

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
MUNCY JR./SR. HIGH SCHOOL  
LIBRARY/MEDIA CENTER IN ADDITION  
August 17, 2020  
7:00 PM**

Due to the Governor’s Order limiting indoor gatherings to 25 total individuals or less and having additional administrators available to answer questions, we anticipate only having the capacity to allow approximately five (5) members from the public into Monday’s meeting.

If you plan to participate in-person, please keep in mind the important steps listed below in accordance with the Center for Disease Control (CDC) and the Pennsylvania Department of Health.

- If you are sick or have a fever, stay at home. Temperatures will be checked at the door.
- Maintain a distance of at least six (6) feet from other individuals.
- If unable to consistently maintain a distance of at least six (6) feet from other individuals, wear a mask in accordance with the recent order issued by the PA Secretary of Health.
- Cover coughs or sneezes with a sleeve or elbow.
- Wash hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer if soap and water are not available.
- Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

**I. CALL TO ORDER** Mr. Johnson

**II. ROLL CALL** Mr. Seese

|                     | <u>Present</u> | <u>Absent</u> | <u>Late</u> |
|---------------------|----------------|---------------|-------------|
| Mrs. Carla Auten    | _____          | _____         | _____       |
| Mr. Joseph Earnest  | _____          | _____         | _____       |
| Mr. David Edkin     | _____          | _____         | _____       |
| Mr. David Frederick | _____          | _____         | _____       |
| Mr. Steven Hill     | _____          | _____         | _____       |
| Mr. Scott Johnson   | _____          | _____         | _____       |
| Ms. Lisa Sleboda    | _____          | _____         | _____       |
| Mr. Kim Walker      | _____          | _____         | _____       |
| Mrs. Sarah Woodward | _____          | _____         | _____       |
| <br>TOTAL           | <br>_____      | <br>_____     | <br>_____   |

**III. FLAG SALUTE** Mr. Johnson

**IV. REVIEW AND APPROVAL OF MINUTES** Mr. Johnson

May I have a motion to approve the [minutes of the July 20, 2020](#) regular public meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

## V. INFORMATION AND VISITORS' PRESENTATIONS

- A. Athletic Committee Announcement of Wrestling Coach Interviews Mr. Johnson
- B. Announcement of Executive Session Prior to Meeting Mr. Johnson
- C. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures. Mr. Johnson

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at [lkneedler@muncysd.org](mailto:lkneedler@muncysd.org) by 3:00 p.m. on Monday, August 17th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.

2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting may register using the Zoom Webinar Registration Link below. During registration you will be asked for your first name, last name and e-mail address. You will be asked to enter your e-mail address twice for confirmation purposes. Once your registration is completed you will be e-mailed directions on how to join the meeting through your device of preference or by phone.

Register in advance for this webinar using the following registration link:

[https://zoom.us/webinar/register/WN\\_0HAKBHJUTcWdUekb5Ke3Dg](https://zoom.us/webinar/register/WN_0HAKBHJUTcWdUekb5Ke3Dg)

- D. The Chair will entertain any requests for listed agenda item changes. Mr. Johnson
- E. Please submit abstention memorandums to the Board Secretary at this time. Mr. Johnson
- F. Please request items to be voted on separately outside of grouped agenda items. Mr. Johnson
- G. LCCPASR Educational Grant Presentation Mrs. Auten
- H. Discussion of Updates to Health & Safety Plan Dr. Skaluba
- I. Discussion of Updates to Athletics Health & Safety Plan Mr. Chilson

## VI. OLD BUSINESS

### A. Project Change Orders

Administration recommends approval of the following Muncy Jr/Sr High School Additions/Renovations Project change orders: **(See Special Reports)**

| <u>Contract</u>  | <u>Reference ID#</u> | <u>Amount</u> |
|--|----------------------|---------------|
| <a href="#">Utility Building Existing Fixtures/Devices</a> | COR-23-Electrical**  | \$4,239.47*   |
| <a href="#">Gym Light Switch Covers</a>                    | COR-24-Electrical**  | \$528.49*     |
| <a href="#">Condensate Pumps C111 &amp; C117</a>           | COR-25-Electrical**  | \$803.67*     |

\*Denotes use of construction contingency funds to cover costs.

\*\*Pending architect's final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency.

May I have a motion to approve the recommendations listed above in Item A?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VII. NEW BUSINESS**

**A. Financial Reports**

Administration recommends approval of the July 2020 Financial Reports.

- 1. [Treasurer's Report](#)
- 2. [Capital Projects](#)
- 3. [General Fund](#)
- 4. [Student Activities Fund](#)
- 5. [Food Service Report](#)

**B. Agreements**

Administration recommends approval of the following agreements. **(See Special Reports Section)**

**Vendor/Provider**

[Lycoming-Clinton Joinder Board](#)

[Fox Rothschild LLP](#)

[Immaculata University](#)

[G.H. Harris](#)

[ESS](#)

**Services/Fees**

Letter of Agreement – Student Assistance Program  
Required Title IX Compliance Trainings / \$2,500.00  
Building Use Request for STEM Endorsement Classes  
Fee Schedule for Debt Collection  
Long-Term Substitute Agreement for 2020-2021  
Sarah Zalonis / \$252.16 Pay Rate / \$337.64 Bill Rate

**C. Project Change Orders**

Administration recommends approval of the following Muncy Jr/Sr High School Additions/Renovations Project change orders: **(See Special Reports)**

| <u>Contract</u>                              | <u>Reference ID#</u> | <u>Amount</u> |
|--|----------------------|---------------|
| <a href="#">Condensate Drains</a>            | COR-08-Plumbing**    | \$4,810.43*   |
| <a href="#">Power to ECUH in Stair A1</a>    | COR-26-Electrical**  | \$1,141.81*   |
| <a href="#">Administrative Door Access</a>   | COR-27-Electrical**  | \$5,491.00*   |
| <a href="#">Existing CWS Leaks T &amp; M</a> | COR-15-HVAC**        | \$9,770.00*   |

\*Denotes use of construction contingency funds to cover costs.

\*\*Pending architect's final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency.

**D. Assessment Appeals**

Administration recommends approval to appeal assessments based on recent sale prices of the parcels listed. **(See Special Reports).**

**E. Title IX Interim Resolution**

Administration recommends that the Board approves the Interim Resolution addressing the Title IX requirements as listed below:

1. Effective August 14, 2020, and until the School Board adopts a comprehensive Policy, Muncy School District shall comply with and implement all requirements to the Title IX regulations;
2. Any existing policies or practices that are inconsistent with or in violation of any of the requirements, terms or conditions of the Title IX regulations are hereby superseded effective August 14, 2020;
3. The Superintendent hereby has the following power and authority regarding Title IX:
  - a. To designate one or more Title IX Coordinators;
  - b. To designate one or more investigators under Title IX;
  - c. To designate an initial decision maker(s) and an appeal decision maker(s) under Title IX;
  - d. To designate a facilitator;
  - e. To establish supportive measures as required by Title IX;
  - f. To make arrangements for and provide required training;
  - g. To amend the Student Code of Conduct as required by Title IX;
  - h. To adopt and/or amend the Employee Code of Conduct as required by Title IX;
  - i. To ensure that all notices are provided;
  - j. To ensure that all postings to the website are posted; and
  - k. To adopt Administrative Regulations that will ensure compliance with Title IX.

**F. Handbook Approvals**

Administration recommends approval of the following for the 2020-2021 school year:  
(See Special Reports)

1. [Muncy Jr./Sr. High School Student Handbook](#)
2. Muncy Jr./Sr. High School Faculty Handbook
3. [Muncy Jr./Sr. High School Club and Activity Handbook](#)
4. [Muncy Jr. / Sr. High School Student Athlete Handbook](#)
5. Muncy Jr. / Sr. High School Coach Athletic Handbook
6. [Myers Elementary School Student Handbook](#)
7. Myers Elementary School Faculty Handbook

**G. Bus Drivers**

Administration recommends the approval of the following bus drivers for the 2020-2021 school year: **(See Special Reports)**

**H. Donation**

Administration recommends the approval of a donation from Mr. Ernie and Mrs. Tiffany Delp of a flute and drums, valued at approximately \$1,500.

May I have a motion to approve these recommendations as listed above in Items A through H? Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**I. School Health & Safety Plan Updates**

\_\_\_\_\_ recommends the approval of updates to Muncy School District’s Health & Safety Plan.

May I have a motion to approve this recommendation as listed above in Item I?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VIII. PERSONNEL (See Special Reports)**

**A. Professional**

- 1. Administration recommends the approval of the following assignments effective August 31, 2020 through the end of the 2020-21 school year:

| <u>Position</u>           | <u>Name</u>      | <u>Classification</u>           |
|---------------------------|------------------|---------------------------------|
| HS Hallway Monitor        | Bradley Watkins  | Per quarter hour/day (CBA rate) |
| HS Hallway Monitor – Sub. | Brooke Walters   | Per quarter hour/day (CBA rate) |
| HS Hallway Monitor – Sub. | Bryan Waltz      | Per quarter hour/day (CBA rate) |
| HS Hallway Monitor – Sub. | Brian Leach      | Per quarter hour/day (CBA rate) |
| ES Hallway Monitor        | Matt Alexander   | Per quarter hour/day (CBA rate) |
| ES Hallway Monitor        | Kelli Gresh      | Per quarter hour/day (CBA rate) |
| ES Hallway Monitor        | Kristi Alexander | Per quarter hour/day (CBA rate) |
| ES Hallway Monitor        | Robin Curl       | Per quarter hour/day (CBA rate) |
| ES Hallway Monitor        | Karen Worth      | Per quarter hour/day (CBA rate) |
| ES Hallway Monitor        | Marcie Wallis    | Per quarter hour/day (CBA rate) |
| ES Hallway Monitor        | Kristine Rosario | Per quarter hour/day (CBA rate) |

- 2. Administration recommends approval of unpaid leave for employee #138 for October 29 and October 30, 2020.
- 3. Administration recommends payment at the current homebound rate for the following individuals who helped plan and develop Muncy School District’s Health and Safety Plan.
  - a. Erik Berthold
  - b. Mike Buck
  - c. Jean Daniels
  - d. Jay Drumheller
  - e. Steve Haddon
  - f. Mark Kreisher
  - g. Jeanne Rogan

**B. Classified**

1. Administration recommends the acceptance of Cindy Knier's resignation.
2. Administration recommends the following appointments for the 2020-2021 school year:

a. Name: Tiffany Boyles\*  
Position: Paraprofessional  
Hourly Rate: 9.63 per hour  
Start Date: August 27, 2020

b. Name: Elizabeth Lohr\*  
Position: Paraprofessional  
Hourly Rate: 9.63 per hour  
Start Date: August 27, 2020

\*Pending receipt of hiring documentation.

3. Administration recommends approval of additional hours for Mrs. Connie Baysore at her current hourly rate as approved by administration.

**C. Athletics**

1. Administration recommends approval of the following appointments:

| <b><u>Position</u></b>               | <b><u>Name</u></b> | <b><u>Effective</u></b> | <b><u>Classification</u></b> |
|--------------------------------------|--------------------|-------------------------|------------------------------|
| Game Manager                         | Woody Fry          | 2020-2021               | per season rate              |
| Game Worker                          | Roger Campbell     | 2020-2021               | per season rate              |
| Game Worker                          | John Lamoreaux     | 2020-2021               | per season rate              |
| Assistant Football Coach             | Matthew Meyer      | Fall 2020               | IV                           |
| Head Varsity Wrestling Coach         | Brian Vollman      | Winter 2020             | I                            |
| Weight Room Coordinator              | Ken Hampe          | 2020-2021               | VIII per season              |
| Girls Basketball Volunteer           | Kassidi Lenhart    | Winter 2020             | Volunteer                    |
| Head Jr. High Girls Basketball Coach | Madalyn Confer     | Winter 2020             | III                          |
| Head Jr. High Boys Basketball Coach  | Dan Merk           | Winter 2020             | III                          |
| Assistant Jr. High Boys Basketball   | Patrick Nork       | Winter 2020             | V                            |
| Elem. Boys Basketball Coordinator    | William Frantz     | 2020-2021               | VI                           |
| Elem. Girls Basketball Coordinator   | Melissa O'Neil     | 2020-2021               | VI                           |
| Boys Soccer Volunteer                | Peter Ruhl         | Fall 2020               | ----                         |

**D. Extra-Curricular**

1. Administration recommends approval of the following appointments for the 2020-2021 school year:

| <b><u>Position</u></b>    | <b><u>Name</u></b>        | <b><u>Classification</u></b> |
|---------------------------|---------------------------|------------------------------|
| Art Club                  | Beth Crissman             | X                            |
| Battle of the Books       | Matt Alexander/Dawn Gresh | X                            |
| Blue Arrowhead            | Rae- Ellah Biddle         | Volunteer                    |
| Christian Club            | Madalyn Confer/Katie Sick | Volunteer                    |
| Diversity Club            | Jeanne Rogan              | Volunteer                    |
| Elementary Stage Director | Heather Diehl             | V                            |

|                                     |                                    |           |
|-------------------------------------|------------------------------------|-----------|
| Elementary Stage Assistant Director | Kristine Rosario                   | VIII      |
| Foreign Language Club               | Brooke Walters                     | Volunteer |
| Indians Abroad Travel Club          | Shawn McCahan                      | Volunteer |
| Junior Class                        | Shawn McCahan/Brad Watkins         | VIII/IX   |
| M Club                              | Brooke Walters/Mike Davis          | X         |
| Morning Intramurals                 | Jon Bennett/Katie Sick             | .5 of X   |
| National Honor Society              | Robin Peterman                     | VII       |
| Odyssey of the Mind Coordinator     | Stephanie Trimble                  | VIII      |
| Odyssey of the Mind Coach           | Kristine Rosario                   | X         |
| Odyssey of the Mind Coach           | Violette Ganoë                     | Volunteer |
| Outdoor Club                        | Jon Bennett                        | Volunteer |
| SADD                                | Courtney Taylor                    | Volunteer |
| Science Club                        | Robin Peterman                     | Volunteer |
| Senior Class                        | Beth Baker/Mike Davis              | VII/IX    |
| Sophomore Class                     | Jennifer Gotshall/Kindra Brelsford | VIII/IX   |
| Speech/Debate Club                  | Mike Davis                         | Volunteer |
| Spring Musical Directors            | Heather Diehl/Amanda Hogan         | VI        |
| Student Administrative Council      | Tim Welliver                       | Volunteer |
| Student Council                     | Beth Crissman                      | VIII      |
| Technology and Computer Club        | Mark Kreisher/Joanna Kreisher      | VIII      |
| Weight Training Club                | Ken Hampe                          | Volunteer |
| Yearbook                            | Heidi Russell                      | VIII      |

May I have a motion to approve these recommendations as listed above in Items A through D? Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**E. Extra-Curricular**

Administration recommends approval of the following appointments for the 2020-2021 school year:

| <u>Position</u> | <u>Name</u>                   | <u>Classification</u> |
|-----------------|-------------------------------|-----------------------|
| FBLA            | Heather Zimmerman/Jason Gresh | VI/X                  |

May I have a motion to approve this recommendation as listed above in Item E?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**F. Athletics Health & Safety Plan**

\_\_\_\_\_ recommends the approval of updates to Muncy School District's Athletic Health & Safety Plan.

May I have a motion to approve this recommendation as listed above in Item F?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

- |              |  |             |
|--------------|--|-------------|
| <b>IX</b>    | <b>COMMITTEE REPORT</b>                  | Dr. Skaluba |
| <b>X.</b>    | <b>ADMINISTRATIVE REPORTS</b>            |             |
|              | A. Business Administrator                | Mr. Seese   |
|              | B. Superintendent                        | Dr. Skaluba |
| <b>XI</b>    | <b>DELEGATE REPORTS</b>                  |             |
|              | A. BLaST IU #17                          | Mr. Johnson |
|              | B. Lycoming Career & Technology Center   | Mr. Walker  |
|              | C. PA School Boards Association          | Mrs. Auten  |
| <b>XII.</b>  | <b>ANNOUNCEMENT OF EXECUTIVE SESSION</b> | Mr. Johnson |
| <b>XIII.</b> | <b>ADJOURNMENT</b>                       | Mr. Johnson |

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Time: \_\_\_\_\_ PM