

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

September 21, 2020

7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Mrs. Carla Auten, Mr. Joseph Earnest, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill, Mr. Kim Walker and Mrs. Sarah Woodward. Vice President Ms. Lisa Sleboda was absent.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mrs. Billie Jo Grohol, and Special Education Coordinator Mrs. April Farrell. Members of the faculty and staff present: Technology Support Specialist Chris Frey, Staff Coach K-12 Steve Haddon, Elementary Teacher Jodi Bohart, Secondary Teachers Mike Davis and Jared Snyder.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were forty visitors/Zoom participants.

**REVIEW AND APPROVAL OF MINUTES**

Mr. Walker moved to approve the minutes of the August 17, 2020 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Hill seconded the motion and it passed unanimously.

**INFORMATION AND VISITORS' PRESENTATIONS**

Announcement of Executive Session prior to the meeting for personnel. Mr. Snyder presented information on Local History Course Field Trip Requests. Mr. Haddon presented information to the Board related to the need for future Distance Learning Days. The Health and Safety plan updates were discussed. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

**OLD BUSINESS**

**A. Project Change Orders (Copied in Minutes)**

Mrs. Auten moved to approve the following Muncy Jr/Sr High School Additions/Renovations Project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
<a href="#">Utility Building Existing Fixtures/Devices</a>	COR-23-Electrical**	\$4,329.47*
<a href="#">Gym Light Switch Covers</a>	COR-24-Electrical**	\$528.49*
<a href="#">Condensate Pumps C111 &amp; C117</a>	COR-25-Electrical**	\$803.67*

\*Denotes use of construction contingency funds to cover costs. \*\*Pending architect's final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency. Mrs. Woodward seconded the motion and it passed with five yes votes, two no votes by Mr. Walker and Mr. Frederick and one abstention from Mr. Edkin.

## NEW BUSINESS

### A. Financial Reports for August 2020 (Copied in Minutes)

1. [Treasurer's Report](#)
2. [Capital Projects](#)
3. [General Fund](#)
4. [Food Service Report](#)
5. [Student Activities Fund](#)

### B. Proposals and Agreements (Copied in Minutes)

Motion to approve the following:

#### Vendor

AT & T  
Muncy School District Foundation  
Siemens Fire Alarm Service Agreement  
Keystone College

#### Goods/Services/Fees

[Additional Hotspot Purchase As Needed /\\$20.00 a month for 2 yrs.](#)  
[Building Use Request to Hold Regular Board Meetings](#)  
[Fire Alarm Testing & Inspection /\\$60,060 for 5yrs. \(\\$11,316.00 20-21\)](#)  
[2020-2021 Dual Enrollment Agreement](#)

### C. Local History Course Field Trip Requests

Motion to approve the following:

1. [Destination: Thomas Taber Museum and Millionaires Row](#)  
Date(s) of Field Trip: 11/17  
Departure & Return Times: 12:00 - 2:15
2. [Destination: Fort Freeland and Samuel Wallis Homestead](#)  
Date(s) of Field Trip: 10/20  
Departure & Return Times: 11:50 - 2:15pm
3. [Destination: Pennsdale \(Quaker Meeting House, Train Station, Brady Monument, and Adlum House\)](#)  
Date(s) of Field Trip: 10/27  
Departure & Return Times: 12:45 - 2:15 pm

### D. Donations

Motion to approve the following:

School supplies from Pennsdale Trinity United Methodist Church, approximate value of \$300.

### E. College Counseling Handbook 2020-2021 (Copied in Minutes)

Motion to approve the following:

[College Counseling Handbook](#) for the 2020-21 school year.

Mr. Hill moved to approve items A through E. Mr. Edkin seconded the motion and they passed unanimously.

**PERSONNEL** (Copied in Minutes)

**A. Administration**

The motion was made to approve the following:

Retirement of Mary Smith, position: PIMS & Student Information Administrator, effective: December 1, 2020.

**B. Professional**

The motion was made to approve the following:

1. Madalyn Confer's request for movement on the negotiated salary scale to Master's.
2. The following assignments effective August 31, 2020 through the end of the 2020-21 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
ES After School Duty	Kim Winters	Per quarter hour/day (CBA rate)
ES After School Duty (Sub)	Megan Morgan	Per quarter hour/day (CBA rate)
ES After School Duty (Sub)	Chris Geiger	Per quarter hour/day (CBA rate)
HS Temperature Screenings	Jay Drumheller	One Hour Per Day (CBA rate)

3. Payment to professional staff at the current homebound instructional rate when assigned by their supervisor to work in the Closing the Achievement Gap Program.
4. Supplementary payment of teachers at the current homebound instructional rate for professional development and curriculum development as approved on an as needed basis by administration throughout the 2020-2021 school year.
5. Payment of professional staff at the current homebound instructional rate for providing audio-visual support for computer applications at school events and during district-wide initiatives. Staff will be identified based on their knowledge base of technology applications and troubleshooting abilities.

**C. Classified**

The motion was made to approve the following:

1. Retirement of Leon Clayton, position: Buildings and Grounds – Custodial, effective: August 28, 2020.
2. Appointments of the following:
  - a. Nevada Davidson\*, position: Building Maintenance – Custodial, Hourly Rate: \$11.50 per hour, Start Date: September 28, 2020.

**C. Classified (continued)**

2. Appointments of the following (continued):
  - b. Jessica Bartlow\*, position: Paraprofessional, Hourly Rate: \$9.63 per hour  
Start Date: September 29, 2020.
  - c. Karen Sebring\*, position: Paraprofessional (Part Time as Needed) Hourly Rate:  
\$9.63 per hour, Start Date: September 24, 2020.

\*Pending receipt of hiring documentation.

3. Appointment of the Karen Henry\*, position: Substitute Custodial Classified Staff  
\*Pending receipt of hiring documentation.

**D. Athletic**

The motion was made to approve the following:

Appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Kyle Daugherty*	Jr. High Girls Basketball Asst. Coach	Winter 2020	V
Patrick Sparks*	Asst. Varsity Wrestling Coach	Winter 2020	II

\*Pending receipt of hiring documentation.

**E. Extra-Curricular**

The motion was made to approve the following:

Appointment:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Erin Barto	OM Volunteer	2020-21	-----

Mr. Walker moved to approve items A through E. Mrs. Auten seconded the motion and they passed unanimously.

**OTHER** (Copied in Minutes)

**A. Project Change Orders**

Mr. Hill moved to approve the following Muncy Jr./Sr. High School Additions/Renovations Project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
<a href="#">Existing CWS Leaks T &amp; M</a>	COR-15-HVAC**	\$9,769.99*
<a href="#">Phase 3 Floor Slab Prep A206-7</a>	COR-25-GC**	\$4,569.75*
<a href="#">Phase 3 Stair Landing Modification</a>	COR-26-GC**	\$8,990.47*
<a href="#">Classroom A209 Flooring Repair</a>	COR-27-GC**	\$8,690.01*

\*Denotes use of construction contingency funds to cover costs. \*\*Pending architect's final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency. Mr. Earnest seconded the motion. There were five yes votes, two no votes from Mr. Walker and Mr. Frederick and one abstention from Mr. Edkin.

**B. School Board**

1. [Election of PSBA Officers/Trustees](#)

Votes cast for each PSBA office:

Vote:	<u>Vote for 1: Pres.-Elect</u> <b>David Hein*</b>	<u>Vote for 1: Vice President</u> <b>Sabrina Backer*</b> Daniel O'Keefe*	<u>Vote for 1: Treasurer</u> <b>Michael Gossert*</b>	<u>Vote for 2: Insurance Trustee</u> <b>Marianne Neel*</b> <b>Michael Faccinnetto</b>
Mrs. Auten	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
Mr. Earnest	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
Mr. Edkin	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
Mr. Frederick	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
Mr. Hill	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
Mr. Johnson	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
Ms. Sleboda	<u>  -  </u>	<u>  -  </u>	<u>  -  </u>	<u>  -  </u>
Mr. Walker	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
Mrs. Woodward	<u>  Y  </u>	<u>  SB  </u>	<u>  Y  </u>	<u>  Y  </u>
TOTAL	<u>  8  </u>	<u>  8  </u>	<u>  8  </u>	<u>  8  </u>

\*Considered to be highly qualified by Leadership Development Committee

**C. Administration**

The motion was made by Mrs. Woodward to approve the superintendent's evaluation committee recommends approval of the superintendent's evaluation for the 2019-2020 school year as satisfactory. Mr. Walker seconded the motion and it passed unanimously.

**D. Professional**

The motion was made Mrs. Woodward to approve tenure for secondary teacher Courtney Taylor. Mr. Edkin seconded the motion and it passed unanimously.

**E. School Health and Safety Plan Updates**

Mr. Auten recommended to approve the updates to the Muncy School District's Health and Safety Plan. The motion was made to approve Mrs. Auten's recommendation by Mr. Hill. Mr. Earnest seconded the motion and it passed unanimously.

**COMMITTEE REPORTS**

October School Board Meeting dates are the 12<sup>th</sup> and 19<sup>th</sup>. Two of the topics of discussion for the meeting on the 12<sup>th</sup> will be policies and Building & Grounds.

**ADMINISTRATIVE REPORTS**

**Dr. Skaluba reported on:** Mr. Drumheller doing an exceptional job as Pandemic Coordinator communicating with families. Thanked everyone for working together – Food Service, Buildings and Grounds, Faculty and Staff - it truly "Takes a Village".

**Dr. Hamilton reported on:** Green screen capabilities and Speech class update.

**Mr. Seese reported on:** Free meals being served district wide and budget related updates due to Cyber expenses.

**Mr. Welliver reported on:** Update on Option 1 and 2 students and NHS Induction recording.

**Mr. Chilson reported on:** Field Hockey tournament champions and PIAA playoff schedule update.

**Mrs. Grohol reported on:** Update on Option 1 and 2 students and library book check out (Mr. Alexander).

**Mrs. Farrell reported on:** \$5,000 Special Education grant.

**DELEGATE REPORTS**

Mr. Johnson gave a report to the board regarding BLAST IU #17 – COVID issues and cooperative purchasing for PPE supplies.

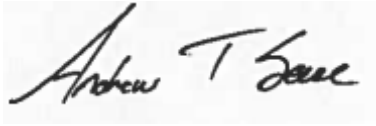
Mr. Walker gave a report to the board regarding the Lycoming Career & Technology Center – Enrollment update and CNC machine purchase.

Mrs. Auten gave a report on the PA School Boards Association – PSBA officer election.

**ANNOUNCEMENT OF EXECUTIVE SESSION**

President Johnson announced that an executive session for legal and personnel would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 9:21 p.m. Mr. Earnest seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T. Seese". The signature is written in a cursive style with a large initial 'A' and a distinct 'T'.

Andrew Seese, Board Secretary