

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

September 19, 2022

7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. Steven Hill, Mr. David Messenger, Mrs. Krista McMonigle, Mr. Justin Teffeteller, and Mr. Corey Walko. Members of the board absent: None

Members of the administration present: Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mr. Steven Haddon, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were no in-person participants.

## **REVIEW AND APPROVAL OF MINUTES**

Mr. Edkin moved to approve the minutes of the [August 15, 2022 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Hill seconded the motion and it passed unanimously.

## **INFORMATION AND VISITORS' PRESENTATIONS**

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

## **NEW BUSINESS**

### **A. Financial Reports**

Motion to approve August 2022 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

### **B. Agreements/Proposals**

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Muncy Borough Police	New Part-Time SRO Rate / \$36.75 per hour

**C. College Counseling Handbook 2022-2023**

Motion to approve the [College Counseling Handbook](#) for the 2022-2023 school year.  
(Copied in Minutes)

**D. Student Support Counseling (SSC) Services Information and Consent 2022-2023**

Motion to approve the [Student Support Counseling Services](#) (SSC) Information and Consent for the 2022-2023 school year. (Copied in Minutes)

**E. Instruction Conducted in the Home**

Motion to approve extending instruction conducted in the home for high school student #22068.

**F. 2022-2023 Health and Safety Plan**

Mr. Hill recommend the motion to approve changes to be made to the district's [2022-2023 Health and Safety Plan](#) in relation to recently updated guidance from the Center for Disease Control and Prevention (CDC). (Copied in Minutes)

**G. Act 57 of 2022 Tax Resolution**

Motion to approve the following [Act 57 of 2022 Tax Resolution](#). (Copied in Minutes)

**Mr. Walker moved to approve items A through G. Mr. Edkin seconded the motion and it passed unanimously.**

## **PERSONNEL**

**A. Administration (Copied in Minutes)**

1. The superintendent's evaluation committee recommends made a motion to approve the superintendent's evaluation for the 2021-2022 school year as satisfactory.
2. The superintendent's evaluation committee approved the Muncy School District's [Goals for the 2022-2023](#) school year.

**B. Professional**

1. Motion to approve payment to Eric Mitcheltree and Scott White for 30 hours each at the current homebound rate upon completion of instruction for the following spring course: Aquatic Field Studies – April 17<sup>th</sup> through June 9<sup>th</sup>

**C. Classified (Copied in Minutes)**

1. Motion to approve adjusted 2022-2023 paraprofessional salaries/wages effective October 10<sup>th</sup>, 2022.
2. Motion to approve the following resignations:
  - a. Karla Grunden, Position: Food Service, effective: August 16, 2022
  - b. Allison Gray, Position: Food Service, effective: September 2, 2022

**PERSONNEL (continued)**

**C. Classified (Copied in Minutes)**

- c. Rebecka Rowland, Position: Custodian, effective: August 30, 2022
- d. Name: Mark Schneider (Retirement), Position: Custodial Supervisor, effective: January 2, 2023
- 3. Motion to approve the following appointments:
  - a. Name: Diane Dunlop\*  
 Position: Food Service  
 Rate of Pay: \$12.00 per hour  
 Effective: Upon Receipt of Required Hiring Documentation
  - b. Name: Kimberlee Hill\*  
 Position: Executive Assistant to the Superintendent  
 Salary: \$35,000.00  
 Effective Date: October 3, 2022
  - c. Name: Billee Harris\*  
 Position: Payroll Clerk  
 Salary: \$43,000.00  
 Effective Date: October 3, 2022
  - d. Maria Maiorana  
 Position: Cafeteria Substitute  
 Rate of Pay: \$10.00 per hour  
 Effective: September 20, 2022

\*Pending receipt of district required hiring documentation.
- 4. Mr. Walker recommended the approval of payment in lieu of vacation in accordance with the provisions of Board Policy #337 and the current classified handbook as follows:
  - a. Employee #1271 – 6 days @ \$99.92 per diem rate for a total of \$599.52
  - b. Employee #1272 – 3.25 days @ \$99.92 per diem rate for a total of \$324.74
- 5. Motion to approve the following deduct days:
  - a. Employee #1296 for September 6, 7, 8 and 9, 2022

**D. Extracurricular**

- 1. Motion to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Heather Peters	Odyssey of the Mind Volunteer Coach	2022-2023	----
Melissa Buck	Odyssey of the Mind Volunteer Coach	2022-2023	----

**E. Athletic (Copied in Minutes)**

1. Motion to approve the following resignations:
  - a. Name: Ken Hampe  
 Positions: Weight Training Coordinator, Weight Room Supervisor  
 and Weight Training Club Advisor  
 Effective: August 18, 2022

2. Motion to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Brooke Walters	Game Worker	2022-2023	per event rate**
Cheryl Good	Game Worker	2022-2023	per event rate**
Mark Evans	Game Worker	2022-2023	per event rate**
Rob Houseknecht	Game Worker	2022-2023	per event rate**
Rob Houseknecht	Game Manager	2022-2023	per event rate*
Brooke Walters	Volunteer Cross Country Coach	Fall 2022	-----
Olivia Erb	Head Jr. High Girls Basketball Coach	Winter 2022-23	III
Tyler Marshall	Asst. Jr. High Girls Basketball Coach	Winter 2022-23	V
Tanner Gold	Volunteer Jr. High Boys Basketball	Winter 2022-23	-----
Matthew McLaughlin	Volunteer Elem. Girls Basketball	2022-2023	-----
Michael S. Davis	Weight Room Coordinator	Fall, Winter, Spring, Summer	VII per season

\* Outdoor \$40.00/per event, Indoor \$30.00/per event

\*\* \$24.25/per event

**Mr. Hill moved to approve items A through E. Mr. Teffeteller seconded the motion and it passed unanimously.**

**OTHER**

**A. Election of PSBA Officers/Trustees (Copied in Minutes)**

	Vote for 1:	Vote for 1:	Vote for 1:	Vote for 2:
Vote:	<u>Pres.-Elect</u>	<u>Vice President</u>	<u>Central Zone Rep.</u>	<u>Insurance Trustee</u>
	Michael Gossert*	Allison Mathis*	Julie Preston	Kathy K. Swope

Only one candidate for each open position. No roll call vote required. Vote: 9 yes votes and 0 no votes.

**COMMITTEE REPORTS**

The board heard a committee report from Dr. Hamilton. Next month will start two board meetings a month with October's meetings on the 11<sup>th</sup> and the 17<sup>th</sup>.

**ADMINISTRATIVE REPORTS**

**Mr. Seese reported on:** Shared COVID case counts, Capital Project update, Federal Funding update ([Federal Funding Worksheet](#)) and we will start free breakfast October 3<sup>rd</sup> for all students.

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**Mr. Welliver reported on:** All beginning of year events have been successful, fall sports update and information on Universal Screener.

**Mr. Haddon reported on:** Great start to the school year, upcoming picture day, back to school dance, Monster Dash information, and Podcast discussion.

**Mrs. Farrell reported on:** Parent training for secondary transition.

## **DELEGATE REPORTS**

**Mr. Johnson gave a report to the board regarding BLAST IU #17** – BLAST was approved as a COVID testing site if needed.

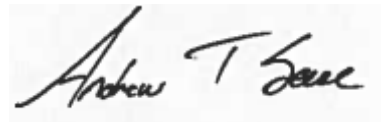
**Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center** – Personnel updates and information on feasibility study.

**Mr. Edkin gave a report on the PA School Boards Association** – Act 1 index base rate released.

## **ADJOURNMENT**

There being no further business, Mr. Walker moved to adjourn the meeting at 7:24 p.m. Mr. Hill seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T. Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary