

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

May 17, 2021
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill, Ms. Lisa Sleboda, Mr. Corey Walko and Mrs. Sarah Woodward. Absent:

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Special Education Coordinator Mrs. April Farrell, and Technical Support Specialist Chris Frey. Member of the administration present via Zoom: Elementary Principal Mrs. Billie Jo Grohol.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were fifteen Zoom participants.

REVIEW AND APPROVAL OF MINUTES

Mr. Walker moved to approve the minutes of the [April 19, 2021 Regular Public Meeting](#) and the [April 29, 2021 Special Meeting](#) of the Muncy School District Board of Directors. Mr. Walko seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

There was an announcement of an executive session prior to the meeting for personnel and legal matters. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. Presentations: Dr. Skaluba, Health and Safety Plan Updates and Trauma Informed Schools; and Mr. Seese, 2021-22 Budget. Mr. Troutman, Pfeiffer-Naginey Insurance, Inc. presentation was moved to the June meeting.

NEW BUSINESS

A. Adoption of the 2021-2022 Proposed Final Budget

A motion was made to approve the adoption of the proposed final 2021-2022 Muncy School District General Fund Budget, including the following tax rates: [\(See PDE- 2028\)](#)

	<u>Current</u>	<u>Proposed 2021-2022</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

B. Financial Reports

Motion to approve April 2021 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

C. Proposals and Agreements

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Muncy Historical Society	Building Use Request for Pops on Pepper*
Keystone Purchasing Network	Cupola Replacement / \$31,546.61
Keystone Purchasing Network	Wood Paint and Repair of Front Ext. of HS / \$26,120.31
Keystone Purchasing Network	Oil Tank Removal / \$18,868.72
Infocon Corporation	2021 Tax Processing Service(Printing/Postage/Mailing) +/- \$1,750
PSBA	All Access Membership Renewal / \$9,465.38
PSBA	Policy Maintenance Program Participation Agreement
W F Welliver & Sons Inc. (State Contract # 4400020083)	Ferris Zero Turn Lawn Mower / \$12,767.00
ESS	Accountant Consultant Agreement / Pay Rate: \$25.60 an hour / Bill Rate \$33.89 an hour as needed

*Must comply with all aspects of the district's health and safety plan.

D. 2021-2022 Appointments

Motion to approve the following appointments (Copied in Minutes):

- | | |
|---------------------------------|---|
| • Insurance Broker of Record | Pfeiffer-Naginey Insurance, Inc. |
| • Local Services Tax Collectors | Muncy Borough Treasurer; Muncy Creek Township Secretary |
| • Real Estate Tax Collector | Muncy School District Business Office |
| • Earned Income Tax Collector | WASD Municipal & School Earned Income Tax Office |
| • School Solicitor | McCormick Law Firm |
| • School Dentist | Smile Pennsylvania (The Mobile Dentists) |
| • School Physician | Muncy Family Practice |
| • Independent Auditor | Margaret McCluskey CPA LLC |
| • Newspapers | Muncy Luminary |
| | East Lycoming Shopper & News |
| | Williamsport Sun Gazette |
| • Designated Depositories | Muncy Bank & Trust Company |
| | M&T Bank |
| | PA School District Liquid Asset Fund |
| | Fulton Bank |

E. 2021-2022 Muncy Library Contribution

Mr. Edkin recommended a motion to approve a contribution in the amount of [\\$3,000.00 to the Muncy Public Library](#). (Copied in Minutes)

F. Memorandum of Understanding

Motion to approve the Memorandum of Understanding between Muncy School District and the Muncy Police Department. (Copied in Minutes)

Mr. Walker moved to approve items A through F. Mr. Edkin seconded the motion and it passed unanimously.

PERSONNEL

A. School Board

1. Election of Board Treasurer
Mrs. Woodward nominated Robert Houseknecht for the position of Board Treasurer for 2021-2022. There were no other nominations. Ms. Sleboda moved to close nominations. Mr. Edkin seconded the motion and it passed unanimously.
2. Election of Board Secretary
Mr. Walker nominated Andrew Seese for the position of Board Secretary for a four-year term (2021-2022 through 2025-2026). There were no other nominations. Mr. Edkin moved to close nominations. Mr. Hill seconded the motion and it passed unanimously.

B. Professional

1. Motion to approve the appointment of Sarah Zalonis*, Elementary Teacher, effective beginning 2021-2022 school year, salary BS1. *Pending district required hiring documentation.
2. Motion to appointment of the following Title I staff for 2021-22 (funded through federal Title I allocation):

ELEMENTARY (REGULAR TERM)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours/CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours/CBA Homebound Rate

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2021-2022)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Steve Haddon	CBA Homebound Rate
Teacher	Kim Price	CBA Homebound Rate
Teacher	Maura Sleboda	CBA Homebound Rate

PERSONNEL (continued)

B. Professional (continued)

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2021-2022)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jesica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherri Doebler	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

3. Motion to approve payment at the current homebound instructional rate for teachers assigned by administration to elementary summer school supervisory duties.

C. Classified

1. Motion to approve the following elementary summer school paraprofessionals at their current board approved hourly wage.
 Wendy Watts– Paraprofessional
 Jessica Bartlow – Paraprofessional
2. Motion to approve Dawn Gresh to serve in a paraprofessional capacity at her current board approved hourly wage in the elementary summer school program, the Title I Extended Day Program and/or Title 1 Community Events.
3. Motion to approve payment at the current board approved hourly wage for paraprofessionals assigned by administration to elementary summer school supervisory duties.
4. Motion to approve the resignation of Jodie Moyer, Guidance Secretary, effective June 4, 2021. (Copied in Minutes)

PERSONNEL (continued)

C. Classified (continued)

5. Motion to approve the following appointments. (Copied in Minutes)

Name: Stacie Nierzwicki, Position: School Nurse Assistant*, at the rate of \$16.00 per hour effective July 1, 2021. *Position will be a 210-day position and will include benefits.

Name: Lori Murphy, Position: Cafeteria Worker Substitute, at the rate of \$9.75 per hour, effective May 18, 2021.

D. Athletic

1. Motion to approve the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Nicole Meyer	Head Jr. High Cheerleading	Fall 2021	VII
Cindie Lytle	Volunteer Field Hockey	Fall 2021	----
Charity Good	Volunteer Field Hockey	Fall 2021	----
Armando Sassano	Assistant Boys Soccer	Fall 2021	V
Peter Ruhl	Volunteer Boys Soccer	Fall 2021	----
Madalyn Confer	Assistant Girls Soccer	Fall 2021	.5 V
Bob Titman	Assistant Girls Soccer	Fall 2021	.5 V
Phil Aiken	1st Assistant Football	Fall 2021	II
Corey Palmatier	Assistant Football	Fall 2021	IV
Mike Weber	Assistant Football	Fall 2021	IV
Matthew Meyer	Assistant Football	Fall 2021	IV
Brad Watkins	Head Jr. High Football	Fall 2021	III
Jay Drumheller	Assistant Jr. High Football	Fall 2021	IV
Mike Diehl	Assistant Jr. High Football	Fall 2021	IV
Dale Michael	Volunteer Football	Fall 2021	----

2. Motion to approve the following resignations. (Copied in Minutes)

Name: Bernard Meyer, Head Varsity Girls Tennis Coach / Head Varsity Boys Tennis Coach, effective June, 4, 2021.

Name: Lisa Meyer, Assistant Varsity Girls Tennis Coach / Assistant Varsity Boys Tennis Coach, effective June, 4, 2021.

Mr. Walker moved to approve items A through D. Mr. Walko seconded the motion and it passed unanimously.

OTHER

A. School Health and Safety Plan Updates

Mr. Hill recommended to approve updates to Muncy School District's Health and Safety Plan. Ms. Sleboda moved to approve this recommendation. Mr. Earnest seconded the motion and it passed unanimously.

B. Separation Agreement

Mr. Walker motioned to approve the separation agreement with employee #1218. Mr. Walko seconded the motion and it passed unanimously.

C. Summer School and Extended School Year

Ms. Sleboda motioned to approve Courtney Taylor as both a summer school teacher and an extended school year teacher at the current homebound instructional rate. Mrs. Woodward seconded the motion and it passed unanimously.

D. Athletic

Mr. Edkin motioned to approve the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Courtney Taylor	Assistant Field Hockey	Fall 2021	V
Mike Kuhns	Interim Head Varsity Softball	Remainder Spring 2021	II (Prorated)
Madalyn Confer	Volunteer Varsity Softball Coach	Spring 2021	----
Courtney Taylor	Volunteer Varsity Softball Coach	Spring 2021	----

Mr. Walko seconded the motion and it passed unanimously.

E. Stipulation Agreement

Mrs. Woodward motioned to approve stipulation agreement for student 2021-1. Mr. Walker seconded the motion and it passed unanimously.

F. Resignation of Head Varsity Softball Coach

Ms. Sleboda motioned to approve the resignation of Joe Tedesco as Head Varsity Softball Coach effective May 15, 2022. Mrs. Woodward seconded the motion and it passed unanimously.
(Copied in Minutes)

COMMITTEE REPORTS

The board heard committee reports from Dr. Skaluba including end of year activity dates and future board meeting dates: June 21st and July 19th.

ADMINISTRATION REPORTS

Dr. Skaluba reported on: EITC donation update.

Dr. Hamilton reported on: Future plans to address achievement gaps and learning loss.

Mrs. Grohol reported on: Thanked the teachers for going above and beyond this past year. Thanked the OPT for all they did for the faculty, staff and students.

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLaST IU #17 – Educational Plan and Curriculum Development update.

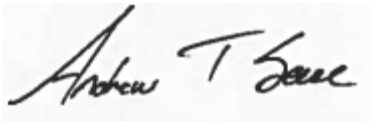
Mr. Walker gave a report to the board regarding the Lycoming Career & Technology Center – Nothing to report at this time.

Mr. Edkin gave a report on the PA School Boards Association – Senate Bill #312 and #552, Right to Know reform update.

ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for personnel and legal topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 9:30 p.m. Mr. Edkin seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary