

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
WARD L. MYERS ELEMENTARY SCHOOL CAFETORIUM  
June 24, 2019  
7:00 PM**

**AGENDA**

**I. CALL TO ORDER** Mr. McLean

**II. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL PRIOR TO MEETING** Mr. McLean

**III. ROLL CALL** Mr. Edkin

|                | Present   | Absent    | Late      |
|----------------|-----------|-----------|-----------|
| Mary Bennardi  | _____     | _____     | _____     |
| Connie Coyner  | _____     | _____     | _____     |
| Ty Fry         | _____     | _____     | _____     |
| Scott McLean   | _____     | _____     | _____     |
| Rhondel Moyle  | _____     | _____     | _____     |
| Lisa Sleboda   | _____     | _____     | _____     |
| Robert Titman  | _____     | _____     | _____     |
| Kim Walker     | _____     | _____     | _____     |
| Sarah Woodward | _____     | _____     | _____     |
| <br>TOTAL      | <br>_____ | <br>_____ | <br>_____ |

**IV. FLAG SALUTE** Mr. McLean

**V. REVIEW AND APPROVAL OF MINUTES** Mr. McLean

May I have a motion to approve the minutes of the May 13, 2019 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VI. INFORMATION AND VISITORS' PRESENTATIONS**

A. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures. Mr. McLean

B. The Chair will entertain any requests for listed agenda item changes. Mr. McLean

C. Please submit abstention memorandums to the Board Secretary at this time. Mr. McLean

D. Presentation of PASR Laretta Woodson Award Nominees PASR Rep.

E. Recognition of PDE Teacher of the Year Semi-Finalist, Mrs. Sharon Wagner Dr. Hamilton

F. Presentation related to an opportunity to provide a field trip experience to Guatemala through Squads Abroad. Mrs. Walters

- G. Presentation related to approval of financing conditions for the remaining borrowing amount related to the addition/renovations project Audrey Bear/  
Jens Daamgard

## VII. OLD BUSINESS

- A. Policies and Procedures Dr. Skaluba

Administration recommends second reading and final approval of the following 800 and 900 policies:

1. Policy 800 – Records Management – NEW
2. Policy 801 – Public Records – REVISED
3. Policy 802 – School Organization – REVISED
4. Policy 803 – School Calendar - REVISED
5. Policy 804 – School Day – REVISED
6. Policy 805.1 – Relations with Law Enforcement Agencies – NEW
7. Policy 806 – Child Abuse – REVISED
8. Policy 807 – Opening Exercises / Flag Displays – REVISED
9. Policy 808 – Food Service – REVISED
10. Policy 810 – Transportation – REVISED
11. Policy 810.1 – Drug / Alcohol Testing – Covered Drivers – NEW
12. Policy 810.2 – Transportation – Video / Audio Recording – REVISED
13. Policy 811 – Bonding – REVISED
14. Policy 812 – Property Insurance – REVISED
15. Policy 813 – Other Insurance – REVISED
16. Policy 815 – Acceptable Use of Internet, Computers and Network Resources – REVIEWED
17. Policy 816 – Use of Surveillance Cameras – REVIEWED
18. Policy 818 – Contracted Services Personnel – REVISED
19. Policy 819 – Suicide Awareness, Prevention, and Response – REVISED
20. Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) NEW
21. Policy 824 – Maintaining Professional / Adult Boundaries – REVIEWED
22. Policy 826 – Privacy of Health Information – DELETED
23. Policy 827 – Conflict of Interest – REVIEWED
24. Policy 828 – Fraud – NEW
25. Policy 830 – Breach of Computerized Personal Information – REVISED
26. Policy 901 – Public Relations Objectives – REVISED
27. Policy 902 – Publications Program – REVISED
28. Policy 903 – Public Participation in Board Meetings - REVISED
29. Policy 904 – Public Attendance at School Events – REVISED
30. Policy 905 – Citizens Advisory Committee – REVISED
31. Policy 906 – Public Complaints – REVISED
32. Policy 907 – School Visitors – REVISED
33. Policy 908 – Relations with Parents / Guardians – REVISED
34. Policy 909 – Municipal Government Relations – REVISED
35. Policy 910 - Community Engagement - NEW
36. Policy 911 - News Media Relations- REVISED
37. Policy 912 – Relations with Educational Institutions – REVISED
38. Policy 913 – Non-school Organizations / Groups / Individuals – REVISED
39. Policy 914 – Relations with Intermediate Unit – REVISED

- 40. Policy 915 – Adult / Parent Support Groups – REVISED
- 41. Policy 917 – Parental / Family Involvement – NEW
- 42. Policy 919 – District / School Report Cards – DELETED

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

B. Administration recommends first reading of the following policies

- 1. Policy 805 – Emergency Preparedness – REVISED
- 2. Policy 814 – Copyright Material – REVISED

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

C. General Fund Budget

Mr. Edkin

Administration recommends approval of the Final Muncy School District 2019-2020 General Fund Budget and the related tax and budget resolutions.  
**(See Financial Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VIII. NEW BUSINESS**

A. Financial Reports

Mr. Edkin

Administration recommends approval of the May 2019 Financial Reports. **(See Financial Reports)**

- 1. Treasurer’s Report
- 2. General Fund
- 3. Capital Projects Fund
- 4. Food Service Report
- 5. Student Activities Fund

May I have a motion to approve these reports?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

B. Agreements

Mr. Edkin

The Administration recommends approval of the following agreements/proposals: **(See Special Reports)**

| <u>Vendor</u>                  | <u>Services/Amount</u>                                 |
|--------------------------------|--|
| Heidi Roupp                    | Interpreter Svcs./\$40 per hr.                         |
| Sarah Zimmerman                | Interpreter Svcs./\$40 per hr.                         |
| PA School-Based ACCESS Program | Renewal Direct & Administrative Claims/various fees    |
| BLaST 17                       | 2019-2020 ACCESS Claims Svcs./10 %                     |
| BLaST 17                       | 2019-2020 Special Education Svcs./\$603,586.29         |
| BLaST 17                       | 2019-2020 IDEA Pass-Through Agreement                  |
| Prism Response, LLC            | Asbestos Abatement Svcs. H/S Project/\$3,985           |
| Susquehanna Transit            | 1 Yr. Renewal Pupil Transportation/1.1 X state formula |
| Lobar Assoc. Construction      | Elem. Concrete Replacement/\$81,067.11                 |
| Lycoming-Clinton CCA           | Meal Sales to Head Start Program at Elem. School       |
| TSA Consulting Group           | Volume Submitter 403b Plan Document/\$0                |
| The Meadows                    | Hospital Educational Svcs./ \$67 per day as needed     |
| Margaret McCluskey, LLC        | Updated Engagement Letter-Auditing Svcs.               |
| 95% Group, Inc.                | Professional Dev. Consulting Agreement/ \$6,110        |
|                                | Screening / Intervention Products / \$5,886.90         |
| Sourcewell Technology          | Spring Math/\$4,858                                    |
| Earth Networks, Inc.           | Weather Station Hosting Agreement/\$0                  |

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

C. Project Change Orders

Dr. Skaluba

Administration recommends approval of the following Muncy Jr/Sr High School Additions/Renovations Project change orders: **(See Special Reports)**

| <u>Contract</u>               | <u>Reference ID#</u> | <u>Amount</u> |
|-------------------------------|----------------------|---------------|
| Copper Pipe                   | COR-1 Plumbing       | (\$2,935.79)  |
| Foundation Rebar Modification | COR-2 GC             | \$1, 885.99   |
| Sheet Metal                   | COR-3 HVAC           | \$1,926.00    |
| Revised Carpet                | COR-3 GC             | \$482.16      |
| Schuyler Ave Lighting         | COR-5 Electrical     | \$9,231.39    |
| Relocate Lights in Gym        | COR-6 Electrical     | \$935.56      |

May I have a motion to approve these recommendations? Mr. McLean  
Motion:  
Second:  
Discussion:  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

D. Insurance Mr. Edkin

Administration recommends approval of insurance coverage renewals for July 1, 2019. **(See Special Reports)**

May I have a motion to approve these recommendations? Mr. McLean  
Motion:  
Second:  
Discussion:  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

E. Borrowing Resolution Mr. Edkin

Administration recommends adoption of the Resolution as presented authorizing the issuance of additional general obligation bonds, in the maximum principal amount of \$10,150,000, to complete the described capital projects. **(See Special Reports)**

May I have a motion to approve this recommendation? Mr. McLean  
Motion:  
Second:  
Discussion:  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

F. PlanCon Mr. Edkin

Administration recommends approval of PlanCon Part H for the Muncy Jr/Sr High School Additions/Renovations Project. **(See Special Reports)**

May I have a motion to approve this recommendation? Mr. McLean  
Motion:  
Second:  
Discussion:  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

G. Homestead/Farmstead Resolution Mr. Edkin

Administration recommends approval of the Homestead/Farmstead Resolution for the 2019-2020 fiscal year. **(See Special Reports)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

H. 2019 - 2020 Fee Structures

Dr. Skaluba

Administration recommends the following fee structures for the 2019-2020 school year:

1. Behind the Wheel Driver's Education Participation Fee - \$0.00
2. Athletic Participation Fee – \$0.00
3. Muncy home athletic event fees for students currently enrolled in Muncy School District
  - i. \$0.00 with current student identification card
  - ii. \$2.00 without current student identification card

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

I. Memorandum of Understanding

Administration recommends approval of a memorandum of understanding with the Muncy Police Department. **(See Special Reports)**

Dr. Skaluba

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

J. Donations

Dr. Skaluba

Administration recommends approval of the following donations:

1. Two Norwood Commercial Furniture's Recycled Plastic Benches with arms from the Class of 1969.
2. Five Stop the Bleed kits from UPMC Partnerships.
3. Books A Million (BAM) Adopt a School Donations

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

K. Grading Scale

Administration recommends approval of the following grade scale effective for the start of the 2019-2020 school year:

Dr. Skaluba

A – 92-100

B – 83-91

C – 75-82

D – 70-74

F – 69 or below

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

L. Course Weights

Administration recommends the following course weights be put into effect starting with the Class of 2023.

Dr. Skaluba

1. A course weight of 1.2 for all advanced placement (AP) courses and any dual enrollment course through a four-year college or university with which the Muncy School Board has entered into a dual enrollment agreement.
2. A course weight of 1.08 for Accelerated Algebra II, Accelerated Chemistry, Accelerated Physics, Pre-Calculus, Calculus, Contemporary American History, Marine Ecology, Spanish IV, Spanish V, Statistics and PC NOW dual enrollment courses.
3. A course weight of 1.0 for all other courses in grades 9-12.

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

M. Graduation Requirements

Dr. Skaluba

Administration recommends the following graduation requirements for students participating in Muncy School District's Online Learning Academy:

English – 4.0 Credits  
Math – 3.0 Credits  
Science – 3.0 Credits  
Social Studies – 3.0 Credits  
PE/Health – 1.0 Credit  
Electives – 11.5 Credits

Total – 25.5 Credits

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

N. 2019-2020 Student Handbooks

Administration recommends approval of the Muncy Jr. / Sr. High School Pathfinder and the Ward L. Myers Elementary Student Handbook for the 2019-2020 school year. **(See Special Reports)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

O. Pre-Apprenticeship Agreement

Administration recommends approval of the Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services with Pennsylvania College of Technology from August 2019 to June 2020. **(See Special Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_



P. Contributions

\_\_\_\_\_ recommends the following contributions:  
Member **(See Special Reports)**

|                        |                 |
|------------------------|-----------------|
| Muncy Public Library   | \$ _____        |
|                        | \$3,000 (18-19) |
| Muncy Pool Association | \$ _____        |
|                        | \$3,000 (17-18) |

May I have a motion to approve these recommendations? Mr. McLean  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Q. Personnel

SCHOOL BOARD Dr. Skaluba

1. Administration recommends approval of the resignation of David Edkin as Board Secretary, effective June 30, 2019.
2. Administration recommends approval of the appointment of Andrew Seese as Board Secretary, effective July 1, 2019 for the remaining unexpired term.

May I have a motion to approve these recommendations? Mr. McLean  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

R. ADMINISTRATION

1. \_\_\_\_\_ recommends approval of  
 (Board Member)  
 Muncy School District's Act 93 Certified Administrators Compensation Plan effective July 1, 2019 through June 30, 2024. **(See Special Reports)**

May I have a motion to approve these recommendations? Mr. McLean  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

2. \_\_\_\_\_ recommends approval of  
(Board Member)  
Muncy School District's Act 93 Non-Certified Administrators Compensation  
Plan effective July 1, 2019 through June 30, 2024. **(See Special Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

3. \_\_\_\_\_ recommends approval of  
(Board Member)  
a memorandum of understanding related to vacation time for  
employee #614 and employee #264. **(See Special Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

4. \_\_\_\_\_ recommends  
(Board Member)  
the payment in lieu of vacation in accordance with the  
provisions of Board Policy #337 along with the performance payments  
and adjustments listed. **(See Special Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

#### PROFESSIONAL

Dr. Skaluba

1. Administration recommends approval of Patrick Nork's movement  
request for Master's Degree on the negotiated salary scale effective  
for the 2019-2020 school year. **(See Special Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

2. Administration recommends acceptance of the resignation of Chris Dauber, Elementary Teacher, dated and effective June 13, 2019.  
**(See Special Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

CLASSIFIED

Dr. Skaluba

1. Administration recommends approval of the following classified employee deduct days:

Employee #270 – May 13 and May 23, 2019

Employee #286 – May 17, 2019

Employee #1234 – May 15, 2019

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

2. Administration recommends approval of the 2019-2020 salaries/wages.  
**(See Special Reports)**

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

3. Administration recommends approval of the following appointment:  
**(See Special Reports)**

Carrie Younkin

Position: Paraprofessional

Rate of Pay: \$9.63 per hour

Effective: August 26, 2019

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

ATHLETIC

Dr. Skaluba

- 1. Administration recommends approval of the following appointments:

| <u>Name</u>     | <u>Position</u>                     | <u>Season</u> | <u>Classification</u> |
|-----------------|-------------------------------------|---------------|-----------------------|
| Courtney Taylor | Varsity Asst. Field Hockey          | Fall 2019     | V                     |
| Ken Hampe       | Strength & Conditioning Coordinator | 2019-2020     | VIII Per Season       |
| Matt Neenan     | Head Jr. High Wrestling Coach       | Winter 2019   | III                   |
| Brian Vollman   | Varsity Asst. Wrestling Coach       | Winter 2019   | II                    |
| Brian McCormick | Asst. Jr. High Wrestling Coach      | Winter 2019   | V                     |
| Joe Tedesco     | Head Jr. High Softball Coach        | Fall 2019     | V                     |
| Mike Kuhns      | Asst. Jr. High Softball Coach       | Fall 2019     | VII                   |
| Allison Edwards | Volunteer Varsity Girls Soccer      | Fall 2019     | -----                 |

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

- S. Committee Reports

Dr. Skaluba

- T. Administrative Reports

- 1. Business Administrator
- 2. Superintendent

Mr. Edkin  
Dr. Skaluba

- U. Delegate Reports

- 1. Lycoming Career & Technology Center
- 2. BLaST IU#17
- 2. PA School Boards Association

Mrs. Moyle  
Mr. McLean  
Mr. McLean

**IX ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL**

Mr. McLean

**X. ADJOURNMENT**

Mr. McLean

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Time: \_\_\_\_\_ PM