

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MUNCY JUNIOR/SENIOR HIGH SCHOOL LIBRARY
February 18, 2019
7:00 PM**

AGENDA

I. CALL TO ORDER Mr. McLean

II. ROLL CALL Mr. Edkin

	Present	Absent	Late
Mary Bennardi	_____	_____	_____
Connie Coyner	_____	_____	_____
Ty Fry	_____	_____	_____
Scott McLean	_____	_____	_____
Rhondel Moyle	_____	_____	_____
Lisa Sleboda	_____	_____	_____
Robert Titman	_____	_____	_____
Kim Walker	_____	_____	_____
Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

III. FLAG SALUTE Mr. McLean

IV. REVIEW AND APPROVAL OF MINUTES Mr. McLean

May I have a motion to approve the minutes of the January 14, 2019 Committee of the Whole Meeting and the January 21, 2019 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:
Second:
Discussion:
Vote: Yes _____ No _____

V. INFORMATION AND VISITORS' PRESENTATIONS

- A. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures.

Mr. McLean
- B. The Chair will entertain any requests for listed agenda item changes.

Mr. McLean
- C. Please submit abstention memorandums to the Board Secretary at this time.

Mr. McLean

VI. OLD BUSINESS

A. Policies and Procedures

Dr. Skaluba

Administration recommends the approval of the second reading and final approval of the 700 policies and policy 918.

1. Policy 701 – Facilities Planning (Revision)
2. Policy 702 – Gifts, Grants, Donations (Revision)
3. Policy 702.1 – Scholarships and Trust Funds (Revision; Renumbered from 702a)
4. Policy 703 – Sanitary Management (Revision; Renamed)
5. Policy 704 – Maintenance (Revision)
6. Policy 705 – Safety (Revision)
7. Policy 706 – Property Records (Revision)
8. Policy 707 – Use of School Facilities (Revision)
9. Policy 708 – Lending of Equipment and Books (Revision)
10. Policy 709 – Building Security (Revision)
11. Policy 710 – Use of Facilities by Staff (Revision)
12. Policy 716 – Integrated Pest Management (Revision)
13. Policy 717 – Cellular Telephones (New)
14. Policy 718 – Service Animals in Schools (New)
15. Policy 918 – Title I Parent and Family Engagement (Revision)
 - a. Title I Parent and Family Engagement Policy for Muncy Jr. / Sr. High School
 - b. Title I Parent and Family Engagement Policy for Ward L. Myers Elementary School

May I have a motion to approve these policies?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

B. School Calendar

Dr. Skaluba

Administration recommends approval of the second reading and final adoption of the 2019-2020 school calendar.

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VII. NEW BUSINESS

A. Financial Reports Mr. Edkin

Administration recommends approval of the January 2019 Financial Reports. **(See Financial Reports)**

1. Treasurer’s Report
2. General Fund
3. Capital Projects Fund
4. Food Service Report
5. Student Activities Fund

May I have a motion to approve these reports? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

B. Proposals and Agreements Mr. Edkin

The Administration recommends approval of the following agreement/proposal:

<u>Vendor</u>	<u>Services/Amount</u>
ESS Northeast, LLC (f/k/a S4Teachers, LLC d/b/a Source4Teachers	Addendum for daily rate adjustment for specialized science certification

May I have a motion to approve these recommendations? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

C. Permit for Post Construction Mr. Edkin

Administration recommends approval of the NPDES Permit for Post Construction Stormwater Management (PCSM) Plans, Declaration of Restrictions and Covenants, Operations & Maintenance Agreement, and New Owner PCSM and O&M Agreements. **(See Special Reports)**

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

- D. 2019-2020 Muncy School District Budget Mr. Edkin
- Administration recommends approval of the 2019-2020 Muncy School District Preliminary General Fund Budget Resolution:
(See Special Reports)
- May I have a motion to approve this recommendation? Mr. McLean
 Motion:
 Second:
 Discussion:
 Vote: Yes _____ No _____
- E. IU Budget Mr. Edkin
- Administration recommends approval of the 2019-2020 BLAST IU 17 General Operations Budget. **(See Special Reports)**
- May I have a motion to approve these recommendations? Mr. McLean
 Motion:
 Second:
 Discussion:
 Vote: Yes _____ No _____
- F. Homebound Instruction Dr. Skaluba
- Administration recommends approval of homebound instruction for High School student #19062 in accordance with the provisions of Board Policy #117.
- May I have a motion to approve these recommendations? Mr. McLean
 Motion:
 Second:
 Discussion:
 Vote: Yes _____ No _____
- G. Contribution Board Member
- _____ recommends approval of the contribution in _____ Member the amount of _____ \$2,800 to the Muncy Jr./Sr. High School Band to travel to Disney World in Florida.
- May I have a motion to approve this recommendation? Mr. McLean
 Motion:
 Second:
 Discussion:
 Vote: Yes _____ No _____

H. Donations Dr. Skaluba

Administration recommends approval of the following donation:

Clarinet to the Music Department

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

I. New Courses Dr. Skaluba

Administration recommends approval of the following new courses for the 2019-20 school year.

1. Course Name: Summer Science Program: Aquatic Field Studies
(approved as a curriculum pilot in April 2018)

Grade: 9-12

Credits: .5

2. Course Name: Summer Science Program: Terrestrial Field Studies

Grades: 9-12

Credit: .5

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

J. Out of State Conference Dr. Skaluba

Administration recommends approval of the following Out-of-State Conference (**See Special Reports**):

Name: Mark Peterman
Conference: Advanced Placement at the Beach –
Physics C: Mechanics and Magnetism
Location: Lewes, DE
Dates: July 23-26, 2019
Cost: Not to exceed \$2700

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

Administration recommends first reading of the following 600 policies:
(See Special Reports)

1. Policy 601 – Fiscal Objectives (Revision)
2. Policy 602 – Budget Planning (Revision)
3. Policy 603 – Budget Preparation (Revision)
4. Policy 604 – Budget Adoption (Revision)
5. Policy 605 – Tax Levy (Revision)
6. Policy 606 – Tax Collection (Revision)
7. Policy 607 – Tuition Income (Revision)
8. Policy 608 – Bank Accounts (Revision)
9. Policy 609 – Investment of District Funds (Revision)
10. Policy 610 – Purchases Subject to Bid/Quotation (Revision)
11. Policy 611 – Purchases Budgeted (Revision)
12. Policy 612 – Purchases Not Budgeted (Revision)
13. Policy 613 – Cooperative Purchasing (Revision)
14. Policy 614 – Payroll Authorization (Revision)
15. Policy 615 – Payroll Deductions (Revision)
16. Policy 616 – Payment of Bills (Revision)
17. Policy 617 – Petty Cash (Revision)
18. Policy 618 – Student Activity Funds (Revision)
19. Policy 619 – District Audit (Revision)
20. Policy 620 – Fund Balance (New)
21. Policy 621 – Local Taxpayer Bill of Rights (Revision)
22. Policy 622 – GASB Statement 34 (Revision)
23. Policy 624 – Taxable Fringe Benefits (New)
24. Policy 625 – Procurement Cards (Revision)
25. Policy 626 – Federal Fiscal Compliance (Revision)
26. Policy 626 – Procurement Procedure Attachment Vol I 2018 (Revision)
27. Policy 626.1- Travel Reimbursement – Federal Programs (Revision)

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

L. Personnel **(See Special Reports)**

1. CLASSIFIED

Dr. Skaluba

a) Administration recommends approval of the following retirement:

Name: Christine Bartlett
Position: Cafeteria Worker
Effective: January 18, 2019

b) Administration recommends approval of the following reassignment:

Name: Kristina Davis
Position: from Cafeteria Substitute to Cafeteria Worker
Rate: 5.5 hours per day at \$9.75 per hour
Effective: February 19, 2019

c) Administration recommends approval of the following assignment:

Name: Karin Keagle
Position: Cafeteria Substitute
Rate: \$9.75 per hour
Effective: February 19, 2019

d) Administration recommends approval of the following resignation:

Name: Cheyenne Lynch
Position: Paraprofessional
Effective: February 19, 2019

May I have a motion to approve these recommendations? Mr. McLean
Motion:
Second:
Discussion:
Vote: Yes _____ No _____

2. EXTRACURRICULAR Dr. Skaluba

Administration recommends approval of the following resignation:

Name: Adam Fischer
Position: Voluntary SADD Co-Advisor
Effective: February 4, 2019

May I have a motion to approve these recommendations? Mr. McLean
Motion:
Second:
Discussion:
Vote: Yes _____ No _____

M. Committee Reports (As Needed) Dr. Skaluba

N. Administrative Reports
1. Business Administrator Mr. Edkin
2. Superintendent Dr. Skaluba

O. Delegate Reports
1. Lycoming Career & Technology Center Mrs. Moyle
2. BLAST IU#17 Mr. McLean
3. PA School Boards Association Mr. McLean

VIII. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL

Mr. McLean

IX. ADJOURNMENT

Mr. McLean

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____ Time: _____ PM