

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
MUNCY JR./SR. HIGH SCHOOL  
LIBRARY/MEDIA CENTER IN THE ADDITION  
April 19, 2021  
7:00 PM**

Based on the capacity calculations for indoor gatherings and having additional administrators and representatives from MEA in attendance at the meeting, we anticipate having the capacity to allow approximately twenty (20) members from the public into the meeting.

Please keep in mind the important steps listed below in accordance with the Center for Disease Control (CDC) and the Pennsylvania Department of Health.

- If you are sick or have a fever, stay at home.
- Wear a face covering.
- Maintain a distance of at least six (6) feet from other individuals
- Cover coughs or sneezes with a sleeve or elbow.
- Wash hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer if soap and water are not available.
- Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

**I. CALL TO ORDER** **Mr. Johnson**

**II. ROLL CALL** **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mr. Corey Walko	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

**III. FLAG SALUTE** **Mr. Johnson**

**IV. REVIEW AND APPROVAL OF MINUTES** **Mr. Johnson**

May I have a motion to approve the minutes of the [March 1, 2021 Buildings and Grounds Meeting](#), the [March 8, 2021 Committee of the Whole Meeting](#) and the [March 15, 2020 Regular Public Meeting](#) of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

## V. VISITORS PRESENTATIONS/PUBLIC COMMENTS

- |    |   |                    |
|----|---|--------------------|
| A. | Announcement of Executive Session Prior to the Meeting for personnel and legal.   | <b>Mr. Johnson</b> |
| B. | The Chair will entertain any requests for listed agenda item changes.   | <b>Mr. Johnson</b> |
| C. | Please submit abstention memorandums to the Board Secretary at this time.   | <b>Mr. Johnson</b> |
| D. | Please request items to be voted on separately outside of grouped agenda items.   | <b>Mr. Johnson</b> |
| E. | Health and Safety Plan Updates  | <b>Dr. Skaluba</b> |
| F. | Budget Presentation and Discussion  | <b>Mr. Seese</b>   |
| G. | The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures. | <b>Mr. Johnson</b> |

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at [lkneedler@muncysd.org](mailto:lkneedler@muncysd.org) by 3:00 p.m. on Monday, April 19th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.
2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting may register using the Zoom Webinar Registration Link below. During registration, you will be asked for your first name, last name, address and e-mail address. You will be asked to enter your e-mail address twice for confirmation purposes. Once your registration is completed you will be e-mailed directions on how to join the meeting through your device of preference or by phone.

Register in advance for this webinar using the following registration link:

[https://zoom.us/webinar/register/WN\\_f6U\\_8EcPSLepZ\\_iZH5Talw](https://zoom.us/webinar/register/WN_f6U_8EcPSLepZ_iZH5Talw)

## VI. NEW BUSINESS

**Dr. Skaluba**

### A. Financial Reports

Administration recommends approval of the March 2021 Financial Reports. **(See Financial Reports)**

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Capital Projects Fund](#)
4. [Food Service Report](#)
5. [Student Activities Fund](#)

### B. Agreements

The Administration recommends approval of the following agreements/proposals: **(See Special Reports)**

<u>Vendor</u>	<u>Services/Amount</u>
Keystone Purchasing Network (KPN)	<a href="#">Gated Entrance/\$15,007.86</a>

Building Use Request (Elem. Athletic Field) [Elementary Little Sticks Field Hockey - 5/24-5/28\\*](#)  
Building Use Request (Elem. Conference Room) [TriTown Swim Team – 5/19, 20, 22\\*](#)  
Margaret McCluskey CPA LLC [Local Audit / Single Audit / \\$28,500.00](#)  
Hosler Corp. [Application #19 Additions/Renovations /\\$5,000](#)

\*Must comply with the district's Health and Safety plan.

**C. Donation**

Administration recommends approval of the following donation:

1. \$240 to Ward L. Myers SWIBS program from Astrazeneca on behalf of Jennifer and Matt Noviello.

**D. Scholarship Approval**

Administration recommends approval of the following scholarship in accordance with the provisions of Board Policy 702.1, and the guidelines established for the scholarship award. **(See Special Reports):**

1. [ESS - BLaST Region Scholarship](#)

**E. Class of 2021**

Administration recommends approval of graduation and receipt of Muncy High School diplomas for the members of the Class of 2021, pending completion of state and local requirements. **(See Special Reports)**

**F. Senior Scholarship**

Administration recommends approval of \$566.75 from the [Fannie Rachel Wood Brown Fund Award](#) for a graduating high school senior. **(See Special Reports)**

**G. Homebound Instruction**

Administration recommends approval of homebound instruction for one elementary school student in accordance with the provisions of [Board Policy #117](#). **(See Special Reports)**

**H. LCTC Budget**

Administration recommends approval of the [2021-2022 Lycoming Career and Technology Center General Fund Budget](#). **(See Special Reports)**

**I. Textbooks**

Administration recommends approval of the following textbooks for the 2021-2022 School year:

1. **Science:** Campbell: Biology in Focus  
Publisher - SAVVAS  
Senior High Advanced Placement Biology
2. **World Language:** Descubre and Temas (Levels 1,2,3,4)  
Publisher - Vista Higher Learning  
Jr-Sr High Spanish

May I have a motion to approve the recommendations as listed above in Items A through I?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VII. PERSONNEL**

**Dr. Skaluba**

**A. School Board**

1. Election of President Pro Tem

\_\_\_\_\_ recommends a motion to elect Mr. David Edkin as President ProTem for the purpose of signing his son's high school diploma.

2. Election of President Pro Tem

\_\_\_\_\_ recommends a motion to elect Ms. Lisa Sleboda as President ProTem for the purpose of signing her son's high school diploma.

**B. Professional**

1. Administration recommends approval of Matt Alexander to be paid at the homebound rate per hour for 15 hours of instruction for an elementary student.
2. Administration recommends approval of the following appointment: **(See Special Reports)**

Name: Emily Groshek\*  
Position: Secondary Mathematics Teacher  
Effective Date: 2021-2022 School Year  
Salary: BS1

3. Administration recommends approval of the following high school summer school teachers to be paid 40 hours at the current homebound rate for each assigned session.

Emily Groshek\*

\*Pending Receipt of District Required Hiring Documentation

**C. Classified**

1. Administration recommends approval of the following appointment: **(See Special Reports)**

Name: Robert Houseknecht\*  
Position: Accountant  
Effective Date: June 1, 2021  
Salary: \$ 47,500.00

\*Pending Receipt of District Required Hiring Documentation

**D. Athletics**

1. Administration recommends approval of the following appointment:

<u>Name</u>	<u>Position</u>	<u>Classification</u>
Mike Weber	Weight Room Supervisor	Per Season Rate

May I have a motion to approve the recommendations as listed above in Items A through D?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VIII. OTHER**

**Dr. Skaluba**

**A. School Health and Safety Plan Updates**

\_\_\_\_\_ recommends the approval of updates to Muncy School District's Health and Safety Plan.

May I have a motion to approve the recommendation as listed above in Item A?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**IX. COMMITTEE REPORTS**

**Dr. Skaluba**

1. Academics
2. Athletics
3. Buildings and Grounds
4. Policy

**X. ADMINISTRATIVE REPORTS**

1. Business Administrator
2. Superintendent

**Mr. Seese  
Dr. Skaluba**

**XI. DELEGATE REPORTS**

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

**Mr. Johnson  
Mr. Walker  
Mr. Edkin**

**XII. ANNOUNCEMENT OF EXECUTIVE SESSION AFTER ADJOURNMENT FOR PERSONNEL AND LEGAL**

**Mr. Johnson**

**XIII. ADJOURNMENT**

**Mr. Johnson**

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Time: \_\_\_\_\_ P.M.