

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

February 20, 2023

7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. Steven Hill, Mr. David Messenger, Mrs. Krista McMonigle, Mr. Justin Teffeteller, and Mr. Corey Walko. Members of the board absent: None

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mr. Steven Haddon, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were two in-person participants.

REVIEW AND APPROVAL OF MINUTES

Mr. Hill moved to approve the minutes of the January 10th Committee of the Whole Meeting and the January 16th Regular Public Meeting of the Muncy School District Board of Directors. Mr. Earnest seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. There was one request to add Ethan Emiliani to Personnel, Classified, 4. Appointments.

OLD BUSINESS

A. 2023-2024 Academic Calendar

Motion to approve the second reading and final approval of [2023-2024 Muncy School District Academic Calendar*](#). (See Special Reports)

*Subject to the following changes if Lycoming County decides to use Muncy School District as a polling place on November 7, 2023 and April 23, 2024:

- November 7, 2023 would become an Act 80 Day / Student Holiday
- February 19, 2024 would become a make-up day
- April 23, 2024 would become a holiday
- May 24, 2024 would become a school day

B. 2023-2024 School Board Meeting Calendar

Motion to approve the first reading of the [2023-2024 School Board Meeting Calendar](#). (Copied in Minutes)

C. Policies and Procedures

Motion to approve the second reading and final approval of the following policies:

1. [Policy 226 – Searches \(Revised\)](#)
2. [Policy 823 – Naloxone \(New\)](#)
3. [Policy 827 – Conflict of Interest \(Revised\)](#)
4. [Policy 918 – Title I Parent and Family Engagement \(Reviewed\)](#)

Mr. Edkin moved to approve items A through C. Mrs. McMonigle seconded the motion and it passed unanimously.

NEW BUSINESS

A. Financial Reports

Motion to approve the January 2023 Financial Reports. (Copied in Board Minutes).

1. [Treasurer’s Report](#)
2. [Capital Projects](#)
3. [General Fund](#)
4. [Food Service Report](#)
5. [Student Activities](#)

B. Proposals and Agreements

Motion to approve the following agreements/proposals: (Copied in Board Minutes)

<u>Vendor</u>	<u>Services/Amount</u>
HF Lenz Engineering	Submission of Notice of Termination for NPDES Permit / \$3,500.00 est.
Bloomsburg University	Nursing Agreement for School Health Clinical Experiences / No Cost
The Meadows	2023-2024 Letter of Agreement / \$70.00 per day for educational services.

C. IU Budget

Motion to approve the [2023-2024 BLaST IU 17 General Operations Budget](#).
(Copied in Board Minutes)

D. Donations

Motion to approve the following donations: (Copied in Board Minutes)

1. Donation of the book, *the Spot* (valued at \$17.00), to the district's library collection. The book was donated by BLAST IU 17 in recognition of Mr. Scott Johnson's role as board member on the BLAST IU 17 Board of Directors.
2. Annual distribution of \$1,498.00 received from [Muncy School District's Endowment Fund](#) at the First Community Foundation Partnership of Pennsylvania.
3. Annual distribution of \$500.00 received from [The SADD Friends of Students Against Destructive Decisions Fund](#) at the First Community Foundation Partnership of Pennsylvania.
4. Annual distribution of \$140.67 received from [The Anthony L. DiSalvo, II American Flag Fund](#) at the First Community Foundation Partnership of Pennsylvania.

E. 2023 Summer School Programming for Muncy Jr./Sr. High School

1. Motion to approve the [Summer School Rules & Regulations for in-person summer school course offerings for Muncy Jr./Sr. High School](#) scheduled for June 2023 at no cost to students and families. (Copied in Board Minutes)
2. Motion to approve the [summer school distance learning course offerings for Muncy Jr./Sr. High School through Equip](#) at no cost to students and families.

F. Scholarship

Motion to approve the following scholarship in accordance with the provisions of Board Policy 702A, and the guidelines established for the scholarship award: (Copied in Board Minutes)

1. [Daniel C. Berninger Memorial Scholarship](#)

G. Homebound Instruction

Motion to approve the homebound instruction for one Jr./Sr. High School student in accordance with the provisions of [Board Policy #117](#). (Copied in Board Minutes)

H. Out-of-State Field Trip Request

Motion to approve the following out-of-state field trip request (Copied in Board Minutes):

Art Students

Location: [Corning Museum, Corning, New York](#)

Date: April 21, 2023

Cost: No Cost to District

Mr. Messenger moved to approve items A through H. Mr. Edkin seconded the motion and it passed unanimously.

PERSONNEL

A. School Board

1. Motion to approve the resignation of Robert Houseknecht as Board Treasurer, effective February 17, 2023.
2. Motion to approve the appointment of Billee Harris as Board Treasurer, effective February 20, 2023 for the remaining unexpired term.

