

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MUNCY JR./SR. HIGH SCHOOL
LIBRARY/MEDIA CENTER IN THE ADDITION
May 17, 2021
7:00 PM**

Please keep in mind the important steps listed below in accordance with the Center for Disease Control (CDC) and the Pennsylvania Department of Health.

- If you are sick or have a fever, stay at home.
- Wear a face covering.
- Maintain a distance of at least six (6) feet from other individuals
- Cover coughs or sneezes with a sleeve or elbow.
- Wash hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer if soap and water are not available.
- Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

I. CALL TO ORDER **Mr. Johnson**

II. ROLL CALL **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mr. Corey Walko	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

III. FLAG SALUTE **Mr. Johnson**

IV. REVIEW AND APPROVAL OF MINUTES **Mr. Johnson**

May I have a motion to approve the minutes of the [April 19, 2021 Regular Public Meeting](#) and the [April 29, 2021 Special Meeting](#) of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

V. VISITORS PRESENTATIONS/PUBLIC COMMENTS

- A. Announcement of Executive Session Prior to the Meeting **Mr. Johnson**
- B. The Chair will entertain any requests for listed agenda item changes. **Mr. Johnson**
- C. Please submit abstention memorandums to the Board Secretary at this time. **Mr. Johnson**
- D. Please request items to be voted on separately outside of grouped agenda items. **Mr. Johnson**
- E. Representative from Pfeiffer-Naginey Insurance, Inc. **Mr. Troutman**
- F. Health and Safety Plan Updates **Dr. Skaluba**
- G. Trauma Informed Schools **Dr. Skaluba**
- H. Budget Presentation **Mr. Seese**
- I. The public is invited to address the Board at this time in accordance with Muncy School District’s established public input procedures. **Mr. Johnson**

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at lkneedler@muncysd.org by 3:00 p.m. on Monday, May 17th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.
2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting may register using the Zoom Webinar Registration Link below. During registration, you will be asked for your first name, last name, address and e-mail address. You will be asked to enter your e-mail address twice for confirmation purposes. Once your registration is completed you will be e-mailed directions on how to join the meeting through your device of preference or by phone.

Register in advance for this webinar using the following registration link:
https://zoom.us/webinar/register/WN_WejDmUZIT-KgRj2W4p_8nA

VI. NEW BUSINESS

Dr. Skaluba

A. Adoption of the 2021-2022 Proposed Final Budget

Administration recommends adoption of the proposed final 2021-2022 Muncy School District General Fund Budget, including the following tax rates: [\(See PDE- 2028\)](#)

	<u>Current</u>	<u>Proposed 2021-2022</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

B. Financial Reports

Administration recommends approval of the April 2021 Financial Reports. **(See Financial Reports)**

1. [Treasurer’s Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

C. Proposals and Agreements

Administration recommends approval of the following agreements/proposals:
(See Special Reports)

<u>Vendor</u>	<u>Services/Amount</u>
Muncy Historical Society	Building Use Request for Pops on Pepper*
Keystone Purchasing Network	Cupola Replacement / \$31,546.61
Keystone Purchasing Network	Wood Paint and Repair of Front Ext. of HS / \$26,120.31
Keystone Purchasing Network	Oil Tank Removal / \$18,868.72
Infocon Corporation	2021 Tax Processing Service(Printing/Postage/Mailing) +/- \$1,750
PSBA	All Access Membership Renewal / \$9,465.38
PSBA	Policy Maintenance Program Participation Agreement
W F Welliver & Sons Inc. (State Contract # 4400020083)	Ferris Zero Turn Lawn Mower / \$12,767.00
ESS	Accountant Consultant Agreement / Pay Rate: \$25.60 an hour / Bill Rate \$33.89 an hour as needed

*Must comply with all aspects of the district's health and safety plan.

D. 2021-2022 Appointments

Administration recommends approval of the following appointments:
(See Special Reports)

• Insurance Broker of Record	Pfeiffer-Naginey Insurance, Inc.
• Local Services Tax Collectors	Muncy Borough Treasurer; Muncy Creek Township Secretary
• Real Estate Tax Collector	Muncy School District Business Office
• Earned Income Tax Collector	WASD Municipal & School Earned Income Tax Office
• School Solicitor	McCormick Law Firm
• School Dentist	Smile Pennsylvania (The Mobile Dentists)
• School Physician	Muncy Family Practice
• Independent Auditor	Margaret McCluskey CPA LLC
• Newspapers	Muncy Luminary
	East Lycoming Shopper & News
	Williamsport Sun Gazette
• Designated Depositories	Muncy Bank & Trust Company
	M&T Bank
	PA School District Liquid Asset Fund
	Fulton Bank

E. 2021-2022 Muncy Library Contribution

_____ recommends approval of a contribution in the amount of
[\\$3,000.00 to the Muncy Public Library.](#) **(See Special Reports)**

F. Memorandum of Understanding

Administration recommends approval of the Memorandum of Understanding
between Muncy School District and the Muncy Police Department. **(See Special Reports)**

May I have a motion to approve the recommendations in Items A through F?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VII. PERSONNEL

Dr. Skaluba

A. School Board

1. Election of Board Treasurer

I will accept nominations for the position of Board Treasurer for 2021-2022:

_____ nominates Robert Houseknecht to serve as Board Treasurer.
Board Member

Are there any other nominations?

If there are no further nominations, I will accept a motion to close nominations:

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

(If there is more than one nomination, an election takes place.)

Announcement of Board Treasurer

Mr. Johnson

2. Election of Board Secretary

I will accept nominations for the position of Board Secretary for a four-year term (2021-2022 through 2025-2026):

_____ nominates Andrew Seese to serve as Board Secretary.
Board Member

Are there any other nominations?

If there are no further nominations, I will accept a motion to close nominations:

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

(If there is more than one nomination, an election takes place.)

Announcement of Board Secretary

Mr. Johnson

B. Professional

1. Administration recommends the following appointment:

Name: Sarah Zalonis*
Position: Elementary Teacher
Effective: Beginning of the 2021-2022 School Year
Salary: BS1

*Pending district required hiring documentation.

2. Administration recommends appointment of the following Title I staff for 2021-22 (funded through federal Title I allocation):

ELEMENTARY (REGULAR TERM)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours/CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours/CBA Homebound Rate

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2021-2022)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Steve Haddon	CBA Homebound Rate
Teacher	Kim Price	CBA Homebound Rate
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jesica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherri Doebler	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

3. Administration recommends payment at the current homebound instructional rate for teachers assigned by administration to elementary summer school supervisory duties.

C. Classified

1. Administration recommends approval of the following elementary summer school paraprofessionals at their current board approved hourly wage.
 - a. Wendy Watts– Paraprofessional
 - b. Jessica Bartlow – Paraprofessional

2. Administration recommends approval for Dawn Gresh to serve in a paraprofessional capacity at her current board approved hourly wage in the elementary summer school program, the Title I Extended Day Program and/or Title 1 Community Events.
3. Administration recommends payment at the current board approved hourly wage for paraprofessionals assigned by administration to elementary summer school supervisory duties.
4. Administration recommends approval of the following resignation. **(See Special Reports)**

Name: Jodie Moyer
 Position: Guidance Secretary
 Effective: June 4, 2021.

5. Administration recommends approval of the following appointments. **(See Special Reports)**

Name: Stacie Nierzwicki
 Position: School Nurse Assistant*
 Rate: \$16.00 per hour
 Effective: July 1, 2021

*Position will be a 210-day position and will include benefits.

Name: Lori Murphy
 Position: Cafeteria Worker Substitute
 Rate of Pay: \$9.75 per hour
 Effective: May 18, 2021

D. Athletic

1. Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Nicole Meyer	Head Jr. High Cheerleading	Fall 2021	VII
Cindie Lytle	Volunteer Field Hockey	Fall 2021	----
Charity Good	Volunteer Field Hockey	Fall 2021	----
Armando Sassano	Assistant Boys Soccer	Fall 2021	V
Peter Ruhl	Volunteer Boys Soccer	Fall 2021	----
Madalyn Confer	Assistant Girls Soccer	Fall 2021	.5 V
Bob Titman	Assistant Girls Soccer	Fall 2021	.5 V
Phil Aiken	1st Assistant Football	Fall 2021	II
Corey Palmatier	Assistant Football	Fall 2021	IV
Mike Weber	Assistant Football	Fall 2021	IV
Matthew Meyer	Assistant Football	Fall 2021	IV
Brad Watkins	Head Jr. High Football	Fall 2021	III
Jay Drumheller	Assistant Jr. High Football	Fall 2021	IV
Mike Diehl	Assistant Jr. High Football	Fall 2021	IV
Dale Michael	Volunteer Football	Fall 2021	----

2. Administration recommends the approval of the following resignations. **(See Special Reports)**

Name: Bernard Meyer
Position: Head Varsity Girls Tennis Coach / Head Varsity Boys Tennis Coach
Effective: June, 4, 2021

Name: Lisa Meyer
Position: Assistant Varsity Girls Tennis Coach / Assistant Varsity Boys Tennis Coach
Effective: June, 4, 2021

May I have a motion to approve the recommendations as listed above in Items A through D?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VIII. OTHER

Dr. Skaluba

A. School Health and Safety Plan Updates

_____ recommends the approval of updates to Muncy School District's Health and Safety Plan.

May I have a motion to approve the recommendation as listed above in Item A?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

B. Separation Agreement

Administration recommends approval of a separation agreement with employee #1218.

May I have a motion to approve the recommendation as listed above in Item B?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

C. Summer School and Extended School Year

Administration recommends approval of Courtney Taylor as both a summer school teacher and an extended school year teacher at the current homebound instructional rate.

May I have a motion to approve the recommendation as listed above in Item C?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

D. Athletic

Administration recommends approval of the following Coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Courtney Taylor	Assistant Field Hockey	Fall 2021	V

May I have a motion to approve the recommendation as listed above in Item D?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

IX. COMMITTEE REPORTS

Dr. Skaluba

X. ADMINISTRATIVE REPORTS

1. Business Administrator
2. Superintendent

**Mr. Seese
Dr. Skaluba**

XI. DELEGATE REPORTS

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

**Mr. Johnson
Mr. Walker
Mr. Edkin**

XII. ANNOUNCEMENT OF EXECUTIVE SESSION AFTER ADJOURNMENT

Mr. Johnson

XIII. ADJOURNMENT

Mr. Johnson

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____