

**MUNCY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR PUBLIC MEETING**

**MUNCY JUNIOR/SENIOR HIGH SCHOOL
LIBRARY
July 18, 2016
7:00 PM**

AGENDA

I. CALL TO ORDER Mr. McLean

II. ROLL CALL Mr. Edkin

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mary Bennardi	_____	_____	_____
Connie Coyner	_____	_____	_____
Ty Fry	_____	_____	_____
Scott McLean	_____	_____	_____
Rhondel Moyle	_____	_____	_____
Justin Reis	_____	_____	_____
Lisa Sleboda	_____	_____	_____
Robert Titman	_____	_____	_____
Sarah Woodward	_____	_____	_____
TOTAL	_____	_____	_____

III. FLAG SALUTE Mr. McLean

IV. REVIEW AND APPROVAL OF MINUTES Mr. McLean

May I have a motion to approve the minutes of the June 13, 2016
Regular Public Meeting of the Muncy School District Board of Directors?

Motion:
Second:
Discussion:

Vote: Yes _____ No _____

- V. **INFORMATION AND VISITORS' PRESENTATIONS** Mr. McLean
- A. The public is invited to address the Board now on any agenda item. Mr. McLean
- B. The Chair will entertain any requests for listed agenda item changes. Mr. McLean
- C. Please submit abstention memorandums to the Board Secretary at this time. Mr. McLean
- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL** Mr. McLean
- VII. **OLD BUSINESS** Dr. Skaluba

A. Policies and Procedures

1. The Administration recommends the final reading and approval of the revision or adoption of the following Board policies:

- 000 – Board Policy / Procedure / Administrative Regulations
- 001 – Name and Classification
- 002 – Authority and Powers
- 003 – Functions
- 004 – Membership
- 005 – Organization
- 006 – Meetings
- 006.1 – Attendance at Meetings Via Electronic Communications
- 007 – Policy Manual Access
- 011 – Principles for Governance and Leadership
- 626 – Federal Fiscal Compliance
- 626.1 – Travel Reimbursement – Federal Programs
- 808 – Food Service
- 827 – Conflict of Interest

2. The Administration recommends the final reading and approval of the following Board operating guidelines/Administrative Regulations:

- 003-BOG-0 – Development of Board Procedures / Policy
- 003-BOG-1 - Board Procedure / Policy Development Process
- 003- BOG-2 – Policy Deliberation Questions
- 003-BOG -3 – Exception to Board Policy / Administrative Regulation
- 003 –BOG-4- Request for Exception to Board Policy
- 003-BOG-5 – Request for Exception to Administrative Regulation
- 004.1-BOG-0 – Student Representative to School Board
- 004.1-BOG-1 – Application for Student Representative to School Board
- 004 – BOG-0 – Statement of Financial Interests
- 004-BOG-0 – Statement of Financial Interests Form
- 004-BOG-1 – Filling a Board Vacancy
- 004-BOG-2 – Board of School Director Application Form
- 004-BOG-3 – Reimbursement for Expenses
- 004-BOG-4 – Expense Report

- 005-BOG-0 – Duties of Board Officers
- 005-BOG-3 – Solicitor Services
- 005-BOG-6 – Employment of Consultants
- 006-BOG-0 – Public Notice of Board Meetings
- 006-BOG-1 – Official Board Minutes
- 006-BOG-2 – Abstentions from Voting
- 006-BOG-3 – Abstention for Conflict of Interest Memorandum
- 626 – AR – 1 – Allowability of Costs – Federal Programs
- 626 – AR – 2 – Cash Management – Federal Programs
- 626 – AR – 3 – Administration of Federal Funds, Type of Costs, Obligations, and Property Management
- 626 – AR- 4 – Procurement – Federal Programs
- 626 – AR – 5 – Grant Subrecipient Monitoring Procedures

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VIII. NEW BUSINESS

A. Financial Reports

Mr. Edkin

The Administration is recommending approval of the June 2016 Financial Reports.
(See Financial Reports Section.)

1. Treasurer’s Report
2. General Fund
3. Student Activities Fund
4. Food Service Report

May I have a motion to approve these reports?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

B. Agreements

Mr. Edkin

The Administration recommends approval of the following agreements: (See Special Reports Section.)

<u>Vendor/Party</u>	<u>Svcs./Terms/Fees</u>
Meadows Psychiatric Center	Letter of Agreement-Educational Services
Lycoming-Clinton Joinder Board	Letter of Agreement-Student Assistance Program
West Branch Drug & Alcohol Abuse Com.	Letter of Agreement-Student Assistance Program
Keystone College	Agreement for Dual Enrollment
Pennsylvania College of Technology	Agreement Intent for Dual Enrollment/\$200.00
PA-ETEP	State Evaluations for Teachers and Administrators/\$4,585.00
Pa School Based ACCESS Program	Participation Agreement
S4Teachers LLC	Renewal-Substitute Staffing
Cummins Power Systems	Renewal-Generator PM Service-H/S \$711.00
Cleveland Bros. Equip. Co.	Renewal-Generator PM Service-Elem \$1,082.00
BLaST IU 17	Renewal-Special Education Services/ \$543,056.00

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

C. Capital Reserve Fund Transfer

Mr. Edkin

The Administration recommends approval of the budgeted transfer of \$350,000 from the general fund to the capital reserve fund pursuant to Section 1431-36 of the Municipal Code.

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

D. Meal Prices

Mr. Edkin

The Administration recommends approval of the following meal prices effective with the 2016-2017 school year:

<u>Meals</u>	<u>15-16</u>	<u>16-17</u>
Breakfast	\$1.45	\$1.45
Milk	\$.55	\$.55
Adult	\$3.15	\$3.15
Lunch-Elem	\$2.35	\$2.55
Lunch-H/S	\$2.50	\$2.70

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

E. PSBA / PASBO Voting Delegate

_____ recommends appointing Scott McLean as the PSBA
Board Member
voting delegate for the 2016 PSBA / PASBO School Leadership Conference.

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

F. Board Policies, Plans, and Procedures

Mr. McLean

Administration recommends first reading of the following revised policies and procedures:

Policy #247 - Hazing

Administration recommends first reading of the following annexes to the school district's emergency plan:

High School Evacuation Annex
Elementary Evacuation Annex
Shelter In Place Annex

Administration recommends first reading of the following school district handbooks:

Muncy Jr. / Sr. High School Handbook
Ward L. Myers Elementary School Handbook
Athletic Handbook

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

G. Personnel (See Special Reports Section.)

ADMINISTRATION

1. _____ recommends approval of the Muncy School
Board Member
District staff salary adjustments and performance/longevity payments for
2016-2017.

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

PROFESSIONAL

Dr. Skaluba

1. The Administration recommends approval of the following appointments:
 - a. Michael Weber
Position: Dean of Students
Effective: 2016-2017 School year
Rate of Pay: \$5,375
 - b. Bradley Watkins
Position: Hallway Monitor
Rate of Pay: Per quarter hour/day (CBA rate)
Effective: August 24, 2016 through the end of the 2016-17 school year
 - c. Brooke Walters
Position: Hallway Monitor
Rate of Pay: Per quarter hour/day (CBA rate)
Effective: August 24, 2016 through the end of the 2016-17 school year

2. The Administration recommends movement on the negotiated salary scale for the following teacher(s):

Maura Sleboda – Master’s

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

CLASSIFIED

1. The Administration is recommending approval of the following appointments:

- a. Catherine Knier*
Position: Instructional Paraprofessional
Effective: 2016-2017 School year
Rate of Pay: \$9.06 per hour

- b. Jennifer Rice*
Position: Instructional Paraprofessional
Effective: 2016-2017 School year
Rate of pay: \$9.06 per hour

*Pending receipt of clearances

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

1. The Administration is recommending approval of the following appointments:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
<u>Girls Basketball</u>			
Varsity Ass't Coach	Alyssa Rogers*	Winter 2016	II
<u>Girls Softball</u>			
Jr. High Head Coach	Kevin Miller	Fall 2016	V
Jr. High Ass't. Coach	Jeff Gyurina	Fall 2016	VII
Volunteer	Craig Skaluba	Fall 2016	--
<u>Girls Tennis</u>			
Volunteer	Lisa Meyer	Fall 2016	--
<u>Girls Soccer</u>			
Volunteer	Bob Titman	Fall 2016	--
<u>Wrestling</u>			
Varsity Ass't. Coach	Ron Hembury	Winter 2016-17	II
Elementary Coordinator	Patrick Sparks	Winter 2016-17	V1
Junior High Head Coach	Brian Vollman	Winter 2016-17	III
Junior High Ass't. Coach	Scott White	Winter 2016-17	V

*Pending receipt of clearances

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

H. Committee Reports (As Needed)

Mr. McLean

- | | |
|------------------------|-------------|
| 1. Athletics | 3. Academic |
| 2. Buildings & Grounds | 4. Policy |

I. Administration Reports

1. Assistant to Superintendent for C & I
2. Business Administrator
3. Superintendent

Dr. Hamilton
Mr. Edkin
Dr. Skaluba

J. Delegate Reports

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

Ms. Woodward
Ms. Moyle
Mr. McLean

IX . RECOGNITION OF CITIZENS

Mr. McLean

X. ANNOUNCEMENT OF EXECUTIVE SESSION (PERSONNEL)

Mr. McLean

XI . ADJOURNMENT

Mr. McLean

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

Time: _____ PM