

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

June 19, 2023
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson (Via Telephone), Vice President Mr. Kim Walker, Mr. Steven Hill, Mr. David Messenger, Mrs. Krista McMonigle, Mr. Justin Teffeteller, and Mr. Corey Walko. Members of the board absent: Mr. Joseph Earnest, Mr. David Edkin

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, and Elementary Principal Mr. Steven Haddon.

Vice-President Walker called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were seven in-person participants.

REVIEW AND APPROVAL OF MINUTES

Mr. Hill moved to approve the minutes of the [May 8th, 2023 Committee of the Whole](#), and the [May 15, 2023 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Walko seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

Mr. Walker made an Announcement of an Athletic Committee Executive Session on June 13th, 2023 , and an announcement of an Executive Session for Personnel on June 19th prior to the meeting. Mrs. Carla Auten, a representative from the Pennsylvania Association of School Retirees (PASR), presented Mrs. Vickie Conner and Mr. Mike Davis with the Lauretta Woodson Award. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

OLD BUSINESS

A. 2023 – 2024 General Fund Budget

Administration recommends approval of the [Final Muncy School District 2023-2024 General Fund Budget](#) and the related [tax resolution](#) and [budget resolution](#). (Copied in Minutes)

Mr. Johnson moved to approve item A. Mr. Hill seconded the motion and it passed unanimously.

NEW BUSINESS

A. Financial Reports

Motion to approve May 2023 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

B. 2023-2024 Fee Structures

Motion to approve the following fee structures for the 2023-2024 school year:

1. Behind the Wheel Driver's Education Participation Fee - \$0.00
2. Athletic Participation Fee – \$0.00
3. Muncy home athletic event fees for students currently enrolled in Muncy School District
 - a. \$0.00 with current student identification card
 - b. \$2.00 without current student identification card

C Agreements/Proposals

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Services/Amount</u>
River Valley Regional YMCA	2023-2024 School Age Child Care Program Agreement
BLaST 17	2023-2024 Special Education Services/\$347,420.97
BLaST 17	2023-2024 IDEA Pass-Through Agreement/\$167,366.84
BLaST 17	2023-24 DaRTS Software Agreement/\$2,500 per year plus \$175 per user
Direct Energy	3-Yr. Renewal Natural Gas Agreement/\$4.187-\$4.679 per MMBTU
ESS Northeast, LLC	Harman LTS Agreement / \$200.00 per day + \$25.00 increase each qtr.
Sunbury Motors Ford	Driver's Education Vehicle / 2023 Ford Escape / \$33,010 plus fees (COSTARS # 026-E22-176) (Potential Additional Fees: Tag; Title; Conversion Kit etc.)

D. Homestead/Farmstead Resolution

Motion to approve the [Homestead/Farmstead Resolution](#) for the 2023-2024 fiscal year.
(Copied in Minutes)

E. Class of 2023

Administration recommends approval of graduation and receipt of Muncy High School diploma for an additional member of the Class of 2023, pending completion of state and local requirements. (Copied in Minutes)

Mr. Teffeteller moved to approve item A through E. Mrs. McMonigle seconded the motion and it passed unanimously.

PERSONNEL

A. Administration

1. Mr. Messenger recommended a motion to approve payment in lieu of vacation in accordance with the provisions of [Board Policy #337](#) and current administrative contracts as follows: (Copied in Minutes)
 - a. Employee # 183 – 10 days @ \$244.51 per diem rate for a total of \$2,445.10
 - b. Employee #1140 – 10 days @ \$364.69 per diem rate for a total of \$3,646.90
 - c. Employee # 264 – 10 days @ \$246.76 per diem rate for a total of \$2,467.60
 - d. Employee # 294 – 10 days @ \$490.30 per diem rate for a total of \$4,903.00
 - e. Employee # 459 – 10 days @ \$225.37 per diem rate for a total of \$2,253.70
 - f. Employee #1241 – 10 days @ \$323.78 per diem rate for a total of \$3,237.80
 - g. Employee #1110 – 10 days @ \$546.54 per diem rate for a total of \$5,465.40
 - h. Employee # 872 – 10 days @ \$462.88 per diem rate for a total of \$4,628.80
 - i. Employee #294 – 50 Days @ \$490.30 per diem rate for a total of \$24,515.00*

