

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MUNCY JR./SR. HIGH SCHOOL
LIBRARY/MEDIA CENTER IN THE ADDITION
September 21, 2020
7:00 PM**

Due to the Governor’s Order limiting indoor gatherings to 25 total individuals or less and having additional administrators and representatives from MEA in attendance at the meeting, we anticipate only having the capacity to allow approximately three to five members from the public into the meeting.

Please keep in mind the important steps listed below in accordance with the Center for Disease Control (CDC) and the Pennsylvania Department of Health.

- If you are sick or have a fever, stay at home.
- Wear a face covering.
- Maintain a distance of at least six (6) feet from other individuals
- Cover coughs or sneezes with a sleeve or elbow.
- Wash hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer if soap and water are not available.
- Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

I. CALL TO ORDER **Mr. Johnson**

II. ROLL CALL **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mrs. Carla Auten	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

III. FLAG SALUTE **Mr. Johnson**

IV. REVIEW AND APPROVAL OF MINUTES **Mr. Johnson**

May I have a motion to approve the [minutes of the August 17, 2020 Regular Public Meeting](#) of the Muncy School District Board of Directors?

Motion:
 Second:
 Discussion:
 Vote: Yes _____ No _____

V. VISITORS PRESENTATIONS/PUBLIC COMMENTS

- | | | |
|----|--|--------------------|
| A. | Announcement of Executive Session Prior to the Meeting | Mr. Johnson |
| B. | The Chair will entertain any requests for listed agenda item changes. | Mr. Johnson |
| C. | Please submit abstention memorandums to the Board Secretary at this time. | Mr. Johnson |
| D. | Please request items to be voted on separately outside of grouped agenda items. | Mr. Johnson |
| E. | Local History Course Field Trip Requests | Mr. Snyder |
| F. | Collaborative Discussion with Muncy Education Association (MEA) Representatives related to the Board’s evaluation of the need to incorporate additional Distance Learning Days into the 2020-2021 school district calendar | Mr. Haddon |
| G. | Health and Safety Plan Updates | Dr. Skaluba |
| H. | The public is invited to address the Board at this time in accordance with Muncy School District’s established public input procedures. | Mr. Johnson |

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at lkneedler@muncysd.org by 3:00 p.m. on Monday, September 21st. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.
2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting may register using the Zoom Webinar Registration Link below. During registration you will be asked for your first name, last name and e-mail address. You will be asked to enter your e-mail address twice for confirmation purposes. Once your registration is completed you will be e-mailed directions on how to join the meeting through your device of preference or by phone.

Register in advance for this webinar using the following registration link:
https://zoom.us/webinar/register/WN_z29d-pXdRxaBX_IAStE-Mg

VI. OLD BUSINESS

A. Project Change Orders

Administration recommends approval of the following Muncy Jr/Sr High School Additions/Renovations Project change orders: **(See Special Reports)**

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Utility Building Existing Fixtures/Devices	COR-23-Electrical**	\$4,329.47*
Gym Light Switch Covers	COR-24-Electrical**	\$528.49*
Condensate Pumps C111 & C117	COR-25-Electrical**	\$803.67*

*Denotes use of construction contingency funds to cover costs.

**Pending architect’s final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency.

May I have a motion to approve the recommendations listed above in Item A?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VII. NEW BUSINESS

A. Financial Reports

Administration recommends approval of the August 2020 Financial Reports. **(See Financial Reports)**

1. [Treasurer's Report](#)
2. [Capital Projects](#)
3. [General Fund](#)
4. [Food Service Report](#)
5. [Student Activities Fund](#)

B. Agreements

Administration recommends approval of the following agreements:
(See Special Reports)

Vendor

AT & T
Muncy School District Foundation
Siemens Fire Alarm Service Agreement
Keystone College

Services/Amount

[Additional Hotspot Purchase As Needed /\\$20.00 a month for 2 yrs.](#)
[Building Use Request to Hold Regular Board Meetings](#)
[Fire Alarm Testing & Inspection /\\$60,060 for 5yrs. \(\\$11,316.00 20-21\)](#)
[2020-2021 Dual Enrollment Agreement](#)

C. Local History Course Field Trip Requests

Administration recommends approval of the following field trip requests for our local history course:
(See Special Reports)

1. [Destination: Thomas Taber Museum and Millionaires Row](#)
Date(s) of Field Trip: 11/17
Departure & Return Times: 12:00 - 2:15
2. [Destination: Fort Freeland and Samuel Wallis Homestead](#)
Date(s) of Field Trip: 10/20
Departure & Return Times: 11:50 - 2:15pm
3. [Destination: Pennsdale \(Quaker Meeting House, Train Station, Brady Monument, and Adlum House\)](#)
Date(s) of Field Trip: 10/27
Departure & Return Times: 12:45 - 2:15 pm

D. Donations

Administration recommends approval of the following donations:

1. School supplies from Pennsdale Trinity United Methodist Church, approximate value of \$300.

E. College Counseling Handbook 2020-2021

Administration recommends approval of the [College Counseling Handbook](#) for the 2020-21 school year. **(See Special Reports)**

May I have a motion to approve the recommendations as listed above in Items A through E? **Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VIII. PERSONNEL (See Special Reports)

A. Administration

1. Administration recommends approval of the following retirement:
 - a. Name: Mary Smith
Position: PIMS & Student Information Administrator
Effective: December 1, 2020

B. Professional

1. Administration recommends approval of Madalyn Confer's request for movement on the negotiated salary scale to Master's.
2. Administration recommends the approval of the following assignments effective August 31, 2020 through the end of the 2020-21 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
ES After School Duty	Kim Winters	Per quarter hour/day (CBA rate)
ES After School Duty (Sub)	Megan Morgan	Per quarter hour/day (CBA rate)
ES After School Duty (Sub)	Chris Geiger	Per quarter hour/day (CBA rate)
HS Temperature Screenings	Jay Drumheller	One Hour Per Day (CBA rate)

3. Administration recommends approval of payment to professional staff at the current homebound instructional rate when assigned by their supervisor to work in the Closing the Achievement Gap Program.
4. Administration recommends the approval of supplementary payment of teachers at the current homebound instructional rate for professional development and curriculum development as approved on an as needed basis by administration throughout the 2020-2021 school year.
5. Administration recommends approval of payment of professional staff at the current homebound instructional rate for providing audio-visual support for computer applications at school events and during district-wide initiatives. Staff will be identified based on their knowledge base of technology applications and troubleshooting abilities.

C. Classified

1. Administration recommends approval of the following retirement:

- a. Name: Leon Clayton
Position: Buildings and Grounds – Custodial
Effective: August 28, 2020

2. Administration recommends approval of the following appointment:

- a. Name: Nevada Davidson*
Position: Building Maintenance - Custodial
Hourly Rate: \$11.50 per hour
Start Date: September 28, 2020
- b. Name: Jessica Bartlow*
Position: Paraprofessional
Hourly Rate: \$9.63 per hour
Start Date: September 29, 2020
- c. Name: Karen Sebring*
Position: Paraprofessional (Part Time as Needed)
Hourly Rate: \$9.63 per hour
Start Date: September 24, 2020

*Pending receipt of hiring documentation.

3. Administration recommends approval of the following substitute classified staff:

- a. Name: Karen Henry*
Position: Substitute Custodial

*Pending receipt of hiring documentation.

D. Athletics

1. Administration recommends approval of the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Kyle Daugherty*	Jr. High Girls Basketball Asst. Coach	Winter 2020	V
Patrick Sparks*	Asst. Varsity Wrestling Coach	Winter 2020	II

*Pending receipt of hiring documentation.

E. Extra-Curricular

1. Administration recommends approval of the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Erin Barto	OM Volunteer	2020-21	-----

May I have a motion to approve the recommendations as listed above in Items A through E?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

IX. OTHER

A. Project Change Orders

Administration recommends approval of the following Muncy Jr./Sr. High School Additions/Renovations Project change orders: **(See Special Reports)**

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Existing CWS Leaks T & M	COR-15-HVAC**	\$9,769.99*
Phase 3 Floor Slab Prep A206-7	COR-25-GC**	\$4,569.75*
Phase 3 Stair Landing Modification	COR-26-GC**	\$8,990.47*
Classroom A209 Flooring Repair	COR-27-GC**	\$8,690.01*

*Denotes use of construction contingency funds to cover costs.

**Pending architect's final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency.

May I have a motion to approve the recommendation as listed above in Item A?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

B. School Board

1. [Election of PSBA Officers/Trustees](#) (See Special Reports)

Please cast your vote for each PSBA office when your name is called.

Vote:	<u>Vote for 1:</u> <u>Pres.-Elect</u> David Hein*	<u>Vote for 1:</u> <u>Vice President</u> Sabrina Backer* Daniel O'Keefe*	<u>Vote for 1:</u> <u>Treasurer</u> Michael Gossert*	<u>Vote for 2:</u> <u>Insurance Trustee</u> Marianne Neel* Michael Faccinnetto
Mrs. Auten	_____	_____	_____	_____
Mr. Earnest	_____	_____	_____	_____
Mr. Edkin	_____	_____	_____	_____
Mr. Frederick	_____	_____	_____	_____
Mr. Hill	_____	_____	_____	_____
Mr. Johnson	_____	_____	_____	_____
Ms. Sleboda	_____	_____	_____	_____
Mr. Walker	_____	_____	_____	_____
Mrs. Woodward	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

*Considered to be highly qualified by Leadership Development Committee

C. Administration

- 1. The superintendent’s evaluation committee recommends approval of the superintendent’s evaluation for the 2019-2020 school year as satisfactory.

May I have a motion to approve the recommendation as listed above in Items C?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

D. Professional

- 1. Administration recommends approval of tenure for secondary teacher Courtney Taylor.

May I have a motion to approve the recommendation as listed above in Items D?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

E. School Health and Safety Plan Updates

- 1. _____ recommends the approval of updates to Muncy School District’s Health and Safety Plan.

May I have a motion to approve the recommendation as listed above in Items E?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

X. COMMITTEE REPORTS

Dr. Skaluba

XI. ADMINISTRATIVE REPORTS

- A. Business Administrator
- B. Superintendent

**Mr. Seese
Dr. Skaluba**

XII. DELEGATE REPORTS

- A. BLaST IU #17
- B. Lycoming Career & Technology Center
- C. PA School Boards Association

**Mr. Johnson
Mr. Walker
Mrs. Auten**

XIII. ANNOUNCEMENT OF EXECUTIVE SESSION AFTER ADJOURNMENT

Mr. Johnson

XIV. ADJOURNMENT

Mr. Johnson

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____ Time: _____ PM