

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MUNCY JR./SR. HIGH SCHOOL
LIBRARY/MEDIA CENTER IN THE ADDITION
February 20, 2023 - REVISED
7:00 PM**

For the purpose of school building safety and maintaining Board minutes, all visitors attending Board meetings are required to register their attendance on a sign-in sheet that shall be provided for that purpose.

Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

I. CALL TO ORDER **Mr. Johnson**

II. ROLL CALL **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Mrs. Krista McMonigle	_____	_____	_____
Mr. David Messenger	_____	_____	_____
Mr. Justin Teffeteller	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mr. Corey Walko	_____	_____	_____
TOTAL	_____	_____	_____

III. FLAG SALUTE **Mr. Johnson**

IV. REVIEW AND APPROVAL OF MINUTES **Mr. Johnson**

May I have a motion to approve the minutes of the [January 10, 2023 Committee of the Whole Meeting](#) and the [January 16, 2023 Regular Public Meeting](#) of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

V. VISITORS PRESENTATIONS/PUBLIC COMMENTS

- A. The Chair will entertain any requests for listed agenda item changes. **Mr. Johnson**
- B. Please submit abstention memorandums to the Board Secretary at this time. **Mr. Johnson**
- C. Please request items to be voted on separately outside of grouped agenda items. **Mr. Johnson**
- D. The public is invited to address the Board at this time in accordance with [Muncy School District’s established public input procedures](#). **Mr. Johnson**

VI. OLD BUSINESS

Dr. Skaluba

A. 2023-2024 Academic Calendar

Administration recommends approval of the second reading and final approval of [2023-2024 Muncy School District Academic Calendar*](#). **(See Special Reports)**

*Subject to the following changes if Lycoming County decides to use Muncy School District as a polling place on November 7, 2023 and April 23, 2024:

- November 7th, 2023 would become an Act 80 Day / Student Holiday
- February 19, 2024 would become a make-up day
- April 23, 2024 would become a holiday
- May 24, 2024 would become a school day

B. 2023-2024 School Board Meeting Calendar

Administration recommends approval of the first reading of the [2023-2024 School Board Meeting Calendar](#). **(See Special Reports)**

C. Policies and Procedures

Administration recommends approval of the second reading and final approval of the following policies:

1. [Policy 226 – Searches \(Revised\)](#)
2. [Policy 823 – Naloxone \(New\)](#)
3. [Policy 827 – Conflict of Interest \(Revised\)](#)
4. [Policy 918 – Title I Parent and Family Engagement \(Reviewed\)](#)

May I have a motion to approve these recommendations as listed in Items A through C?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VII. NEW BUSINESS

Dr. Skaluba

A. Financial Reports

Administration recommends approval of the January 2023 Financial Reports. **(See Financial Reports)**

1. [Treasurer’s Report](#)
2. [Capital Projects](#)
3. [General Fund](#)
4. [Food Service Report](#)
5. [Student Activities](#)

B. Proposals and Agreements

Administration recommends approval of the following agreements/proposals: **(See Special Reports)**

<u>Vendor</u>	<u>Services/Amount</u>
HF Lenz Engineering	Submission of Notice of Termination for NPDES Permit / \$3,500.00 est.
Bloomsburg University	Nursing Agreement for School Health Clinical Experiences / No Cost
The Meadows	2023-2024 Letter of Agreement / \$70.00 per day for educational services.

C. IU Budget

Administration recommends approval of the [2023-2024 BLaST IU 17 General Operations Budget](#). **(See Special Reports)**

D. Donations

Administration recommends approval of the following donations: **(See Special Reports)**

1. Donation of the book, *the Spot* (valued at \$17.00), to the district’s library collection. The book was donated by BLaST IU 17 in recognition of Mr. Scott Johnson’s role as board member on the BLaST IU 17 Board of Directors.
2. Annual distribution of \$1,498.00 received from [Muncy School District’s Endowment Fund](#) at the First Community Foundation Partnership of Pennsylvania.
3. Annual distribution of \$500.00 received from [The SADD Friends of Students Against Destructive Decisions Fund](#) at the First Community Foundation Partnership of Pennsylvania.
4. Annual distribution of \$140.67 received from [The Anthony L. DiSalvo, II American Flag Fund](#) at the First Community Foundation Partnership of Pennsylvania.

E. 2023 Summer School Programming for Muncy Jr./Sr. High School

1. Administration recommends approval of the [Summer School Rules & Regulations for in-person summer school course offerings for Muncy Jr./Sr. High School](#) scheduled for June 2023 at no cost to students and families. **(See Special Reports)**
2. Administration recommends approval of [summer school distance learning course offerings for Muncy Jr./Sr. High School through Equip](#) at no cost to students and families.

F. Scholarship

Administration recommends approval of the following scholarship in accordance with the provisions of Board Policy 702A, and the guidelines established for the scholarship award: **(See Special Reports)**

[Daniel C. Berninger Memorial Scholarship](#)

G. Homebound Instruction

Administration recommends approval of homebound instruction for one Jr./Sr. High School student in accordance with the provisions of [Board Policy #117](#). **(See Special Reports)**

H. Out-of-State Field Trip Request

Administration recommends approval of the following out-of-state field trip request **(See Special Reports)**:

Art Students

Location: [Corning Museum, Corning, New York](#)

Date: April 21, 2023

Cost: No Cost to District

May I have a motion to approve these recommendations as listed in Items A through H?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VIII. PERSONNEL (See Special Reports)

Dr. Skaluba

A. School Board

1. Administration recommends approval of the resignation of Robert Houseknecht as Board Treasurer, effective February 17, 2023.
2. Administration recommends approval of the appointment of Billee Harris as Board Treasurer, effective February 20, 2023 for the remaining unexpired term.

B. Administration

1. Administration recommends approval of the following retirement:

Name: Kimberly Hamilton

Position: Assistant to the Superintendent for Curriculum and Instruction

Effective: June 30, 2023

C. Professional

1. Administration recommends approval of the following retirements:

- a) Name: Eric Mitcheltree
Position: Secondary Science Teacher
Effective: June 30, 2023*

*Effective date revised.

- b) Name: Faith Leonard
Position: Title I Reading Specialist
Effective: July 20, 2023

D. Classified

- 1. Administration recommends approval of deduct days for the following:

- a) Employee # 1237: January 3, 4, 5, 6, and 31, 2023
- b) Employee # 1295: January 9, 2023
- c) Employee # 1280: January 12 and 26, 2023
- d) Employee # 1296: January 24 and February 7, 2023
- e) Employee # 1285: February 7 & 8, 2023
- f) Employee # 1313: January 30, 31, February 1-10, 2023
- g) Employee # 0270: January 31, February 1-3, 2023
- h) Employee # 1145: February 1-10, 2023

- 2. Administration recommends the following resignation:

Name: Robert Houseknecht
Position: Accountant
Effective: February 17, 2023

- 3. Administration recommends approval of the following transfer:

Name: Billee Harris
From: Payroll Clerk
To: Accountant
Effective: February 20, 2023
Rate of Pay: \$48,000.00

- 4. Administration recommends approval of the following appointment:

Name: TBD
Position: Payroll Clerk
Effective: TBD
Rate of Pay: TBD

E. Athletic

- 1. Administration recommends approval of the following resignations:

Name: JoAnn Reeves
Position: Head Varsity Boys Tennis Coach & Head Varsity Girls Tennis Coach
Effective: January 16, 2023

Name: Kristy Rosario
Position: Assistant Varsity Boys Tennis Coach
Effective: February 17, 2023

2. Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Effective</u>	<u>Classification</u>
Rae-Ellah Biddle	Head Junior High Field Hockey	Spring 2023	V
Julia Reidhammer	Assistant Junior High Field Hockey	Spring 2023	VII
Charity Good	Volunteer Jr. High Field Hockey	Spring 2023	-----
Cindie Lytle	Volunteer Jr. High Field Hockey	Spring 2023	-----
John Karichner	Head Junior High Boys Soccer	Spring 2023	V
Benjamin Burns	Assistant Junior High Boys Soccer	Spring 2023	VII
Armando Sassano	Volunteer Junior High Boys Soccer	Spring 2023	-----
Jason Gresh	Head Junior High Girls Soccer	Spring 2023	V
Madalyn Burrows	Assistant Junior High Girls Soccer	Spring 2023	VII
Ben Colburn	Volunteer Baseball	Spring 2023	-----
Dale Michael	Volunteer Baseball	Spring 2023	-----
Kristy Rosario	Head Varsity Boys Tennis	Spring 2023	II
Jim Nuss	Assistant Varsity Boys Tennis	Spring 2023	V

F. Extra-Curricular

1. Administration recommends approval of the following appointment:

Name: Heather Peters
Position: Odyssey of the Mind Coach
Effective: February 21, 2023
Classification: X

May I have a motion to approve these recommendations as listed in Item A through F?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

X. ADMINISTRATIVE REPORTS

1. Business Administrator
2. Superintendent

**Mr. Seese
Dr. Skaluba**

XI. DELEGATE REPORTS

1. BLAST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

**Mr. Johnson
Mr. Messenger
Mr. Edkin**

XII. ADJOURNMENT

Mr. Johnson

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____ Time: _____ PM