

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MUNCY JR./SR. HIGH SCHOOL
LIBRARY/MEDIA CENTER IN THE ADDITION
September 20, 2021
7:00 PM**

For the purpose of school building safety and maintaining Board minutes, all visitors attending Board meetings are required to register their attendance on a sign-in sheet that shall be provided for that purpose.

If you plan to attend the board meeting in person, please keep in mind the important steps listed below in accordance with the Center for Disease Control (CDC) and the Pennsylvania Department of Health.

- Wear a mask or submit a board approved visitor exemption form at the meeting or to lkneedler@muncysd.org
- If you are sick or have a fever, stay at home.
- Cover coughs or sneezes with a sleeve or elbow.
- Wash hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer if soap and water are not available.
- Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

I. CALL TO ORDER **Mr. Johnson**

II. ROLL CALL **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mr. Corey Walko	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

III. FLAG SALUTE **Mr. Johnson**

IV. OTHER OPTIONS FOR MEETING PARTICIPATION

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at lkneedler@muncysd.org by 3:00 p.m. on Monday, September 20th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment provided the input is in accordance with Muncy School District’s established public input procedures. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.

2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting may register using the Zoom Webinar Registration Link below. During registration you will be asked for your first name, last name, physical address and e-mail address. You will be asked to enter your e-mail address twice for confirmation purposes. Once your registration is completed you will be e-mailed directions on how to join the meeting through your device of preference or by phone.

Register in advance for this webinar using the following registration link:
https://zoom.us/webinar/register/WN_ovhsN5e1TECYygx4HYsYnw

V. REVIEW AND APPROVAL OF MINUTES

Mr. Johnson

May I have a motion to approve the [minutes of the August 16, 2021 Regular Public Meeting](#) of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VI. VISITORS PRESENTATIONS/PUBLIC COMMENTS

- | | | |
|----|---|--------------------|
| A. | Announcement of Executive Session Prior to Meeting | Mr. Johnson |
| B. | The Chair will entertain any requests for listed agenda item changes. | Mr. Johnson |
| C. | Please submit abstention memorandums to the Board Secretary at this time. | Mr. Johnson |
| D. | Please request items to be voted on separately outside of grouped agenda items. | Mr. Johnson |

VII. REVIEW OF PUBLIC INPUT PROCEDURES

Mr. Johnson

- A. Participants must be recognized by the presiding officer. All statements shall be directed to the presiding officer and not addressed to Board members individually.

- B. Public comment will be limited to residents of Muncy School District. All individuals wishing to provide public comment should identify themselves by name and physical address including whether they live in Muncy Borough, Muncy Creek Township or Muncy Township.

- C. Each statement made by a Muncy School District resident shall be limited to three (3) minutes in duration. The entire public input period shall be limited to thirty (30) minutes.

- D. The Board shall not hear personal complaints against any person connected with the school district.

- E The presiding officer is responsible for maintaining proper decorum, and adhering to any established time limits. The presiding officer may:
1. Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.
 2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
 3. Request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
 4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
 5. Questions requiring investigation will be referred to the appropriate administrator for later reporting to the Board.
- F. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures.
1. Public Input from Individuals Physically Attending the Meeting
 2. Public Input from Individuals Virtually Participating in the Meeting
 3. Public Input from Individuals Submitting Comment via email

VIII. NEW BUSINESS

A. Financial Reports

Administration recommends approval of the August 2021 Financial Reports. **(See Financial Reports)**

1. [Treasurer's Report](#)
2. [Capital Projects](#)
3. [General Fund](#)
4. [Food Service Report](#)
5. [Student Activities Fund](#)

B. Agreements

Administration recommends approval of the following agreements: **(See Special Reports)**

<u>Vendor</u>	<u>Services/Amount</u>
Dr. Marcus Myers	Vision Screenings/not to exceed \$500.00
CSIU	Next Day Data Services/\$400.00 for 21-22 school year plus \$100.00 for inclusion of previous school years
ESS	Substitute Food Service/\$10.00 per hour pay rate/\$13.24 per hour bill rate
Kidswork	Therapy Services/fixed fee of \$50.00 per month plus an additional \$80/per hour for individual therapy sessions or

[\\$150 per hour for independent evaluations plus an additional \\$20 per hour for travel between buildings within the district](#)

New Story
New Story

Tuition Agreement for 2021-2022/\$378 per day
Tuition Agreement for 2021-2022/\$276 per day

C. College Counseling Handbook 2021-2022

Administration recommends approval of the [College Counseling Handbook](#) for the 2021-2022 school year. **(See Special Reports)**

D. Student Support Counseling (SSC) Services Information and Consent 2021-2022

Administration recommends approval of the [Student Support Counseling Services](#) (SSC) Information and Consent for the 2021-2022 school year.

E. Policies and Procedures

Administration recommends approval of the first reading of the following policies:

[006 Meetings](#)
[903 Public Participation at Board Meetings](#)

F. Textbook Approval

Administration recommends approval of the following textbook to be used, beginning with the 2021-2022 school year:

Mathematics
Statistics and Probability with Applications, Fourth Edition
Publisher - Bedford, Freeman & Worth
Course: Senior High Statistics

G. Donation

Administration recommends approval of the donation of \$600 from the Log Cabin Inn for the purchase of a [football banner](#) at a cost of \$414.00. The remaining money from the donation will be contributed to the football team's activity account.

May I have a motion to approve the recommendations as listed above in Items A through G? **Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

IX. PERSONNEL (See Special Reports)

A. Board

1. _____ recommends acceptance of the resignation of Muncy
(Board Member)
Township School Board Director Mr. David Frederick effective September 13, 2021.
2. _____ recommends acceptance of the resignation of Muncy
(Board Member)
Borough School Board Director Mrs. Sarah Woodward effective September 13, 2021.
3. _____ recommends acceptance of the resignation of Muncy
(Board Member)
Borough School Board Director Ms. Lisa Sleboda effective September 13, 2021.

B. Administration

1. The superintendent's evaluation committee recommends approval of the superintendent's evaluation for the 2020-2021 school year as satisfactory.
2. The superintendent's evaluation committee recommends approval of Muncy School District's [Goals for the 2021-2022](#) school year.

C. Professional

1. Administration recommends approval of payment of professional staff at the current homebound instructional rate for providing audio-visual support for computer applications at school events and during district-wide initiatives. Staff will be identified based on their knowledge base of technology applications and troubleshooting abilities.
2. Administration recommends approval of payment to Eric Mitcheltree and Scott White for 30 hours each at the current homebound rate upon completion of instruction for the following spring courses:
 - a. Terrestrial Field Studies – April 4th through June 8th
3. Administration recommends approval of payment for the following pre-approved on-line courses taught by a certified content area staff member:
 - a. \$3,300 – 11-15 students
 - b. \$4,200 – 16 or more students

D. Classified

1. Administration recommends approval of the following retirements:
 - a. Name: Dennis Stahl
Position: Buildings and Grounds – Maintenance
Effective: December 1, 2021

- b. Name: Jerry Knier
Position: Buildings and Grounds – Supervisor
Effective: April 29, 2022
2. Administration recommends approval of the following resignations:
- a. Name: Michael Bartlow
Position: Food Service – Dish Washer
Effective: August 27, 2021
 - b. Name: Linsey Dapp
Position: Food Service - Cashier
Effective: August 22, 2021
 - c. Name: Kristina Davis
Position: Food Service
Effective: August 20, 2021
 - d. Name Kristina Eck
Position: Food Service
Effective: August 20, 2021
3. Administration recommends approval of the following appointments:
- a. Name: Nichol Dirato*
Position: Food Service
Rate of Pay: \$10.00 per hour
Effective: Upon Receipt of District Required Hiring Documentation
 - b. Name: Megan Schnelle*
Position: Food Service Substitute
Rate of Pay: \$9.75 per hour
Effective: Upon Receipt of District Required Hiring Documentation
 - c. Name: Kelly Vogel*
Position: Lunch Monitor
Rate of Pay: \$10.73 per hour
Effective: Upon Receipt of District Required Hiring Documentation
- *Pending receipt of district required hiring documentation.

