

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

July 17, 2023
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, and Mr. David Messenger. Members of the board absent: Mr. Steven Hill, Mrs. Krista McMonigle, Mr. Justin Teffeteller, and Mr. Corey Walko

Members of the administration present: Superintendent Dr. Craig Skaluba, and Business Administrator Mr. Andrew Seese.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were four in-person participants.

REVIEW AND APPROVAL OF MINUTES

Mr. Walker moved to approve the minutes of the [June 19, 2023 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Earnest seconded the motion and it passed with four yes votes and one abstention. Mr. Edkin abstained. (Copied in Minutes)

INFORMATION AND VISITORS' PRESENTATIONS

There was an announcement of an executive session prior to the meeting for personnel matters. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertained any requests for listed agenda item changes and submission of one abstention memorandum to the Board Secretary. Dr. Skaluba reviewed the current 2023/2024 Health and Safety Plan.

NEW BUSINESS

A. Financial Reports

Motion to approve June 2023 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

B. Agreements

Motion to approve the following agreements: (Copied in Minutes)

Vendor/Party

CSIU
Justice Works Youth Care
Industrial Appraisal Company
Heidi Roupp
Cori Gresh

Services/Terms/Fees

[2023-2024 Next Day Data Service](#) / \$400.00
[Alternative Educational Services](#) / \$85 - \$93 per school day
[Fixed Assets Reports](#) / \$515
[2023-2024 Sub. Interpreter for ASL/PSE](#)/\$40.00/hour
[2023-2024 Sub. Interpreter for ASL/PSE](#)/\$45.00/hour

B. Agreements – Continued

<u>Vendor/Party</u>	<u>Services/Terms/Fees</u>
Sarah Travepiece	2023-2024 Interpreter for ASL/PSE Contracts \$45.00/hour
Paige Trottier	2023-2024 Sub. Interpreter for ASL/PSE /\$40.00/hour
360 Painting	Bridge/Walkway Repair & Painting / \$4600.00
Clark Equipment Company	CT2540 Compact Tractor HST w/ loader / \$37,482.00 (Sourcewell Contract #040319-CEC)

C. Chapter 339 K-12 Guidance Plan

Motion to approve the revisions to Muncy School District's [Chapter 339 K-12 Guidance Plan](#)

D. Scholarship

Motion to approve the following scholarship in accordance with the provisions of Board Policy 702A, and the guidelines established for the scholarship award: (Copied in Minutes)

1. [The Kenneth and Sandra Gardner Leadership Award Scholarship](#)

Mr. Earnest moved to approve items A through D. Mr. Walker seconded the motion and it passed unanimously.

VII. PERSONNEL

Dr. Skaluba

A. Professional

1. Motion to approve supplementary payment of professional staff at the current homebound instructional rate for professional development, curriculum development and instruction as approved on an as needed basis by administration throughout the 2023-2024 school year.
2. Motion to approve payment of professional staff at the current homebound instructional rate for providing audio-visual support for computer applications at school events and during district-wide initiatives as approved on an as needed basis by administration throughout the 2023-2024 school year. Staff will be identified based on their knowledge base of technology applications and troubleshooting abilities.
3. Administration recommends approval of payment of professional staff at the current homebound Instructional rate using federal funds (Title II / Title IV / ESSER) for professional development and supervised instruction as approved by administration throughout the 2023-2024 school year.

4. Motion to approve the payment of professional staff at the current homebound instructional rate for teachers assigned by administration to supervisory duties throughout the 2023-2024 school year.
5. Motion to approve the payment for a pre-approved on-line course taught by a certified content area staff member as follows:
 - a. \$1,500 – 1-5 students
 - b. \$2,400 – 6-10 students
 - c. 3,300 – 11 -15 students
 - d. 4,200 – 16 or more students

B. Classified

1. Motion to approve the following appointments:
 - a. Name: Pamela Fry*
Position: Paraprofessional
Rate of Pay: \$13.00 per hour
Effective: Start of 2023-2024 School Year
 - b. Name: Chelsea Sweeney*
Position: Paraprofessional
Rate of Pay: \$13.00 per hour
Effective: Start of 2023-2024 School Year
 - ~~c. Name: TBD*
Position: Paraprofessional
Rate of Pay: \$13.00 per hour
Effective: Start of 2023-2024 School Year~~
 - ~~d. Name: TBD*
Position: Paraprofessional
Rate of Pay: \$13.00 per hour
Effective: Start of 2023-2024 School Year~~
 - e. Name: Michelle Mclean*
Position: High School Library Aide
Rate of Pay: \$13.00 per hour
Effective: Start of 2023-2024 School Year
 - f. Name: Tina McCloy*
Position: School Nurse Assistant
Rate of Pay: \$17.50
Effective: Start of 2023-2024 School Year

- g. Name: Warren Hopfer*
 Position: Substitute Custodian
 Hourly Rate: \$11.00 per hour
 Effective: Upon Receipt of District Required Hiring Documentation

*Pending Receipt of District Required Hiring Documentation

2. Motion to approve to pay classified staff at their current hourly rate using federal funds (Title II / Title IV)/ ESSER) for professional development and supervised instruction as approved on an as needed basis by administration throughout the 2023-2024 school year.
3. Motion to approve to pay classified staff at their current hourly rate for professional development and supervised instruction as approved on an as needed basis by administration throughout the 2023-2024 school year.
4. Motion to approve the following deduct days:
 - a. Employee # 1309 – 6/12,6/13,6/15, and 6/20/23

C. Athletics

1. Motion to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Tiffany Boyles	Head Jr. High Football Cheer Coach	Fall 2023	VII
Rachel Yohn*	Assistant Varsity Field Hockey Coach	Fall 2023	V
Sean Reed	Varsity Football Volunteer	Fall 2023	-----
Julia Riedhammer	Field Hockey Coach Volunteer	Fall 2023	-----
Jessica Wertman	Varsity Cheerleading Coach Volunteer	Fall 2023	-----
Charity Good	Field Hockey Coach Volunteer	Fall 2023	-----

*Pending Receipt of District Required Hiring Documentation

D. Extracurricular

1. Motion to approve the following appointments for 2023-2024:

<u>Name</u>	<u>Position</u>	<u>Classification</u>
Michael Buck	Band/Marching Band Director	I
Angelia Williams Rising*	Color Guard Instructor	VII
Tyler Girven	Percussion Volunteer	-----
Melissa Buck	Band Volunteer	-----
Carla LaRose	Band Volunteer	-----
Stacey Girven	Band Volunteer	-----
Greg Girven	Band Volunteer	-----
Angelina LaRose	Band Volunteer	-----

*Pending Receipt of District Required Hiring Documentation

Mr. Messenger moved to approve items A through D. Mr. Edkin seconded the motion and it passed unanimously.

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ADMINISTRATION REPORTS

Dr. Skaluba reported on: Upcoming Board Schedule review, Building and Grounds Update. Also gave an update on Athletics and Academics and a Policy update was given.

Mr. Seese reported on: Gave an update on construction spreadsheet, State Budget update, [Grant Content Report](#) and [Federal Funding Spreadsheet](#)

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLaST IU #17 – there was a discussion on Blast contracted services.

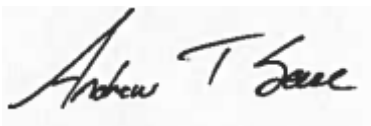
Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center – no report was given.

Mr. Edkin gave a report on the PA School Boards Association – there was a discussion about the State budget.

ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for safety and personnel would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 7:46 p.m. Mr. Messenger seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary