

**MUNCY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MONTHLY PUBLIC MEETING**

June 24, 2019
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Ward L. Myers Elementary School Cafetorium, 125 New Street, Muncy, Pennsylvania 17756.

Member of the board present: President Scott McLean, Vice President Lisa Sleboda, Mary Bennardi, Connie Coyner, Ty Fry, Rhondel Moyle, Robert Titman, Kim Walker and Sarah Woodward.

Members of the administration present: Superintendent Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Kimberly Hamilton, Business Administrator David Edkin, Business Administrator Andrew Seese, Elementary Principal Billie Jo Grohol, Athletic Director Curt Chilson and Solicitor Austin White.

President McLean called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were approximately twelve visitors.

President McLean announced that an executive session for personnel was held prior to tonight's meeting.

REVIEW AND APPROVAL OF MINUTES

Mr. Fry moved to approve the minutes of the May 13, 2019 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Walker seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. Mrs. Courtney Taylor and Mrs. Michelle Michael received recognition by Pat Kaczmarak, PASR representative, for their Laretta Woodson Award nomination. Mrs. Sharon Wagner was recognized as a PDE Teacher of the Year Semi-finalist. Mrs. Brooke Walters gave a presentation related to an opportunity to provide a field trip experience to Guatemala through Squads Abroad. Audrey Bear and Jens Daamgard gave presentations related to the authorization for additional debt needed to fund the balance of the addition/renovations project.

OLD BUSINESS

Ms. Sleboda moved to approve the second reading and final approval of the following 800 and 900 policies:

1. Policy 800 – Records Management – NEW
2. Policy 801 – Public Records – REVISED
3. Policy 802 – School Organization – REVISED
4. Policy 803 – School Calendar - REVISED
5. Policy 804 – School Day – REVISED
6. Policy 805.1 – Relations with Law Enforcement Agencies – NEW
7. Policy 806 – Child Abuse – REVISED
8. Policy 807 – Opening Exercises / Flag Displays – REVISED
9. Policy 808 – Food Service – REVISED
10. Policy 810 – Transportation – REVISED
11. Policy 810.1 – Drug / Alcohol Testing – Covered Drivers – NEW
12. Policy 810.2 – Transportation – Video / Audio Recording – REVISED
13. Policy 811 – Bonding – REVISED
14. Policy 812 – Property Insurance – REVISED
15. Policy 813 – Other Insurance – REVISED
16. Policy 815 – Acceptable Use of Internet, Computers and Network Resources – REVIEWED
17. Policy 816 – Use of Surveillance Cameras – REVIEWED
18. Policy 818 – Contracted Services Personnel – REVISED
19. Policy 819 – Suicide Awareness, Prevention, and Response – REVISED
20. Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) NEW
21. Policy 824 – Maintaining Professional / Adult Boundaries – REVIEWED
22. Policy 826 – Privacy of Health Information – DELETED
23. Policy 827 – Conflict of Interest – REVIEWED
24. Policy 828 – Fraud – NEW
25. Policy 830 – Breach of Computerized Personal Information – REVISED
26. Policy 901 – Public Relations Objectives – REVISED
27. Policy 902 – Publications Program – REVISED
28. Policy 903 – Public Participation in Board Meetings - REVISED
29. Policy 904 – Public Attendance at School Events – REVISED
30. Policy 905 – Citizens Advisory Committee – REVISED
31. Policy 906 – Public Complaints – REVISED
32. Policy 907 – School Visitors – REVISED
33. Policy 908 – Relations with Parents / Guardians – REVISED
34. Policy 909 – Municipal Government Relations – REVISED
35. Policy 910 – Community Engagement - NEW
36. Policy 911 – News Media Relations- REVISED
37. Policy 912 – Relations with Educational Institutions – REVISED

OLD BUSINESS (continued)

38. Policy 913 – Non-school Organizations / Groups / Individuals – REVISED
39. Policy 914 – Relations with Intermediate Unit – REVISED
40. Policy 915 – Adult / Parent Support Groups – REVISED
41. Policy 917 – Parental / Family Involvement – NEW
42. Policy 919 – District / School Report Cards – DELETED

Mr. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

Mr. Fry moved to approve the first reading of the following policies:

1. Policy 805 – Emergency Preparedness – REVISED
2. Policy 814 – Copyright Material – REVISED

Dr. Bennardi seconded the motion and it passed unanimously. (Copied in Minutes)

Ms. Sleboda moved to approve the Final Muncy School District 2019-2020 General Fund Budget and the related tax and budget resolutions. Mrs. Moyle seconded the motion and it passed with eight yes votes and one no vote by Mr. Titman. (Copied in Minutes)

NEW BUSINESS

Financial Reports

Dr. Bennardi moved to approve the following May 2019 Financial Reports:

1. Treasurer's Report
2. Capital Projects Fund
3. General Fund
4. Food Service Report
5. Student Activities

Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

Proposals and Agreements

Mr. Fry moved to approve the following proposals and agreements:

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Heidi Roupp	Interpreter Svcs./\$40 per hr.
Sarah Zimmerman	Interpreter Svcs./\$40 per hr.
PA School-Based ACCESS Program	Renewal Direct & Administrative Claims/various fees
BLaST 17	2019-2020 ACCESS Claims Svcs./10 %
BLaST 17	2019-2020 Special Education Svcs./\$603,586.29
BLaST 17	2019-2020 IDEA Pass-Through Agreement
Prism Response, LLC	Asbestos Abatement Svcs. H/S Project/\$3,985
Susquehanna Transit	1 Yr. Renewal Pupil Transportation/1.1 X state formula
Lobar Assoc. Construction	Elem. Concrete Replacement/\$81,067.11
Muncy School District	

Proposals and Agreements (continued)

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Lycoming-Clinton CCA	Meal Sales to Head Start Program at Elem. School
TSA Consulting Group	Volume Submitter 403b Plan Document/\$0
The Meadows	Hospital Educational Svcs./ \$67 per day as needed
Margaret McCluskey, LLC	Updated Engagement Letter-Auditing Svcs.
95% Group, Inc.	Professional Dev. Consulting Agreement/ \$6,110
	Screening / Intervention Products / \$5,886.90
Sourcewell Technology	Spring Math/\$4,858
Earth Networks, Inc.	Weather Station Hosting Agreement/\$0

Ms. Sleboda seconded the motion and it passed unanimously. (Copied in Minutes)

Project Change Orders

Ms. Sleboda moved to approve the following project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Copper Pipe	COR-1 Plumbing	(\$2,935.79)
Foundation Rebar Modification	COR-2 GC	\$1, 885.99
Sheet Metal	COR-3 HVAC	\$1,926.00
Revised Carpet	COR-3 GC	\$482.16
Schuyler Ave Lighting	COR-5 Electrical	\$9,231.39
Relocate Lights in Gym	COR-6 Electrical	\$935.56

Dr. Bennardi seconded the motion and it passed unanimously. (Copied in Minutes)

Insurance

Dr. Bennardi moved to approve insurance coverage renewals for July 1, 2019. Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

Borrowing Resolution

Mr. Fry moved to approve the adoption of the Resolution as presented authorizing the issuance of additional general obligation bonds, in the maximum principal amount of \$10,150,000, to complete the described capital projects. Dr. Bennardi seconded the motion and it passed with eight yes votes and one no vote by Mr. Titman. (Copied in Minutes)

PlanCon

Ms. Sleboda moved to approve PlanCon Part H for the Muncy Jr./Sr. High School Additions/Renovations Project. Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

Homestead/Farmstead Resolution

Mrs. Woodward moved to approve the Homestead/Farmstead Resolution for the 2019-2020 fiscal year. Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

Muncy School District
Board of School Directors

2019-2020 Fee Structures

Mr. Walker moved to approve the following fee structures for the 2019-2020 school year:

1. Behind the Wheel Driver's Education Participation Fee - \$0.00
2. Athletic Participation Fee – \$0.00
3. Muncy home athletic event fees for students currently enrolled in Muncy School District
 - i. \$0.00 with current student identification card
 - ii. \$2.00 without current student identification card

Mrs. Woodward seconded the motion and it passed unanimously.

Memorandum of Understanding

Ms. Sleboda moved to approve a memorandum of understanding with the Muncy Police Department.

Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

Donations

Mrs. Moyle moved to approve the following donations:

1. Two Norwood Commercial Furniture's Recycled Plastic Benches with arms from the Class of 1969.
2. Five Stop the Bleed kits from UPMC Partnerships.
3. Books A Million (BAM) Adopt a School Donations.

Dr. Bennardi seconded the motion and it passed unanimously.

Grading Scale

Mrs. Woodward moved to approve the following grade scale effective for the start of the 2019-2020 school year:

A – 92-100

B – 83-91

C – 75-82

D – 70-74

F – 69 or below

Mr. Walker seconded the motion and it passed unanimously.

Course Weights

Ms. Sleboda moved to approve the following course weights be put into effect starting with the Class of 2023:

1. A course weight of 1.2 for all advanced placement (AP) courses and any dual enrollment course through a four-year college or university with which the Muncy School Board has entered into a dual enrollment agreement.
2. A course weight of 1.08 for Accelerated Algebra II, Accelerated Chemistry, Accelerated Physics, Pre-Calculus, Calculus, Contemporary American History, Marine Ecology, Spanish IV, Spanish V, Statistics and PC NOW dual enrollment courses.
3. A course weight of 1.0 for all other courses in grades 9-12.

Dr. Bennardi seconded the motion and it passed unanimously.

Graduation Requirements

Mrs. Woodward moved to approve the following graduation requirements for students participating in Muncy School District's Online Learning Academy:

- English – 4.0 Credits
- Math – 3.0 Credits
- Science – 3.0 Credits
- Social Studies – 3.0 Credits
- PE/Health – 1.0 Credit
- Electives – 11.5 Credits
- Total – 25.5 Credits

Mrs. Moyle seconded the motion and it passed unanimously.

2019-2020 Student Handbooks

Ms. Sleboda moved to approve the Muncy Jr. / Sr. High School Pathfinder and the Ward L. Myers Elementary Student Handbook for the 2019-2020 school year. Mr. Fry seconded the motion and it passed unanimously. (Copied in Minutes)

Pre-Apprenticeship Agreement

Dr. Bennardi moved to approve the Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services with Pennsylvania College of Technology from August 2019 to June 2020. Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

Contributions

Dr. Bennardi recommended the following contributions: Muncy Public Library \$3,000; Muncy Pool Association \$3,000. Mrs. Woodward moved to approve the contributions. Mrs. Coyner seconded the motion and it passed unanimously.

Personnel

School Board

Mr. Fry moved to approve the resignation of David Edkin as Board Secretary, effective June 30, 2019 and appointment of Andrew Seese as Board Secretary, effective July 1, 2019 for the remaining unexpired term. Mr. Walker seconded the motion and it passed unanimously.

Administration

Mrs. Woodward recommended approval of Muncy School District's Act 93 Certified Administrators Compensation Plan effective July 1, 2019 through June 30, 2024. Ms. Sleboda moved to approve the recommendation. Mrs. Moyle seconded the motion and it passed with eight yes votes and one no vote by Mr. Titman. (Copied in Minutes)

Personnel

Administration (continued)

Ms. Sleboda recommended approval of Muncy School District's Act 93 Non-Certified Administrators Compensation Plan effective July 1, 2019 through June 30, 2024. Dr. Bennardi moved to approve the recommendation. Mrs. Woodward seconded the motion and it passed with seven yes votes and two no votes. Mr. Titman and Mr. Fry voted no. (Copied in Minutes)

Mrs. Moyle recommended approval of a memorandum of understanding related to vacation time for employee #614 and employee #264. Ms. Sleboda moved to approve the recommendation. Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

Dr. Bennardi recommended approval of the payments in lieu of vacation along with the performance payments and adjustments listed, as amended. Mrs. Woodward moved to approve the recommendation. Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

Professional

Ms. Sleboda moved to approve Patrick Nork's movement request for Master's Degree on the negotiated salary scale. Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

Mrs. Woodward moved to approve the resignation of Chris Dauber, Elementary Teacher, dated and effective June 13, 2019. Dr. Bennardi seconded the motion and it passed unanimously. (Copied in Minutes)

Classified

Dr. Bennardi moved to approve the following classified employee deduct days:

Employee #270 – May 13 and May 23, 2019

Employee #286 – May 17, 2019

Employee #1234 – May 15, 2019

Mrs. Coyner seconded the motion and it passed unanimously.

Ms. Sleboda moved to approve the 2019-2020 salaries/wages. Mrs. Woodward seconded the motion and it passed with eight yes votes and one no vote by Mr. Titman.

Mrs. Moyle moved to approve the appointment of Carrie Younkin, Paraprofessional, \$9.63 per hour, effective August 26, 2019. Ms. Sleboda seconded the motion and it passed unanimously. (Copied in Minutes)

Athletic

Ms. Sleboda moved to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Courtney Taylor	Varsity Asst. Field Hockey	Fall 2019	V
Ken Hampe	Strength & Conditioning Coordinator	2019-2020	VIII Per Season
Matt Neenan	Head Jr. High Wrestling Coach	Winter 2019	III
Brian Vollman	Varsity Asst. Wrestling Coach	Winter 2019	II
Brian McCormick	Asst. Jr. High Wrestling Coach	Winter 2019	V
Joe Tedesco	Head Jr. High Softball Coach	Fall 2019	V
Mike Kuhns	Asst. Jr. High Softball Coach	Fall 2019	VII
Allison Edwards	Volunteer Varsity Girls Soccer	Fall 2019	-----

Mrs. Moyle seconded the motion and it passed unanimously.

Committee Reports

The board heard committee reports from Dr. Skaluba.

Administration Reports

Superintendent Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Kimberly Hamilton, Elementary Principal Billie Jo Grohol, and Athletic Director Curt Chilson presented reports to the board.

Delegate Reports

Mrs. Moyle gave a report to the board regarding the Lycoming Career & Technology Center. Mr. McLean gave reports on BLAST IU#17 and the PA School Boards Association.

ANNOUNCEMENT OF EXECUTIVE SESSION

President McLean announced that an executive session for personnel would be held after the meeting.

There being no further business, Mr. Fry moved to adjourn the meeting at 8:12 p.m. Dr. Bennardi seconded the motion and it passed unanimously.

Respectfully submitted,



David Edkin, Board Secretary