*Retirement benefit to be made as a 403B employer contribution.
2. Mrs. McMonigle recommended approval of updates to the following job descriptions to include the assignment of additional responsibilities. (Copied in Minutes)
 - a. Superintendent
 - b. Business Administrator
 - c. High School Principal
 - d. Elementary School Principal
 - e. Special Education Coordinator
3. Mr. Teffeteller recommends approval of adjustments to administrative salaries/wages. (Copied in Minutes)

B. Professional

1. Motion to approve the following appointments: (Copied in Minutes)
 - a. Name: Erik Berthold
Position: Muncy School District's Online Learning Academy Coordinator
Rate: 200 hours/CBA Homebound Rate
Effective: 2023-24 School Year
 - b. Name: Mike Weber
Position: High School Dean of Students
Rate: \$5,500.00
Effective: 2023-24 School Year

B. Professional - Continued

- c. Name: Jonathan Bennett
Position: Practice Driving Instructor
Rate: Homebound Rate Per Hour, As Needed
Effective: 2023-24 School Year

- d. Name: Garrett Lee
Position: Secondary Science Teacher
Effective: Beginning of 2023-2024 School Year
Salary: BS1

- e. Name: Stacie Nierzwicki
Position: K-12 School Nurse
Effective: Beginning of 2023-2024 School Year
Salary: BS1

C. Classified

- 1. Motion to approve the 2023-2024 salaries/wages. (Copied in Minutes)

- 2. Motion to approve the following deduct days:
 - a. Employee # 1285 – 5/12/23
 - b. Employee # 220 – 5/30/23
 - c. Employee # 1251 – 5/22/23
 - d. Employee # 270 – 5/19, and 6/2/23
 - e. Employee # 1295 – 5/09, and 5/11/23
 - f. Employee # 1296 – 5/09, and 5/16/22
 - g. Employee # 1280 – 5/12, 5/19, and 5/24/23
 - h. Employee # 1145 – 5/8, 5/10, 5/11 and 5/12/23

- 3. Motion to approve the following resignations:
 - a. Name: Carissa Gavitt
Position: High School Library Aide
Effective: June 2, 2023

 - b. Name: Lisa Anderson
Position: Paraprofessional
Effective: June 2, 2023

D. Athletic

1. Motion to approve the following appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Bob Koslap	Assistant Jr. High Softball Coach	Fall 2023	VII
Madalyn Burrows	Assistant Varsity Girls Soccer Coach	Fall 2023	V
Benjamin Burns	Assistant Varsity Boys Soccer Coach	Fall 2023	.5 V
Armando Sassano	Assistant Varsity Boys Soccer Coach	Fall 2023	.5 V
Jonathan Weaver	Head Jr. High Softball Coach	Fall 2023	V
Kristine Bixler	Head Varsity Cheerleading Coach (Fall)	Fall 2023	V
David Shearer	Volunteer Boys Soccer Coach	Fall 2023	-----
Cyndie Lytle	Volunteer Field Hockey Coach	Fall 2023	-----
Brooke Walters	Volunteer Cross Country Coach	Fall 2023	-----
Jason Gresh	Head Varsity Boys Basketball Coach	Winter 2023-24	I
Craig Weaver Sr.	Head Varsity Girls Basketball Coach	Winter 2023-24	I
Patrick Sparks	Head Varsity Wrestling Coach	Winter 2023-24	I

2. Motion to approve the following appointments for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Sue Hetrick	Game Manager	2023-24	Per event rate*
Woody Fry	Game Manager	2023-24	Per event rate*
Katie Sick	Game Manager	2023-24	Per event rate*
Mark Evans	Game Manager	2023-24	Per event rate*
Nichole Rader	Game Manager	2023-24	Per event rate*
Mike S. Davis	Weight Room Coordinator	2023-24	VII (Fall, Winter, Spring, Summer)
Rae-Ellah Biddle Tetreault	Weight Room Supervisor	2023-23	Board Approved Hourly Rate***
Katie Sick	Weight Room Supervisor	2023-24	Board Approved Hourly Rate***
Sean Tetreault	Weight Room Supervisor	2023-24	Board Approved Hourly Rate***
Brad Watkins	Weight Room Supervisor	2023-24	Board Approved Hourly Rate***
Mike S. Davis	Weight Room Supervisor	2023-24	Board Approved Hourly Rate***
Phil Aiken	Weight Room Supervisor	2023-24	Board Approved Hourly Rate***
Dave Brink	Weight Room Supervisor	2023-24	Board Approved Hourly Rate***
Becky Stump	Weight Room Supervisor	2023-24	Board Approved Hourly Rate***
Dave Brink	Game Worker	2023-24	Per event rate**
John Brink	Game Worker	2023-24	Per event rate**
Chris Ebner	Game Worker	2023-24	Per event rate**
Sue Hetrick	Game Worker	2023-24	Per event rate**
Melissa O'Neill	Game Worker	2023-24	Per event rate**
Charlie Snyder	Game Worker	2023-24	Per event rate**
Roger Campbell	Game Worker	2023-24	Per event rate**
Madalyn Burrows	Game Worker	2023-24	Per event rate**
John Lamoreaux	Game Worker	2023-24	Per event rate**
Kelli Gresh	Game Worker	2023-24	Per event rate**
Mackenzie Frederick	Game Worker	2023-24	Per event rate**
Jason Gresh	Game Worker	2023-24	Per event rate**
Brooke Walters	Game Worker	2023-24	Per event rate**
Cheryl Good	Game Worker	2023-24	Per event rate**
Mark Evans	Game Worker	2023-24	Per event rate**
Lori Tawney	Game Worker	2023-24	Per event rate**
Nichole Rader	Game Worker	2023-24	Per event rate**
Katie McGuire	Game Worker	2023-24	Per event rate**
Kim Hill	Game Worker	2023-24	Per event rate**

* Fall/Spring \$40.00/per event, Winter \$30.00/per event ** \$24.25/per event *** \$12.00/per hour

E. Extra-Curricular

1. Administration recommends approval of the following resignation:
Name: Sarah Zalonis
Position: Assistant Band Director
Effective: June 30, 2023

Mr. Hill moved to approve items A through E. Mr. Messenger seconded the motion and it passed unanimously.

ADMINISTRATION REPORTS

Dr. Skaluba reported on: Next Board Meeting will be held on July 17, 2023. There was a health and safety update - both high school and elementary school are at zero cases. Updates were provided on the academic committee, the athletic committee, and the policy committee.

Mr. Seese reported on: Update on the remaining construction funds, Building and Grounds committee updates, and update on [Federal Funding](#).

Mr. Haddon reported on: Update on summer school.

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLaST IU #17 – Discussion on teacher shortage.

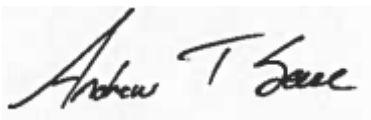
Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center – about the ongoing feasibility study information.

Mr. Edkin gave a report on the PA School Boards Association – Nothing to report at this time.

ANNOUNCEMENT OF EXECUTIVE SESSION

Vice-President Walker announced that an executive session for safety to be in compliance with Act 44 would be held after the meeting. There being no further business, Mrs. McMonigle moved to adjourn the meeting at 7:54 p.m. Mr. Hill seconded the motion and it passed unanimously.

Respectfully submitted,



Andrew Seese, Board Secretary