E. Athletics

- 1. Administration recommends approval of additional hours for the weight room to be open at the Muncy Jr./Sr. High School for the community to use the facility.
- 2. Administration recommends approval of the following resignations:
 - a. Name: Robert Titman
Position: Varsity Girls Assistant Soccer Coach
Effective: August 15, 2021

3. Administration recommends approval of the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
James Nuss*	Volunteer Girls Tennis Coach	2021-2022	-----
Dan Merk	Head Jr. High Girls Basketball Coach	2021-2022	III
Olivia Erb*	Asst. Jr. High Girls Basketball Coach	2021-2022	V
Chris Persing	Head Varsity Baseball Coach	2022	II
Amber Fry*	Fall Volunteer Cheerleading Coach	2021	-----
Katie McGuire	Winter Volunteer Cheerleading Coach	2021-2022	-----
Cheryl Good	Game Worker	2021-2022	per event rate**
Mark Evans	Game Worker	2021-2022	per event rate**
Mike S. Davis*	Weight Room Coordinator (public hrs.)	2021-2022	VIII
Mike S. Davis*	Weight Room Supervisor	2021-2022	Board Approved Hourly Rate***
Madalyn Burrows	Asst. Girls Soccer Coach	2021-2022	V****

*Pending receipt of district required hiring documentation.

** \$21.75/per event

*** \$11.75/per hour

**** Changed from .5 of Classification V

F. Extra-Curricular

1. Administration recommends approval of the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Erin Barto	OM Volunteer	2021-22	-----
Jesica Kerstetter	Color Guard Instructor	2021-22	VIII

G. Transportation

Administration recommends the approval of Angela Shaylor* as a bus aide for the 2021-2022 school year.

*Pending receipt of district required hiring documentation.

May I have a motion to approve the recommendations as listed above in Items A through G? **Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

X. OTHER

A. Election of PSBA Officers/Trustees

Mr. Seese

1. [Election of PSBA Officers/Trustees](#) (See Special Reports)

Please cast your vote for each PSBA office when your name is called.

Vote:	Vote for 1: <u>Pres.-Elect</u> Sabrina Backer David Schaap	Vote for 1: <u>Vice President</u> Allison Mathis*	Vote for 3: <u>Insurance Trustee</u> Richard Frerichs William LaCoff Nathan Mains
Mr. Earnest	_____	_____	_____
Mr. Edkin	_____	_____	_____
Mr. Frederick	_____	_____	_____
Mr. Hill	_____	_____	_____
Mr. Johnson	_____	_____	_____
Ms. Sleboda	_____	_____	_____
Mr. Walker	_____	_____	_____
Mr. Walko	_____	_____	_____
Mrs. Woodward	_____	_____	_____
TOTAL	_____	_____	_____

*Considered to be highly qualified by Leadership Development Committee

XI. COMMITTEE REPORTS

Dr. Skaluba

XII. ADMINISTRATIVE REPORTS

- A. Business Administrator
- B. Superintendent

**Mr. Seese
Dr. Skaluba**

XIII. DELEGATE REPORTS

- A. BLaST IU #17
- B. Lycoming Career & Technology Center
- C. PA School Boards Association

**Mr. Johnson
Mr. Walker
Mrs. Edkin**

XIV. ANNOUNCEMENT OF EXECUTIVE SESSION AFTER ADJOURNMENT

Mr. Johnson

XV. ADJOURNMENT

Mr. Johnson

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____ Time: _____ PM