

Muncy School District
Board of Education
Regular Monthly Public Meeting
June 13, 2016

The Muncy School District Board of Directors held their regular monthly public meeting at 7:00 p.m. in the Muncy Junior-Senior High School Library, 200 West Penn St., Muncy, PA 17756

Present were: President Scott McLean, Vice President Dr. Mary Bennardi, Connie Coyner, Ty Fry, Rhondel Moyle, Justin Reis, Lisa Sleboda, and Robert Titman. Sarah Woodward was absent.

Members of the administration present were: Superintendent Craig Skaluba, Business Administrator David J. Edkin, Director of Curriculum and Instruction Kimberly Hamilton, and Solicitor J. David Smith.

President McLean called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was recited.

There were approximately 5 visitors present.

President McLean announced that an executive session for personnel took place prior to tonight's meeting.

Dr. Bennardi moved to approve the minutes of the May 9, 2016 Committee Meeting and the May 9, 2016 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Fry seconded the motion and it passed unanimously.

District resident Amy Swartz addressed the Board regarding several issues.

Dr. Bennardi moved to adopt the 2016-17 Muncy School District General Fund Budget and the related budget and tax resolutions, amended to reflect a real estate tax rate of 14.75 mills and the related adjustments in the capital reserve fund transfer and the tax and budget resolutions. Ty Fry seconded the motion and it passed unanimously. (Copied in Minute Book.)

Ms. Moyle moved to approve the second reading and approval of the following new and revised job descriptions:

1. Secretary to the High School Principal
2. High School General Office Secretary
3. High School Guidance Secretary

Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minute Book.)

Mr. Reis moved to approve the following May 2016 Financial Reports:

1. Treasurer's Report
2. General Fund
3. Food Service Report
4. Student Activities Fund

Ms. Moyle seconded the motion. The motion passed with seven (7) "yes" votes. Mr. Titman voted "no". (Copied in Minute Book.)

Ms. Sleboda moved to approve the 2016 Homestead and Farmstead Exclusion Resolution, amended to reflect a real estate tax rate of 14.75 mills. Mr. Reis seconded the motion and it passed unanimously. (Copied in Minute Book.)

Mr. Reis moved to approve the following contracts:

Vendor
BLaST IU 17

Goods/Services/Fees
IDEA Agreement/Pass Through Funding: \$171,712.

Mrs. Coyner seconded the motion and it passed unanimously. (Copied in minute book.)

Muncy School District
Board of School Directors
Regular Monthly Public Meeting
June 13, 2016
Page 2

Mr. Fry moved to approve the insurance coverage renewals for July 1, 2016. Dr. Bennardi seconded the motion and it passed unanimously. (Copied in minute book.)

Mrs. Coyner moved to approve the proposed 2016-2017 School Board meeting schedule. Ms. Sleboda seconded the motion and it passed unanimously (Copied in minute book.)

Dr. Bennardi moved to approve a revision to the 2016-2017 Muncy School Calendar. Ms. Moyle seconded the motion and it passed unanimously. (Copied in minute book.)

Mr. Titman moved to approve the following blended courses as additions to the Muncy Junior/Senior High School course offerings:

Intro to Computer Science	-1 credit
AP Computer Science Principles	- 1.1 credits
SP Computer Science in Java	- 1.1 credits

Ms. Moyle seconded the motion and it passed unanimously.

Ms. Sleboda moved to approve the following textbooks:

Interactive Science K-8
Pearson, 2016

Chemistry
Modern Chemistry, 14th Edition
Houghton Mifflin Harcourt, 2017

Physics, *Principles and Problems*
Glencoe, 2017

Dr. Bennardi seconded the motion and it passed unanimously.

Mrs. Coyner moved to approve the following:

1. First reading for the revision or adoption of the following Board policies:

- 000 – Board Policy / Procedure / Administrative Regulations
- 001 – Name and Classification
- 002 – Authority and Powers
- 003 – Functions
- 004 – Membership
- 005 – Organization
- 006 – Meetings
- 006.1 – Attendance at Meetings Via Electronic Communications
- 007 – Policy Manual Access
- 011 – Principles for Governance and Leadership
- 626 – Federal Fiscal Compliance
- 626.1 – Travel Reimbursement – Federal Programs
- 808 – Food Service
- 827 – Conflict of Interest

2. Repeal of the following Board policies:

- 008 – Staff Organization
- 009 – Policy Process

3. First reading and approval of the following Board operating guidelines/Administrative Regulations:

- 003-BOG-0 – Development of Board Procedures / Policy
- 003-BOG-1 - Board Procedure / Policy Development Process
- 003- BOG-2 – Policy Deliberation Questions
- 003-BOG -3 – Exception to Board Policy / Administrative Regulation
- 003 –BOG-4- Request for Exception to Board Policy
- 003-BOG-5 – Request for Exception to Administrative Regulation
- 004.1-BOG-0 – Student Representative to School Board
- 004.1-BOG-1 – Application for Student Representative to School Board
- 004 – BOG-0 – Statement of Financial Interests
- 004-BOG-0 – Statement of Financial Interests Form
- 004-BOG-1 – Filling a Board Vacancy
- 004-BOG-2 – Board of School Director Application Form
- 004-BOG-3 – Reimbursement for Expenses
- 004-BOG-4 – Expense Report
- 005-BOG-0 – Duties of Board Officers
- 005-BOG-3 – Solicitor Services
- 005-BOG-6 – Employment of Consultants
- 006-BOG –0 – Public Notice of Board Meetings
- 006-BOG-1 – Official Board Minutes
- 006-BOG-2 – Abstentions from Voting
- 006-BOG-3 – Abstention for Conflict of Interest Memorandum
- 626 – AR – 1 – Allowability of Costs – Federal Programs
- 626 – AR – 2 – Cash Management – Federal Programs
- 626 – AR – 3 – Administration of Federal Funds, Type of Costs, Obligations, and Property Management
- 626 – AR- 4 – Procurement – Federal Programs
- 626 – AR – 5 – Grant Subrecipient Monitoring Procedures

FEE STRUCTURE FOR THE 2016-2017 SCHOOL YEAR:

- a. Behind the Wheel Driver's Education Participation Fee - \$0.00
- b. Athletic Participation Fee - \$0.00
- c. Muncy home athletic event fees for students currently enrolled in Muncy School District.
 - i. \$0.00 with current student identification card
 - ii. \$2.00 without current student identification card.

ADMINISTRATION

Mr. Reis recommended the approval of payment in lieu of vacation in accordance with the provisions of Board Policy #337.

Mr. Fry seconded the motion and it passed unanimously. (Copied in minute book.)

PROFESSIONAL

Mr. Reis moved to approve the following:

Resignations

Michelle Kepner
Position: Secondary Special Education Teacher
Effective: June 17, 2016

Kara Druckenmiller
Position: High School Learning Support
Effective: June 7, 2016

Appointments

Brian Leach
Position: High School Learning Support
Salary: M S1
Effective: Beginning with the 2016-2017 school year

Madalyn Confer*
Position: Secondary Special Education Teacher
Effective: Beginning with the 2016-2017 school year
Salary: B S1

*Requires continual compliance with PDE requirements for Type 01 Emergency Permit for Special Education for Grades 7 through 12.

Appointment-Practice Driving

Jonathan Bennett
Position: Practice Driving Instructor – 2016-2017
Rate of Pay: Homebound Rate per hour, as needed

Appointments-K Summer Readiness Program

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate

PROFESSIONAL (cont.)

Out-of-State Conference

Name: Fierce Conversations Workshop, New York, NY 10011
Dates: Monday, June 27, 2016 and Tuesday, June 28, 2016
Estimated Cost: \$695.00 registration fee per person plus travel and lodging.
Staff: Superintendent & Elem. Principal

Appointment-ESL

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Lauren Marziale	CBA Homebound Rate

Mrs. Coyner seconded the motion and it passed unanimously.

CLASSIFIED

Mr. Reis moved to approve the following:

Unpaid Medical Leave

Employee #270 – personal, 3-21-16 and 5-3-16

Appointments – Summer Custodial, as needed

Garrett Griggs – substitute
Jacob Whitaker – substitute
Seth Shires – substitute

Appointments

Jodie Moyer
Position: High School Guidance Secretary*
Effective: July 1, 2016
Salary: \$22,000

*Position is a 12-month position with full benefits.

Katie McGuire
Position: High School General Office Secretary*
Effective: 2016-2017 school year
Salary \$12.00 per hour

*Position is a school year position with sick leave and pension.

Salary/Wages

Salaries and wages for the 2016-2017 fiscal year.

Dr. Bennardi seconded the motion and it passed unanimously. (Copied in minute book.)

ATHLETICS

Ms. Sleboda moved to approve the following:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
<u>Strength and Conditioning</u>			
Weight Room Supervisors	Marah Biddle	2016-2017	\$11.40 per hour
	Rae Ellah Biddle	2016-2017	\$11.40 per hour
	Jay Drumheller	2016-2017	\$11.40 per hour
	Stacy Fry	2016-2017	\$11.40 per hour
	Jason Gresh	2016-2017	\$11.40 per hour
	Kenneth Hampe	2016-2017	\$11.40 per hour
	Sue Hetrick	2016-2017	\$11.40 per hour
	Dale Michael	2016-2017	\$11.40 per hour
	Corey Palmatier	2016-2017	\$11.40 per hour
	Katie Sick	2016-2017	\$11.40 per hour
	Sean Tetreault	2016-2017	\$11.40 per hour
	Brad Watkins	2016-2017	\$11.40 per hour
<u>Football</u>			
Junior High Ass't. Coach	Mathew Meyer	Fall 2016	IV
<u>Basketball</u>			
Girls Varsity Coach	Ed Rogers	Winter 2016	1

Mr. Fry seconded the motion. There were seven (7) "yes" votes and one (1) "no" vote. Mr. Titman voted "no". The motion passed with 7 votes.

Dr. Skaluba gave a report on the facilities study status.

The Board heard the following administrative reports:

- Director of Curriculum and Instruction – Dr. Hamilton
- Superintendent – Dr. Skaluba
 - Enrollment
 - Announcement of Tenure (Jared Snyder, Scott White)

The Board heard the following delegate reports:

Lycoming Career & Technology Center – Mrs. Moyle

Muncy School District
Board of School Directors
Regular Monthly Public Meeting
June 13, 2016
Page 7

Mr. McLean announced that an executive session for personnel will be held after tonight's meeting.

There being no further business, Mr. Fry moved to adjourn the meeting at 7:23 p.m.
Mr. Reis seconded the motion and it passed unanimously.

Respectfully submitted,

DAVID J. EDKIN
Board Secretary