

**MUNCY SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MONTHLY PUBLIC MEETING**

May 13, 2019  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Junior/Senior High School Library, 200 West Penn Street, Muncy, Pennsylvania 17756.

Member of the board present: President Scott McLean, Vice President Lisa Sleboda, Mary Bennardi, Ty Fry, Rhondel Moyle, Robert Titman, and Kim Walker. Connie Coyner was absent. Sarah Woodward arrived at 7:04 pm.

Members of the administration present: Superintendent Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Kimberly Hamilton, Business Administrator David Edkin, High School Principal Timothy Welliver, Elementary Principal Billie Jo Grohol, Special Education Coordinator April Farrell, Athletic Director Curt Chilson and Solicitor Chris Kenyon. Newly appointed Business Administrator Andrew Seese was also present.

President McLean called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were fourteen visitors.

**REVIEW AND APPROVAL OF MINUTES**

Mr. Fry moved to approve the minutes of the April 15, 2019 Regular Public Meeting of the Muncy School District Board of Directors. Ms. Sleboda seconded the motion and it passed unanimously.

**INFORMATION AND VISITORS' PRESENTATIONS**

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. Mrs. Zimmerman and members of the Future Business Leaders of America (FBLA) update the board on their competition placements. Ms. Bear from Piper Jaffray presented an update on the current bond market. Mr. Welliver presented information on academic updates pertaining to Grading Scale, Weighted Courses and Graduation Requirements.

**NEW BUSINESS**

**2019-2020 Budget Adoption**

Dr. Bennardi moved to approve the 2019-2020 Proposed Final General Fund Budget, including the following tax rates.

	Current	Proposed 2019-2020
Real Estate	15.98 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

Mr. Fry seconded the motion and it passed unanimously. (Copied in Minutes)

### Financial Reports

Mrs. Woodward moved to approve the following April Financial Reports:

1. Treasurer's Report
2. Capital Projects Fund
3. General Fund
4. Food Service Report
5. Student Activities

Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

### Proposals and Agreements

Ms. Sleboda moved to approve the following proposals and agreements.

#### Vendor

New Story  
Piper Jaffrey Engagement Letter\*  
Selective Insurance Group  
Infocon Corp

#### Goods/Services/Fees

Special Education Svcs./ \$360 per day from 4/1 to 4/11/19  
General Obligation Bonds Underwriter Services  
Builder's Risk Insurance/\$18,768 annual for project duration  
2019 Tax Processing Svcs.(Printing/Postage/Mailing)/+/- \$1,700

\*Pending Solicitor Review

Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

### 2019-2020 Appointments

Mr. Walker moved to approve the following appointments.

- Insurance Broker of Record Pfeiffer-Naginey Insurance, Inc.
- Local Services Tax Collectors Muncy Borough Treasurer; Muncy Creek Township Secretary
- Real Estate Tax Collector Muncy School District Business Office
- Earned Income Tax Collector WASD Municipal & School Earned Income Tax Office
- School Solicitor McCormick Law Firm
- School Dentist Bennardi, Barberio P.C.
- School Physician Muncy Family Practice
- Independent Auditor Margaret McCluskey CPA LLC
- Newspapers Muncy Luminary  
East Lycoming Shopper & News  
Williamsport Sun Gazette
- Designated Depositories Muncy Bank & Trust Company  
M&T Bank  
PA School District Liquid Asset Fund  
FNB Bank

Mr. Fry seconded the motion and it passed with seven yes votes and one abstention from Dr. Bennardi. (Copied in Minutes)

### Projected Change Orders

Dr. Bennardi moved to approve the following Muncy Jr/Sr High School Additions/Renovations Project change orders.

<u>Contract</u>	<u>#</u>	<u>Amount</u>
Electrical	COR #1	\$6,445.21
Electrical	COR #2	\$15,999.09*
General	COR #1	(\$1,291.92)

\*Pending Construction Manager & Architect Review

Mr. Fry seconded the motion and it passed unanimously. (Copied in Minutes)

### Homebound Instruction

Ms. Sleboda moved to approve the homebound instruction for three Muncy Junior / Senior High School students in accordance with the provisions of Board Policy #117. Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

### Textbook

Mr. Fry moved to approve the following Business Education textbook: K12 MindTap: Century 21 Accounting: General Journal, 11th edition for grades 9-12. Mr. Walker seconded the motion and it passed unanimously.

### Policies and Procedures

Dr. Bennardi moved to approve the first reading of the following 800 and 900 policies.

1. Policy 800 – Records Management – NEW
2. Policy 801 – Public Records – REVISED
3. Policy 802 – School Organization – REVISED
4. Policy 803 – School Calendar - REVISED
5. Policy 804 – School Day – REVISED
6. Policy 805 – Emergency Preparedness – REVISED
7. Policy 805.1 – Relations with Law Enforcement Agencies – NEW
8. Policy 806 – Child Abuse – REVISED
9. Policy 807 – Opening Exercises / Flag Displays – REVISED
10. Policy 808 – Food Service – REVISED
11. Policy 810 – Transportation – REVISED
12. Policy 810.1 – Drug / Alcohol Testing – Covered Drivers – NEW
13. Policy 810.2 – Transportation – Video / Audio Recording – REVISED
14. Policy 811 – Bonding – REVISED
15. Policy 812 – Property Insurance – REVISED
16. Policy 813 – Other Insurance – REVISED
17. Policy 814 – Copyright Material – REVISED
18. Policy 815 – Acceptable Use of Internet, Computers and Network Resources – REVIEWED
19. Policy 816 – Use of Surveillance Cameras – REVIEWED
20. Policy 818 – Contracted Services Personnel – REVISED

21. Policy 819 – Suicide Awareness, Prevention, and Response – REVISED
22. Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) NEW
23. Policy 824 – Maintaining Professional / Adult Boundaries – REVIEWED
24. Policy 826 – Privacy of Health Information – DELETED
25. Policy 827 – Conflict of Interest – REVIEWED
26. Policy 828 – Fraud – NEW
27. Policy 830 – Breach of Computerized Personal Information – REVISED
28. Policy 901 – Public Relations Objectives – REVISED
29. Policy 902 – Publications Program – REVISED
30. Policy 903 – Public Participation in Board Meetings - REVISED
31. Policy 904 – Public Attendance at School Events – REVISED
32. Policy 905 – Citizens Advisory Committee – REVISED
33. Policy 906 – Public Complaints – REVISED
34. Policy 907 – School Visitors – REVISED
35. Policy 908 – Relations with Parents / Guardians – REVISED
36. Policy 909 – Municipal Government Relations – REVISED
37. Policy 910 - Community Engagement - NEW
38. Policy 911 - News Media Relations- REVISED
39. Policy 912 – Relations with Educational Institutions – REVISED
40. Policy 913 – Non-school Organizations / Groups / Individuals – REVISED
41. Policy 914 – Relations with Intermediate Unit – REVISED
42. Policy 915 – Adult / Parent Support Groups – REVISED
43. Policy 917 – Parental / Family Involvement – NEW
44. Policy 919 – District / School Report Cards – DELETED

Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

### Scholarship

Mrs. Woodward moved to approve the Kenneth F. Fry Scholarship Award, in accordance with the provisions of Board Policy 702A, and the draft guidelines established for the scholarship award. Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

### Class of 2019

Dr. Bennardi moved to approve graduation and receipt of Muncy High School diplomas for the following members of the Class of 2019, pending completion of state and local requirements.

1. Joel Michael Shilling
2. Belitta Westenberg

Ms. Sleboda seconded the motion and it passed unanimously.

Personnel (Copied in Minutes)

**SCHOOL BOARD**

Ms. Sleboda recommended adoption of the proposed 2019-2020 School Board meeting schedule. Mrs. Moyle moved to approve the recommendation. Dr. Bennardi seconded the motion and it passed unanimously. Nominations were accepted for Board Treasurer for 2019-2020. Mr. Walker nominated Patty Woodruff to serve as Board Treasurer. Mrs. Woodward moved to approve the nomination. Mr. Fry seconded the motion and it passed unanimously. Mr. Fry recommended approval of the resolution supporting statewide cyber charter school funding reform. Mrs. Moyle moved to approve this recommendation. Mrs. Woodward seconded the motion and it passed unanimously. Mrs. Moyle recommended approval of a resolution supporting Senate Bill 34 and House Bill 526 for school districts providing their own cyber learning programs. Mrs. Woodward moved to approve this recommendation. Ms. Sleboda seconded the motion and it passed unanimously. Dr. Bennardi recommended appointing Mr. McLean as the PSBA voting delegate for the 2019 PASA/PSBA School Leadership Conference. Mr. Walker moved to approve the recommendation. Mr. Fry seconded the motion and it passed unanimously.

**PROFESSIONAL**

Mrs. Moyle moved to approve appointment of the following Title I staff for 2019-20 (funded through federal Title I allocation).

**ELEMENTARY (REGULAR TERM)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours / CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours / CBA Homebound Rate

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2019-2020)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jessica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Chris Dauber	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Marcie Fisher	CBA Homebound Rate
Teacher	Tammie Hartland	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Walt Heath	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate

Personnel (continued)

**PROFESSIONAL**

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2019-2020)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherri Doebler	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate
Paraprofessional	Dawn Gresh	Applicable hourly rate

Dr. Bennardi seconded the motion and it passed unanimously.

**CLASSIFIED**

Ms. Sleboda moved to approve the appointment of the following substitute classified staff.

John Watkins – Custodial*	Brandon Hill - Custodial
Dennis Wertman - Custodial	Teresa Hall - Custodial
Kristina Davis - Custodial	Danielle Caporale - Custodial
Tammy Laidacker - Custodial	Mike Bartlow - Custodial
Ericka Miller - Custodial	Tiffany Boyles – Custodial

\*Pending receipt of district required hiring documentation. Mr. Fry seconded the motion and it passed unanimously.

Personnel (continued)

**CLASSIFIED**

Mr. Walker moved to approve the following summer nursing hours for Connie Baysore at her approved hourly rate.

Dates: July 8, 2019 through August 1, 2019  
 Hours: 8:30 a.m. – 11:30 a.m. – ESY  
 Hours: 11:30 a.m. – 1:30 p.m. – Administrative Functions  
 Hours 1:30 p.m. – 3:00 p.m. July 29th, July 30th, July 31st, August 1<sup>st</sup>

Mrs. Woodward seconded the motion and it passed unanimously.

Mr. Fry moved to approve the following employee additional deduct days. Employee #1234 for April 5th, April 16th and May 2nd, 2019 and employee #1145 for May 1, 2019. Dr. Bennardi seconded the motion and it passed unanimously.

Mrs. Moyle moved to approve paraprofessional Renee Shearer for participation in the kindergarten readiness program at her current board approved hourly wage. Dr. Bennardi seconded the motion and it passed unanimously.

**ATHLETIC**

Mr. Walker moved to approve the following official’s fees for the next four years (MidPenn and PHAC approved May 9, 2019).

<u>SPORT/LEVEL</u>	<u>Games</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Baseball/Varsity	1	\$84	\$84	\$85	\$85
Baseball/Jr. Varsity	1	\$63	\$63	\$64	\$64
Baseball/Jr. High	1	\$47	\$47	\$48	\$48
Baseball/Jr. High	2	\$94	\$94	\$96	\$96

Personnel (continued)

**ATHLETIC**

<u>SPORT/LEVEL</u>	<u>Games</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Baseball/Suspended Game		\$10/inning	\$10/inning	\$10/inning	\$10/inning
Basketball/Varsity (2 man)	1	\$79	\$79	\$80	\$80
Basketball/Varsity (3 man)	1	\$73	\$73	\$75	\$75
Basketball/Jr. Varsity	1	\$65	\$65	\$66	\$66
Basketball/Jr. High	1	\$47	\$47	\$48	\$48
Basketball/Jr. High	2	\$68	\$68	\$69	\$69
Basketball/Jr. High (2 man)	3	\$116	\$116	\$118	\$118
Basketball/Jr. High (3 man)	3	\$89	\$89	\$91	\$91
Field Hockey/Varsity	1	\$73	\$73	\$75	\$75
Field Hockey/JV/Varsity	2	\$105	\$105	\$107	\$107
Field Hockey/Jr. Varsity	1	\$53	\$53	\$54	\$54
Field Hockey/Jr. High	1	\$53	\$53	\$54	\$54
Field Hockey/Jr. High	2	\$73	\$73	\$75	\$75
Football/Varsity	1	\$79	\$79	\$80	\$80
Football/Jr. Varsity	1	\$58	\$58	\$59	\$59
Football/Jr. High	1	\$53	\$53	\$54	\$54
Football/Jr. High	2	\$73	\$73	\$75	\$75
Soccer/Varsity (2 man)	1	\$79	\$79	\$80	\$80
Soccer/Jr. Varsity (2 man)	1	\$53	\$53	\$54	\$54
Soccer/JV/V (2 man)	2	\$110	\$110	\$112	\$112
Soccer/Varsity (3 man)	1	\$61	\$61	\$62	\$62
Soccer/JV/V (3 man)	2	\$73	\$73	\$75	\$75
Soccer/Jr. High	1	\$53	\$53	\$54	\$54
Soccer/Jr. High	2	\$73	\$73	\$75	\$75
Softball/Varsity	1	\$79	\$79	\$80	\$80
Softball/Jr. Varsity	1	\$58	\$58	\$59	\$59
Softball/Jr. Varsity/Varsity	2	\$120	\$120	\$123	\$123
Softball/Jr. High	1	\$53	\$53	\$54	\$54
Softball/Suspended Game		\$10/inning	\$10/inning	\$10/inning	\$10/inning
Wrestling/Varsity	1	\$84	\$84	\$85	\$85
Wrestling/Varsity - DD	2	\$115	\$115	\$117	\$117
Wrestling/Jr. High	1	\$58	\$58	\$59	\$59

Mr. Fry seconded the motion and it passed unanimously.

Mr. Walker moved to approve the following appointments.

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
John Karichner	Head Varsity Boys Soccer	Fall 2019	II
Madalyn Confer	Asst. Girls Soccer	Fall 2019	V
John Brink	Asst. Varsity Boys Basketball	Winter 2019	II (.5)
Jeff Martin	Asst. Varsity Boys Basketball	Winter 2019	II (.5)
Dan Merk	Head Jr. High Boys Basketball	Winter 2019	III
Patrick Nork	Asst. Jr. High Boys Basketball	Winter 2019	V
John Karichner	Boys Basketball Volunteer	Winter 2019	-----
Alyssa Rogers	Asst. Varsity Girls Basketball	Winter 2019	II
Madalyn Confer	Head Jr. High Girls Basketball	Winter 2019	III
Beth Kelleher	Asst. Jr. High Girls Basketball	Winter 2019	V

Dr. Bennardi seconded the motion and it passed with seven yes votes and one no vote from Mr. Fry.

### Committee Reports

The board heard committee reports from Dr. Skaluba.

### Administration Reports

Student Lexi Baranoski, Superintendent Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Kimberly Hamilton, Athletic Director Curt Chilson, Elementary Principal Billie Jo Grohol, Special Education Coordinator April Farrell, and Business Administrator David Edkin presented reports to the board.

### Delegate Reports

Mr. McLean gave a report on BLAST IU#17 and the PA School Boards Association.

## **ANNOUNCEMENT OF EXECUTIVE SESSION**

President McLean announced that an executive session for personnel would be held after the meeting.

There being no further business, Mr. Fry moved to adjourn the meeting at 8:41 p.m. Dr. Bennardi seconded the motion and it passed unanimously.

Respectfully submitted,



David Edkin, Board Secretary