

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

May 18, 2020  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting via Electronic Communications in Accordance with Revised Policy 006.01.

Members of the board present: President Mr. Scott Johnson, Vice President Ms. Lisa Sleboda, Mrs. Carla Auten, Mr. Joseph Earnest, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill and Mr. Kim Walker. Member of the board absent: Mrs. Sarah Woodward.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mrs. Billie Jo Grohol, Special Education Coordinator Mrs. April Farrell and Technology Support Specialist Chris Frey.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There was 1 visitor.

## REVIEW AND APPROVAL OF MINUTES

Mrs. Auten moved to approve the minutes of the April 20, 2020 Regular Public Meeting of the Muncy School District Board of Directors. Ms. Sleboda seconded the motion and it passed unanimously.

## INFORMATION AND VISITORS' PRESENTATIONS

Individuals interested in providing public input only were to e-mail input by 3:00 p.m. on Monday, April 20<sup>th</sup>. There was no request for individual public input. One individual listen to the entire meeting by phone. Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. Mr. Kephart of Susquehanna Transit gave a presentation. Mr. Seese presented the 2020-2021 budget.

## OLD BUSINESS

### Proposals and Agreements

Ms. Auten moved to approve the following proposals and agreements.

<u>Vendor</u>	<u>Services/Amount</u>
Susquehanna Transit	2019-2020 Contract Renegotiation/75% of current contract*

This contract renegotiation is in accordance with the district's application of recently passed state legislation designed as a response to circumstances surrounding the COVID-19 pandemic. This includes any retroactive payments as well as any remaining applicable payments for the 2019-2020 school year.

\*Pending Solicitor Approval

Ms. Sleboda seconded the motion and it passed seven yes votes and one no vote. (Copied in Minutes)

## NEW BUSINESS

### Adoption of the 2020-2021 Budget

Mr. Edkin moved to approve the adoption of the proposed final 2020-2021 Muncy School District General Fund Budget, including the following tax rates: **(See PDE- 2028)**

	<u>Current</u>	<u>Proposed 2020-2021</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

Mr. Frederick seconded the motion and it passed unanimously. (Copied in Minutes)

### Financial Reports

Mr. Walker moved to approve the following April 2020 Financial Reports:

1. Treasurer's Report
2. Capital Projects Fund
3. General Fund
4. Food Service Report
5. Student Activities

Mr. Hill seconded the motion and it passed unanimously. (Copied in Minutes)

### Proposals and Agreements

Ms. Sleboda moved to approve the following proposals and agreements.

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Firefly (COSTARS#-003-385)	4-yr (1\$ buyout) Chromebook Lease (600)/\$52,731.79 per year
Siemens (COSTARS#-008-241)	Elementary Swipe Card Reader Replacement / \$18,739.22
Lock Haven University	Student Teaching Affiliation Renewal
NWEA	MAP Growth K-12/\$10,260.00
Infocon Corporation	2020 Tax Processing Service(Printing/Postage/Mailing) +/- \$1750

Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

### 2020-2021 Appointments

Mr. Walker moved to approve the following appointments:

- Insurance Broker of Record Pfeiffer-Naginey Insurance, Inc.
- Local Services Tax Collectors Muncy Borough Treasurer; Muncy Creek Township Secretary
- Real Estate Tax Collector Muncy School District Business Office
- Earned Income Tax Collector WASD Municipal & School Earned Income Tax Office
- School Solicitor McCormick Law Firm
- School Dentist Bennardi, Barberio P.C.
- School Physician Muncy Family Practice
- Independent Auditor Margaret McCluskey CPA LLC

2020-2021 Appointments (continued)

- Newspapers Muncy Luminary  
East Lycoming Shopper & News  
Williamsport Sun Gazette
- Designated Depositories Muncy Bank & Trust Company  
M&T Bank  
PA School District Liquid Asset Fund  
Fulton Bank

Mr. Frederick seconded the motion and it passed unanimously. (Copied in Minutes)

Project Change Orders

Mr. Frederick moved to approve the following project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Fan Powered Box Motor Wiring	COR#20 – Electrical Contractor	\$14,260.15*

\*District will be reimbursed the cost of this change order.

Mr. Walker seconded the motion and it passed seven yes votes and one abstention. Mr. Edkin abstained. (Copied in Minutes)

LCTC Budget

Mrs. Auten moved to approve the 2020-2021 Lycoming Career and Technology Center General Fund Budget. Mr. Frederick seconded the motion and it passed unanimously. (Copied in Minutes)

Kindergarten Summer Readiness Distance Learning Program

Ms. Sleboda moved to approve summer readiness distance learning program for kindergarten students for summer 2020 at a cost not to exceed \$4,000.00. Mr. Hill seconded the motion and it passed unanimously.

Extended School Year Distance Learning Program

Mrs. Auten moved to approve eligible students to receive Special Education Extended School Year services for summer 2020. ESY services will include interpreting services based on existing contracts. Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

Summer School Learning Course Offerings

Mr. Walker moved to approve summer school distance learning course offerings for Muncy Jr. / Sr. High School through Equip at a cost of \$75.00 per course. Mrs. Auten seconded the motion and it passed unanimously.

**Technology Agreements**

Ms. Sleboda moved to approve the following technology agreements for the 2020-2021 school year:

- Ward L. Myers Elementary School Technology Agreement
- Muncy Junior / Senior High School Technology Agreement

Mr. Walker seconded the motion and it passed unanimously.

**Revised English Learner’s (EL) Plan**

Mr. Edkin moved to approve the Muncy School District’s Revised English Learner’s (EL) Plan. Mrs. Auten seconded the motion and it passed unanimously. (Copied in Minutes)

**Personnel**

***SCHOOL BOARD***

Election of Board Treasurer – Mrs. Auten nominates Patty Woodruff to serve as Board Treasurer for the 2020-2021 term. Mr. Edkin moved to approve this nomination. Mr. Walker seconded the motion and it passed unanimously. Mr. Johnson announced Patty Woodruff as Board Treasurer.

***PROFESSIONAL***

Mr. Hill moved to approve the following:

Appointments of the Title I staff for 2020-21 (funded through federal Title I allocation):

**ELEMENTARY (REGULAR TERM)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours/CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours/CBA Homebound Rate

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2020-2021)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jessica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Marcie Fisher	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Walt Heath	CBA Homebound Rate

Personnel (continued)

**PROFESSIONAL (continued)**

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2020-2021)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherri Doeblner	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

Assignment transfers for the 2020-2021 school:

Matt Dinges	From: Secondary Learning Support (Muncy Jr. / Sr. High School) To: Elementary Learning Support (Ward L. Myers Elementary School) Time: Beginning of 2020-2021 school year
Steve Haddon	From: Elementary Teacher To: K-12 Staff Coach Teaching Assignment Time: Beginning of the 2020-2021 school year
Tammie Hartland	From: Elementary Teacher (Ward L. Myers Elementary School) To: Secondary Learning Support (Muncy Jr. / Sr. High School) Time: Beginning of the 2020-2021 school year

The following teachers for participation in the summer readiness distance learning program for kindergarten students at the current homebound instructional rate of \$29.00 an hour. Anne Johnson, Rae Pitchford, John Tewksbury, Maura Sleboda and Meg Hoffman. The following extended school year distance learning program teachers at the current homebound instructional rate of \$29.00 an hour. Kelly Groover and Kim Price. Mr. Walker seconded the motion and it passed unanimously.

**CLASSIFIED**

Ms. Sleboda moved to approve the following:

Substitute classified staff: John Watkins, Dennis Wertman, Kristina Davis, Tammy Laidacker, Ericka Miller, Teresa Hall, Danielle Caporale, Mike Bartlow and Tiffany Boyles. The following extended school year paraprofessionals and personal care aide at their current board approved hourly wage. Cindi Fry, Cindy Murphy, Sonya Johnson and Betsy Dieterle. Renee Shearer for participation in the kindergarten readiness program at her current board approved hourly wage. Dawn Gresh to serve in a paraprofessional capacity at her current board approved hourly wage in Title I Extended Day Program and/or Title 1 Community Events. Mrs. Auten seconded the motion and it passed unanimously.

Personnel (continued)

**ATHLETIC**

Mr. Earnest moved to approve the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Cindie Lytle	Volunteer Field Hockey	Fall 2020	-----
Joe Tedesco	Head Jr. High Softball	Fall 2020	V
Mike Kuhns	Assistant Jr. High Softball	Fall 2020	VII
Raychelle Ulmer	Volunteer Jr. High Softball	Fall 2020	-----
Ed Rogers	Head Varsity Girls Basketball	Winter 2020	I
Royce Eyer	Head Varsity Wrestling	Winter 2020	I

Mr. Hill seconded the motion and it passed unanimously.

Mr. Hill moved to approve the following coaching appointment:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Jason Gresh	Head Varsity Boys Basketball	Winter 2020	I

Mr. Walker seconded the motion and it passed unanimously.

Committee Reports

Consent agenda for July 2020 meeting.

Administration Reports

Dr. Skaluba reported on: Banner installation, SWIBS, One Tribe/Muncy Pride, and the Historical Society placing flags in Muncy Cemetery.

Dr. Hamilton reported on: Kindergarten screening online, Ritz empty lot decorations, Car Parade update, and the shout out in the East Lycoming Shopper.

Mr. Seese reported on: Food Service update.

Mr. Welliver reported on: Senior pick-up of student belongings and graduation.

Mrs. Grohol reported on: SWIBS new logo, student pick-up of belongings and 6<sup>th</sup> grade recognition.

Mrs. Farrell reported on: IU end of year activities and ESY virtual platform.

Delegate Reports

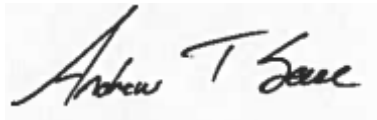
Mr. Johnson gave a report to the board regarding BLaST IU #17 – Next Meeting date is Wednesday, May 20<sup>th</sup>.

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Board of School Directors  
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### ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for personnel would be held after the meeting. There being no further business, Mrs. Auten moved to adjourn the meeting at 8:42 p.m. Mr. Hill seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary