Board Meeting.

Administration Reports

The board heard administration reports by the following:

High School Student Charles Schmitt reported on: NHS Induction, Chorus Concert, and M Club Meeting.

Dr. Skaluba reported on: Football Team State Playoff Win made history, Veteran’s Assembly, and thanking outgoing board members.

Dr. Hamilton reported on: Title I update.

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Administration Reports (continued)

Mr. Seese reported on: Received PlanCon H approval from PDE on both 2017 and 2019 Bonds.

Mr. Welliver reported on: Fall Play and Auditorium Lighting Upgrade.

Mr. Chilson reported on: State Play-off Football Game and advance ticket sales.

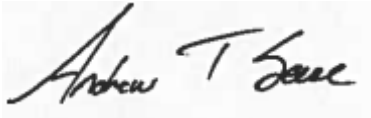
Mrs. Grohol report on: Box top collection, art consortium, Veteran's Day assembly, and the new elementary grab and go breakfast options.

Mrs. Farrell report on: Special Education update – 12/1 count.

ANNOUNCEMENT OF EXECUTIVE SESSION

President McLean announced that an executive session for personnel would be held after the meeting. There being no further business, Mr. Titman moved to adjourn the meeting at 7:44 p.m. Mr. Fry seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T. Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary