

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING**

Meeting Via Electronic Communications in Accordance with Revised Policy 006.1

May 18, 2020

7:00 PM

AGENDA

I. CALL TO ORDER Mr. Johnson

II. ROLL CALL Mr. Seese

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mrs. Carla Auten	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

III. FLAG SALUTE Mr. Johnson

IV. REVIEW AND APPROVAL OF MINUTES Mr. Johnson

May I have a motion to approve the minutes of the April 20, 2020 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
 _____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

V. INFORMATION AND VISITORS' PRESENTATIONS

A. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures. Mr. Johnson

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at lkneedler@muncysd.org by 3:00 p.m. on Monday, May 18th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.
2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting by phone should follow the directions below.
 - Between 6:50 p.m. and 7:00 p.m., dial the phone number 570-323-8566
 - After you hear the announcement, wait for the BEEP and then enter the conference ID - **10005**
 - After you hear the prompt, enter the passcode – **12345**
 - Record your first name, last name and area of residence (**Muncy Borough, Muncy Township, Muncy Creek Township**) and Press #
 - Once you have entered into the conference call, please remain quiet and/ or mute your phone in an effort to not interrupt the meeting. If interested in providing public input by phone, please unmute your phone at the proper time to announce your name, area of residence and your public input.

B. The Chair will entertain any requests for listed agenda item changes. Mr. Johnson

C. Please submit abstention memorandums to the Board Secretary at this time. Mr. Johnson

D. Susquehanna Transit Representative Mr. Kephart

E. Budget Presentation Mr. Seese

VI. OLD BUSINESS

A. Agreements

<u>Vendor</u>	<u>Services/Amount</u>
Susquehanna Transit	2019-2020 Contract Renegotiation/75% of current contract*

*Pending Solicitor Approval

NOTE: This contract renegotiation is in accordance with the district's application of recently passed state legislation designed as a response to circumstances surrounding the COVID-19 pandemic. This includes any retroactive payments as well as any remaining applicable payments for the 2019-2020 school year.

May I have a motion to approve this recommendation?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

VII. NEW BUSINESS

A. Adoption of the 2020-2021 Budget

Mr. Seese

Administration recommends adoption of the proposed final 2020-2021 Muncy School District General Fund Budget, including the following tax rates: **(See PDE- 2028)**

	<u>Current</u>	<u>Proposed 2020-2021</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

May I have a motion to approve this recommendation?

Mr. Johnson

Motion:

Second:

Discussion:

	Yes	No	Absent	Abstain
Mrs. Carla Auten	_____	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____	_____
Mr. David Edkin	_____	_____	_____	_____
Mr. David Frederick	_____	_____	_____	_____
Mr. Steven Hill	_____	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____	_____
Mr. Kim Walker	_____	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

B. Financial Reports

Mr. Seese

Administration recommends approval of the April 2020 Financial Reports. **(See Financial Reports)**

1. Treasurer's Report

2. General Fund
3. Capital Projects Fund
4. Food Service Report
5. Student Activities Fund

May I have a motion to approve these reports?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
 _____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

C. Proposals and Agreements

Mr. Seese

Administration recommends approval of the following agreements/proposals:

(See Special Reports)

<u>Vendor</u>	<u>Services/Amount</u>
Firefly (COSTARS#-003-385)	4-yr (1\$ buyout) Chromebook Lease (600)/\$52,731.79 per year
Siemens (COSTARS#-008-241)	Elementary Swipe Card Reader Replacement / \$18,739.22
Lock Haven University	Student Teaching Affiliation Renewal
NWEA	MAP Growth K-12/\$10,260.00
Infocon Corporation	2020 Tax Processing Service(Printing/Postage/Mailing)+/--\$1750

May I have a motion to approve these recommendations?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
 _____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

D. 2020-2021 Appointments

Mr. Seese

Administration recommends approval of the following appointments:

(See Special Reports)

- | | |
|---------------------------------|---|
| • Insurance Broker of Record | Pfeiffer-Naginey Insurance, Inc. |
| • Local Services Tax Collectors | Muncy Borough Treasurer; Muncy Creek Township Secretary |
| • Real Estate Tax Collector | Muncy School District Business Office |
| • Earned Income Tax Collector | WASD Municipal & School Earned Income Tax Office |
| • School Solicitor | McCormick Law Firm |
| • School Dentist | Bennardi, Barberio P.C. |
| • School Physician | Muncy Family Practice |

- Independent Auditor Margaret McCluskey CPA LLC
- Newspapers Muncy Luminary
East Lycoming Shopper & News
Williamsport Sun Gazette
- Designated Depositories Muncy Bank & Trust Company
M&T Bank
PA School District Liquid Asset Fund
Fulton Bank

May I have a motion to approve these recommendations? Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

E. Project Change Orders Dr. Skaluba

Administration recommends approval of the following Muncy Jr./Sr. High School Addition/Renovations Project change orders: (See Special Reports)

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Fan Powered Box Motor Wiring	COR#20 – Electrical Contractor	\$14,260.15*

*District will be reimbursed the cost of this change order.

May I have a motion to approve these recommendations? Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____

F. LCTC Budget Dr. Skaluba

Administration recommends approval of the 2020-2021 Lycoming Career and Technology Center General Fund Budget. **(See Special Reports)**

May I have a motion to approve these recommendations? Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

G. Kindergarten Summer Readiness Distance Learning Program Dr. Skaluba

Administration recommends approval of a summer readiness distance learning program for kindergarten students for summer 2020 at a cost not to exceed \$4,000.00.

May I have a motion to approve these recommendations? Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

H. Extended School Year Distance Learning Program Dr. Skaluba

Administration recommends approval of eligible students to receive Special Education Extended School Year services for summer 2020.* **(See Special Reports)**

*ESY services will include interpreting services based on existing contracts.

May I have a motion to approve this recommendation? Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

I. Summer School Distance Learning Course Offerings Dr. Skaluba

Administration recommends approval of summer school distance learning course offerings for Muncy Jr. / Sr. High School through Equip at a cost of \$75.00 per course.

May I have a motion to approve this recommendation? Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

J. Technology Agreements

Dr. Skaluba

Administration recommends approval of the following technology agreements for the 2020-2021 school year:

- Ward L. Myers Elementary School Technology Agreement
- Muncy Junior / Senior High School Technology Agreement

May I have a motion to approve this recommendation?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

K. Revised English Learner's (EL) Plan

Dr. Skaluba

Administration recommends approval of Muncy School District's Revised English Learner's (EL) Plan. **(See Special Reports)**

May I have a motion to approve this recommendation?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

L. Personnel

Dr. Skaluba

1. SCHOOL BOARD

A. Election of Board Treasurer

Mr. Johnson

I will accept nominations for the position of Board Treasurer for 2020-2021:

_____ nominates Patty Woodruff to serve as Board Treasurer.

Board Member

Are there any other nominations?

Mr. Johnson

If there are no further nominations, I will accept a motion to close nominations:

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

(If there is more than one nomination, an election takes place.)

B. Announcement of Board Treasurer

Mr. Johnson

2. PROFESSIONAL

Dr. Skaluba

A. Administration recommends appointment of the following Title I staff for 2020-21 (funded through federal Title I allocation):

ELEMENTARY (REGULAR TERM)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours/CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours/CBA Homebound Rate

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2020-2021)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jessica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Marcie Fisher	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Walt Heath	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherri Doeblor	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

B. Administration recommends approval of the following assignment transfers for the 2020-2021 school:

1. Name: Matt Dinges
From: Secondary Learning Support (Muncy Jr. / Sr. High School)
To: Elementary Learning Support (Ward L. Myers Elementary School)
Time: Beginning of 2020-2021 school year
2. Name: Steve Haddon
From: Elementary Teacher
To: K-12 Staff Coach Teaching Assignment
Time: Beginning of the 2020-2021 school year
3. Name: Tammie Hartland
From: Elementary Teacher (Ward L. Myers Elementary School)
To: Secondary Learning Support (Muncy Jr. / Sr. High School)
Time: Beginning of the 2020-2021 school year

C. Administration recommends approval of the following teachers for participation in the summer readiness distance learning program for kindergarten students at the current homebound instructional rate of \$29.00 an hour.

1. Anne Johnson
2. Rae Pitchford
3. John Tewksbury
4. Maura Sleboda
5. Meg Hoffman

D. Administration recommends approval of the following extended school year distance learning program teachers at the current homebound instructional rate of \$29.00 an hour.

1. Kelly Groover
2. Kim Price

May I have a motion to approve these recommendations?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

3. CLASSIFIED

Dr. Skaluba

A. Administration recommends approval of the following substitute classified staff:

- 1. John Watkins – Custodial
- 2. Dennis Wertman – Custodial
- 3. Kristina Davis – Custodial
- 4. Tammy Laidacker – Custodial
- 5. Ericka Miller – Custodial
- 6. Teresa Hall – Custodial
- 7. Danielle Caporale – Custodial
- 8. Mike Bartlow – Custodial
- 9. Tiffany Boyles – Custodial

B. Administration recommends approval of the following extended school year paraprofessionals and personal care aide at their current board approved hourly wage.

- 1. Cindi Fry – Paraprofessional
- 2. Cindy Murphy – Paraprofessional
- 3. Sonya Johnson – Personal Care Aide
- 4. Betsy Dieterle – Paraprofessional

C. Administration recommends approval of the following paraprofessional for participation in the kindergarten readiness program at her current board approved hourly wage.

- 1. Renee Shearer

D. Administration recommends approval for Dawn Gresh to serve in a paraprofessional capacity at her current board approved hourly wage in Title I Extended Day Program and/or Title 1 Community Events.

May I have a motion to approve these recommendations?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

4. ATHLETIC

Dr. Skaluba

A. Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Cindie Lytle	Volunteer Field Hockey	Fall 2020	-----
Joe Tedesco	Head Jr. High Softball	Fall 2020	V
Mike Kuhns	Assistant Jr. High Softball	Fall 2020	VII
Raychelle Ulmer	Volunteer Jr. High Softball	Fall 2020	-----
Ed Rogers	Head Varsity Girls Basketball	Winter 2020	I
Royce Eyer	Head Varsity Wrestling	Winter 2020	I

May I have a motion to approve these recommendations?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

B. Administration recommends approval of the following coaching appointment:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Jason Gresh	Head Varsity Boys Basketball	Winter 2020	I

May I have a motion to approve these recommendations?

Mr. Johnson

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____

M. Committee Reports

Dr. Skaluba

N. Administrative Reports

1. Business Administrator
2. Superintendent

Mr. Seese
Dr. Skaluba

O. Delegate Reports

- | | |
|--|-------------|
| 1. BLaST IU #17 | Mr. Johnson |
| 2. Lycoming Career & Technology Center | Mr. Walker |
| 3. PA School Boards Association | Mrs. Auten |

VIII. ANNOUNCEMENT OF EXECUTIVE SESSION AFTER ADJOURNMENT

Mr. Johnson

IX. ADJOURNMENT

Mr. Johnson

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Roll Call Vote:

_____ Mrs. Auten; _____ Mr. Earnest; _____ Mr. Edkin; _____ Mr. Frederick; _____ Mr. Hill
_____ Mr. Johnson; _____ Ms. Sleboda; _____ Mr. Walker; _____ Mrs. Woodward

Final Tally: Yes _____ No _____ Abstain _____ Absent _____ Time: _____ PM