B. Administration

1. Motion to approve the following retirement:

Name: Kimberly Hamilton
Position: Assistant to the Superintendent for Curriculum and Instruction
Effective: June 30, 2023

C. Professional

1. Motion to approve the following retirements:
 - a) Name: Eric Mitcheltree
Position: Secondary Science Teacher
Effective: June 30, 2023*

*Effective date revised.
 - b) Name: Faith Leonard
Position: Title I Reading Specialist
Effective: July 20, 2023

D. Classified

1. Motion to approve deduct days for the following:
 - a) Employee # 1237: January 3, 4, 5, 6, and 31, 2023
 - b) Employee # 1295: January 9, 2023
 - c) Employee # 1280: January 12 and 26, 2023
 - d) Employee # 1296: January 24 and February 7, 2023
 - e) Employee # 1285: February 7 & 8, 2023
 - f) Employee # 1313: January 30, 31, February 1-10, 2023
 - g) Employee # 0270: January 31, February 1-3, 2023
 - h) Employee # 1145: February 1-10, 2023

2. Motion to approve the following resignation:
Name: Robert Houseknecht
Position: Accountant
Effective: February 17, 2023

3. Motion to approve the following transfer:
Name: Billee Harris
From: Payroll Clerk
To: Accountant
Effective: February 20, 2023
Rate of Pay: \$48,000.00

4. Motion to approve the following appointment:
Name: Ethan Emiliani
Position: Payroll Clerk
Effective: Upon receipt of District Required Hiring Documents
Rate of Pay: \$43,000.00

E. Athletic

1. Motion to approve the following resignations:
Name: JoAnn Reeves
Position: Head Varsity Boys Tennis Coach & Head Varsity Girls Tennis Coach
Effective: January 16, 2023

Name: Kristy Rosario
Position: Assistant Varsity Boys Tennis Coach
Effective: February 17, 2023

2. Motion to approve the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Rae-Ellah Biddle	Head Junior High Field Hockey	Spring 2023	V
Julia Reidhammer	Assistant Junior High Field Hockey	Spring 2023	VII
Charity Good	Volunteer Jr. High Field Hockey	Spring 2023	-----
Cindie Lytle	Volunteer Jr. High Field Hockey	Spring 2023	-----
John Karichner	Head Junior High Boys Soccer	Spring 2023	V
Benjamin Burns	Assistant Junior High Boys Soccer	Spring 2023	VII
Armando Sassano	Volunteer Junior High Boys Soccer	Spring 2023	-----
Jason Gresh	Head Junior High Girls Soccer	Spring 2023	V
Madalyn Burrows	Assistant Junior High Girls Soccer	Spring 2023	VII
Ben Colburn	Volunteer Baseball	Spring 2023	-----

E. Athletic

2. Motion to approve the following coaching appointments (continued):

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Dale Michael	Volunteer Baseball	Spring 2023	-----
Kristy Rosario	Head Varsity Boys Tennis	Spring 2023	II
Jim Nuss	Assistant Varsity Boys Tennis	Spring 2023	V

F. Extra-Curricular

1. Motion to approve the following appointment:
Name: Heather Peters
Position: Odyssey of the Mind Coach
Effective: February 21, 2023
Classification: X

Mr. Hill moved to approve items A through F. Mr. Teffeteller seconded the motion and it passed unanimously.

ADMINISTRATION REPORTS

Dr. Skaluba reported on: Upcoming meeting in March will be the 7th (Budget meeting), 13th (Committee Meeting), 20th (Regular Board Meeting). Health and Safety Update: Elementary – Seven cases in the last fourteen days, Jr./Sr. High School – five cases in the last fourteen days. Discussion/inquiries on RWAN. Update on PIAA girls wrestling. Update on PRE-K grant. Update on The Griegol Performance.

Mr. Seese reported on: 23-24 Budget Timeline, School Board Director Election Requirements

Mr. Welliver reported on: SAT Testing Update, Dan Berninger Scholarship discussion.

Mr. Haddon reported on: Book Bingo Event, Toasty Toes – Sock Collection, Update on the elementary dance, Valentine for Vets Thank you card.

Mrs. Farrell reported on: update of Early Intervention Transition

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLaST IU #17 – “Shot In Dark” Documentary, Fair Funding Update, 3-year contract renewal.

Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center – feasibility study update.

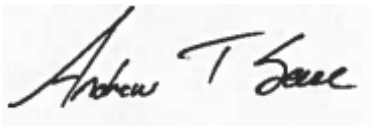
Mr. Edkin gave a report on the PA School Boards Association – Charter Funding Reform 2/27 press conference.

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ADJOURNMENT

There being no further business, Mr. Walker moved to adjourn the meeting at 7:45 p.m. Mrs. McMonigle seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary