

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MUNCY JR./SR. HIGH SCHOOL
LIBRARY/MEDIA CENTER IN THE ADDITION
May 15, 2023
7:00 PM**

For the purpose of school building safety and maintaining Board minutes, all visitors attending Board meetings are required to register their attendance on a sign-in sheet that shall be provided for that purpose.

Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

I. CALL TO ORDER **Mr. Johnson**

II. ROLL CALL **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Mrs. Krista McMonigle	_____	_____	_____
Mr. David Messenger	_____	_____	_____
Mr. Justin Teffeteller	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mr. Corey Walko	_____	_____	_____
TOTAL	_____	_____	_____

III. FLAG SALUTE **Mr. Johnson**

IV. REVIEW AND APPROVAL OF MINUTES **Mr. Johnson**

May I have a motion to approve the minutes of the [April 11, 2023 Athletic Committee Meeting](#), the [April 11, 2023 Committee of the Whole Meeting](#), and the [April 17, 2023 Regular Public Meeting](#) of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

V. VISITORS PRESENTATIONS/PUBLIC COMMENTS

- A. The Chair will entertain any requests for listed agenda item changes. **Mr. Johnson**
- B. Please submit abstention memorandums to the Board Secretary at this time. **Mr. Johnson**
- C. Please request items to be voted on separately outside of grouped agenda items. **Mr. Johnson**
- D. The public is invited to address the Board at this time in accordance with [Muncy School District’s established public input procedures](#). **Mr. Johnson**

A. Adoption of the 2023-2024 Proposed Final Budget

Administration recommends adoption of the proposed final 2023-2024 Muncy School District General Fund Budget, including the following tax rates: [\(See PDE- 2028\)](#)

	<u>Current</u>	<u>Proposed 2023-2024</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

B. Financial Reports

Administration recommends approval of the April 2023 Financial Reports. **(See Financial Reports)**

1. [Treasurer’s Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

C. 2023-2024 Appointments

Administration recommends approval of the following appointments:

- Local Services Tax Collectors Muncy Borough Treasurer; Muncy Creek Township Secretary
- Real Estate Tax Collector Muncy School District Business Office
- Earned Income Tax Collector WASD Municipal & School Earned Income Tax Office
- School Solicitor McCormick Law Firm
- School Dentist Smile Pennsylvania (The Mobile Dentists)
- Independent Auditor Richard B. Snodgrass & Co.
- Newspapers Muncy Luminary
- East Lycoming Shopper & News
- Williamsport Sun Gazette
- Designated Depositories Muncy Bank & Trust Company
- M&T Bank
- PA School District Liquid Asset Fund
- Fulton Bank

D. Proposals and Agreements

Administration recommends approval of the following agreements/proposals:
(See Special Reports)

<u>Vendor</u>	<u>Services/Amount</u>
Kidswork Therapy Services	2023-2024 Services Contract for O.T. / P.T. / I.E. / \$20.00 – 350.00 per hour based on service type+50.00 fixed monthly fee
Infocon Corporation	2023 Tax Processing Service (Printing/Postage/Mailing) +/--\$1,750
Keystone College	2023-2024 Dual Enrollment Agreement / \$100.00 per credit
BLaST IU 17	2023-2024 eQUIP Online Learning Services MOU /\$620 - \$800 per course for grades 6-12/\$3,400 per year tuition for K-5 students
Mindful Alliance	2023-2024 School Based Services / Billed Through Insurance
CSIU 16	2023-2024 Financial/Personnel Applications /\$12,774.00
PSBA	2023-2024 All Access Membership + AR/\$11,495.96*
PA School Study Council	2023-2024 Behavioral Health and School Climate Assessment /\$6,500.00
Clear View Asset Protection LLC	Elementary School Integrated Security Server / \$4,711.25
Clear View Asset Protection LLC	High School Integrated Security Servers / \$9,422.50
Clear View Asset Protection LLC	Elementary School Cameras / \$19,191.50
Clear View Asset Protection LCC	High School Cameras / \$21,205.35
Keystone Purchasing Network	Elementary Basketball Court Upgrade / \$54,811.77
Commonwealth University	2024 Community Scholars Agreement
Smart Solution Technologies	SMART Boards / \$9,880.00 (PEPPM #528897-243)
Direct Energy Business	6/5/23 Renewal-Electrical Supply / 36 months @ 6.67 cents/KWh

*\$2,480.00 covered by Title Funds

E. 2023-2024 Insurance Renewals

Administration recommends approval of [insurance coverage renewals](#) for July 1, 2023.
(See Special Reports)

F. LCTC Budget

Administration recommends approval of the [2023-2024 Lycoming Career and Technology Center General Fund Budget](#). **(See Special Reports)**

G. LCTC Articles of Agreement

Administration recommends approval of the revised [Lycoming Career and Technology Center Articles of Agreement](#).

H. Memorandum of Understanding

Administration recommends approval of the [Memorandum of Understanding](#) between Muncy School District and the Muncy Police Department. **(See Special Reports)**

May I have a motion to approve the recommendations in Items A through H?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VII. PERSONNEL

Dr. Skaluba

A. School Board

1. Election of Board Treasurer

_____ nominates Billee Harris to serve as Board Treasurer for the 2023-2024
Board Member school year.

B. Professional

1. Administration recommends a change in retirement date for the following retirement:

Name: Faith Leonard
Position: Elementary Title I Teacher
Old Effective Date: July 20, 2023
New Effective Date: June 5, 2023

**2. Administration recommends appointment of the following Title I staff for 2023-24
(Funded through federal Title I allocation):**

ELEMENTARY (REGULAR TERM)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Documentation Coordinator	Billee Harris	80 hours/CBA Homebound Rate
Documentation Coordinator	Ethan Emiliani	80 hours/CBA Homebound Rate
Documentation Coordinator	Kim Hill	80 hours/CBA Homebound Rate
Parent/Community Coordinator	Jes Kerstetter	104 hours/CBA Homebound Rate

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Kim Price	CBA Homebound Rate
Teacher	Kelli Gresh	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Kim Winters	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	Jesica Kerstetter	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Sherrri Doebler	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

C. Classified

1. Administration recommends approval of the following retirement:

Name: Linda Kneedler
Position: Executive Assistant to the Superintendent
Effective: June 30, 2023
2. Administration recommends payment at the current board approved hourly wage for the following employee to assist with technology maintenance efforts during the summer:
 - a. Heather Peters
3. Administration recommends approval of the following deduct days:
 - a. Employee # 1285 – 4/25 and 4/26, 2023
 - b. Employee # 1237 – 4/18-4/21, 5/1 and 5/4, 2023
 - c. Employee # 1251 – 5/2, 2023
 - d. Employee # 270 – 4/28, 2023
 - e. Employee # 444 – 4/28, 2023
 - f. Employee # 1295 – 4/17-4/21, 2023
 - g. Employee # 1296 – 4/18 and 4/25, 2023

D. Athletic

1. Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Kristine Rosario	Head Varsity Girls Tennis Coach	Fall 2023	Level II
Jim Nuss	Head Varsity Girls Assistant Tennis Coach	Fall 2023	Level V
Phil Aiken	Varsity Football 1 st Assistant coach	Fall 2023	Level II
Mike Weber	Varsity Football Assistant Coach	Fall 2023	Level IV
Paul Kile	Varsity Football Assistant Coach	Fall 2023	Level IV
Mathew Meyer	Varsity Football Assistant Coach	Fall 2023	Level IV
Corey Palmatier	Head Jr. High Football Coach	Fall 2023	Level III
Ben Murray	Assistant Jr. High Football Coach	Fall 2023	Level IV
Mike Diehl	Assistant Jr. High Football Coach	Fall 2023	Level IV
Dale Michael	Volunteer Football Coach	Fall 2023	-----
Zach Burrows	Volunteer football Coach	Fall 2023	-----
Brad Watkins	Volunteer football coach	Fall 2023	-----

May I have a motion to approve the recommendations in Items A through D?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VIII. ADMINISTRATIVE REPORTS

1. Business Administrator
2. Superintendent

**Mr. Seese
Dr. Skaluba**

IX. DELEGATE REPORTS

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

**Mr. Johnson
Mr. Messenger
Mr. Edkin**

X. EXECUTIVE SESSION AFTER ADJOURNMENT

Mr. Johnson

XI. ADJOURNMENT

Mr. Johnson

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____ Time: _____ P.M