

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

June 21, 2021
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill, Ms. Lisa Sleboda, Mr. Corey Walko and Mrs. Sarah Woodward. Absent: Mr. Joseph Earnest

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, and Technical Support Specialist Chris Frey.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were sixteen Zoom participants.

REVIEW AND APPROVAL OF MINUTES

Mrs. Woodward moved to approve the minutes of the [May 17, 2021 Regular Public Meeting](#) of the Muncy School District Board of Directors. Ms. Sleboda seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

There was an announcement of an executive session prior to the meeting for personnel and legal matters. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary, there was one request. Presentations were received from Mrs. Trimble and Odyssey of the Mind participants, Mr. Troutman a representative from Pfeiffer-Naginey Insurance, Dr. Skaluba on updates of the district Health and Safety Plan, and Mr. Seese on the budget.

OLD BUSINESS

A. General Fund Budget

Mr. Edkin moved to approve the [Final Muncy School District 2021-2022 General Fund Budget](#) and the related [tax](#) and [budget resolutions](#). Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

NEW BUSINESS

A. Financial Reports

Motion to approve May 2021 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

B. Proposals and Agreements

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Goods/Services/Fees</u>
United Plate Glass	Weight Room Mirrors/\$3,550.00
The Meadows	2021-2023 Hospital Educational Svcs./\$67 per day as needed
BLaST 17	2021-2022 DaRTS Software/\$2,500 per year plus \$175 per user
UPMC	3-Yr. Renewal Athletic Training Services/\$0
Penn Link	2021-22 User Agreement/\$50 per year per account
Edmentum	Study Island/\$8,178.00
Prodigy	Professional Development Resources for Reporting/\$3,000.00
Get More Math	Virtual Math Learning Tool/\$7,625.00
BLaST 17	2021-2022 Special Education Svcs./\$464,525.16
BLaST 17	2021-2022 IDEA Pass-Through Agreement
BLaST 17	2021-2024 Hosted Datacenter Svcs./\$20,000.00 per yr.
BLaST 17	2021-2022 eQUIP / Estimated Cost - \$5,000 per student per yr.
BLaST 17	2021-2022 Technology Services Agreement/\$80.00 an hour
Susquehanna Transit	1 Yr. Renewal Pupil Transportation/1.1 X state formula
CSIU	Computer Service Rates 2021-2022/\$10,825.00
Zoom	Educational Video Conf. License / \$7,500 per year
Heidi Roupp	2021-2022 Sub. Interpreter for ASL/PSE / \$40.00/hour
Cori Gresh	2021-2022 Sub. Interpreter for ASL/PSE / \$45.00/hour
Sarah Travepiece	2021-22 Interpreter for ASL/PSE Contracts \$42.50/hour
Interpretek	2021-22 Sub. Interpreter for ASL/PSE /\$68.00/hour
Susquehanna University	2021-22 Student Teaching Agreement
NWEA	2021-2022 MAP Growth Renewal/\$7,375.00
ESS Northeast	Daily Substitute Teacher Addendum – Pay Rate \$110/day – Discounted Bill Rate \$145.64/day
ESS Northeast	Summer School Teacher - Pay Rate \$29.00/hour - Discounted Bill Rate \$38.83/hour
Barcloud	Inventory Software Upgrade / \$2,695.00
Smart Solutions Technology L.P.	26 Smart Boards / \$117,964.00 (PEPPM # 528897-243)
Apple, Inc.	12 Apple Pencils; 8 I-pads; 1 I Mac Pro; 1 Apple TV / \$8,641.00
TRAFERA	15 Dell Laptops / \$10,875.00 (Peppm#528897-243 Smartboards)
ESS Northeast	Facility Use Request
PEMCO (COSTARS 035-0015,035-007)	Cafeteria Furniture \$47,990.05

C. Project Change Orders

Motion to approve the following appointments (Copied in Minutes):

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Credit for EIFS Repair	COR-09-Plumbing	(\$5,000.00)
Completion Agreement	COR-23-GC	\$0.00 (No Cost)

D. Insurance

Motion to approve [insurance coverage renewals](#) for July 1, 2021 as submitted by Pfeiffer-Naginey Insurance to be C. M. Regent as long as they match Utica's quote otherwise renewal will be with Utica. (Copied in Minutes)

E. Homestead/Farmstead Resolution

Motion to approve the [Homestead/Farmstead Resolution for the 2021-2022](#) fiscal year. (Copied in Minutes)

F. 2021 – 2022 Fee Structures

Motion to approve the following fee structures for the 2021-2022 school year:

1. Behind the Wheel Driver's Education Participation Fee - \$0.00
2. Athletic Participation Fee – \$0.00
3. Muncy home athletic event fees for students currently enrolled in Muncy School District
 - a. \$0.00 with current student identification card
 - b. \$2.00 without current student identification card

G. Donation

Motion to approve the donation of a six foot all weather bench from the Class of 1970.

H. 2021 – 2022 Resolution

Mr. Edkin recommended a motion to approve the school district's [resolution to declare the COVID-19 pandemic as an emergency](#) within the meaning of Section 520.1 of the Public School Code Pandemic. (Copied in Minutes)

I. 2021- 2022 Emergency Instructional Time Template

Mr. Hill recommended a motion to approve the [2021-2022 Emergency Instructional Time Template](#). (Copied in Minutes)

Ms. Sleboda moved to approve items A through I. Mr. Walker seconded the motion and it passed unanimously.

PERSONNEL

A. Administration

1. Ms. Sleboda recommended a motion to approve payment in lieu of vacation in accordance with the provisions of [Board Policy #337](#) and current administrative contracts. (Copied in Minutes)

A. Administration (continued)

- a. Employee # 294 – 10 days @ \$464.40 per diem rate = \$4,644.04
 - b. Employee # 1140 – 10 days @ \$345.43 per diem rate = \$3454.31
 - c. Employee # 1110 – 10 days @ \$530.51 per diem rate = \$5305.06
 - d. Employee # 872 – 10 days @ \$438.44 per diem rate = \$4384.38
 - e. Employee # 1241 – 10 days @ 296.39 per diem rate = \$2963.96
 - f. Employee # 364 – 3.75 days @ \$276.16 per diem rate = \$1035.59
 - g. Employee # 264 – 10 days @ \$234.48 per diem rate = \$2,344.85
 - h. Employee # 183 – 10 days @ 232.25 per diem rate = \$2,322.50
2. Mr. Edkin recommended the payment in lieu of vacation for employee #1218 & #614 in accordance with the provisions of Board Policy #337. (Copied in Minutes)
- a. Employee #1218 – 31.25 days @ \$324.85 per diem rate = \$10,151.56
 - b. Employee #614 – 34 days @ \$204.77 per diem rate = \$6,962.02
3. Motion to approve the following appointment:
- Name: Steve Haddon
Position: Ward L. Myers Elementary School Principal
Salary: \$90,000.00
Effective: July 1, 2021

B. Professional

1. Motion to approve the following appointments: (Copied in Minutes)
Name: Erik Berthold
Position: Muncy School District's Online Learning Academy Coordinator
Rate: 200 hours/CBA Homebound Rate
Effective: 2021-22 School Year

Name: Nicole Duarte-Turi*
Position: Mental Health / Trauma Counselor
Salary: M-5
Effective: 2021-2022 School Year
*Pending receipt of district required hiring documentation.
2. Motion to approve the movement on the negotiated salary scale for Courtney Taylor to Master's degree.
3. Motion to approve Kelli Gresh for elementary school summer school teachers to be paid 40 hours at the current homebound rate for each assigned session.

B. Professional - Continued

4. Motion to approve of the following practice driving instructor for 2020-21:
Jonathan Bennett – Rate of Pay: Homebound rate per hour, as needed.

C. Classified

1. Motion to approve 2021-2022 salaries/wages. (Copied in Minutes)
2. Mr. Edkin recommended a one-time payment in lieu of vacation for full-time classified staff only for the 2020-2021 school year in accordance with the provisions of [Board Policy #337](#). (Copied in Minutes)
 - a. Employee # 1114 – 6 days @ \$154.24 per diem rate = \$925.44
 - b. Employee # 459 –10 days @ \$159.36 per diem rate = \$1593.60
 - c. Employee # 512 –10 days @ \$186.48 per diem rate = \$1864.80
 - d. Employee # 547 – 7 days @ \$152.96 per diem rate = \$1070.72
 - e. Employee # 631 –10 days @ \$138.46 per diem rate = \$1384.62
 - f. Employee # 337 – 10 days @ \$157.51 per diem rate = \$945.07
 - g. Employee # 1001 – 2 days @ \$107.69 per diem rate = \$215.38
 - h. Employee # 1114 – 6 days @ \$154.24 per diem rate = \$925.44
 - i. Employee # 459 –10 days @ \$159.36 per diem rate = \$1593.60
 - j. Employee # 512 –10 days @ \$186.48 per diem rate = \$1864.80
 - k. Employee # 547 – 7 days @ \$152.96 per diem rate = \$1070.72
 - l. Employee # 631 –10 days @ \$138.46 per diem rate = \$1384.62
 - m. Employee # 337 – 10 days @ \$157.51 per diem rate = \$945.07
 - n. Employee # 1001 – 2 days @ \$107.69 per diem rate = \$215.38
3. Ms. Sleboda recommended the payment in lieu of vacation for employee #558 & #1167 in accordance with the provisions of [Board Policy #337](#). (Copied in Minutes)
 - a. Employee #558 – 16 days @ \$112.64 per diem rate = \$1,802.24
 - b. Employee #1167 – 12.25 days @ \$107.69 per diem rate = \$1292.28
4. Motion to approve the following deduct days:
 - a. Employee #1251 for May 19, 20 and 21, 2021
 - b. Employee #270 for May 10, 11, 17, 18, 19, 20, 21, 25, 26 and June 4, 2021
 - c. Employee #1182 for June 2, 3, and 4, 2021
5. Motion to approve updates to the following job descriptions: (Copied in Minutes)
[High School Guidance Secretary](#)
[PIMS and Student Information Coordinator](#)
[Secretary to the High School Principal](#)

C. Classified - Continued

6. Move to approve the following appointments: (Copied in Minutes)

- a. Name: Carissa Gavitt*
Position: High School Library Aide
Rate: \$9.63 per hour
Effective: 2021-2022 School Year

- b. Name: Jessica Beckman*
Position: High School Guidance Secretary
Rate: \$14.00 per hour
Effective 2021-2022 School Year

- c. Name: Stacey Wetzel*
Position: Cafeteria Worker
Rate: \$10.00 per hour
Effective: 2021-22 School Year

- d. Name: Karen Sebring
Position: Substitute Custodian
Rate: Current Substitute Rate
Effective: June 22, 2021

- e. Name: Theresa Hall
Position: Substitute Custodian
Rate: Current Substitute Rate
Effective: June 22, 2021

*Pending receipt of district required hiring documentation.

7. Motion to approve the resignation of Richard Stroup, Custodian, effective: June 3, 2021.
(Copied in Minutes)

D. Athletic

1. Motion to approve the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Benjamin Burns	Volunteer Boys Soccer	Fall 2021	-----
Tanner Gold	Volunteer Boys Jr. High Basketball	Winter 2021	-----
Charity Good*	Asst. Varsity Field Hockey	Fall 2021	V
JoAnn Reeves*	Head Girls Varsity Tennis	Fall 2021	II

*Pending receipt of district required hiring documentation.

D. Athletic - Continued

2. Motion to approve the following resignations:

<u>Name</u>	<u>Coaching Position</u>	<u>Effective</u>
Courtney Taylor	Assistant Jr. High Field Hockey	June 13, 2021
Courtney Taylor	Assistant Varsity Field Hockey	June 13, 2021

Mr. Hill moved to approve items A through D. Mr. Walker seconded the motion and it passed unanimously.

OTHER

A. School Health and Safety Plan Updates

Mr. Hill recommended the approval of Muncy School District's Health and Safety Plan for the 2021-2022 school year. *Muncy School District's 2021-2022 Health and Safety Plan replaces Muncy School District's 2020-2021 Health and Safety Plan. Muncy School District's 2020-2021 plan will be retired.

B. Professional

Mr. Hill recommended the approval of the Agreement between the Muncy School District and the Muncy Education Association for the period July 1, 2021 to June 30, 2022. (Copied in Minutes)

Ms. Sleboda moved to approve items A and B. Mr. Edkin seconded the motion and it passed with seven yes votes, zero no votes and one abstention by Mr. Frederick.

COMMITTEE REPORTS

The board heard committee reports from Dr. Skaluba on academics, athletics, building and grounds and policy updates. The next board meeting will be held July 19th.

ADMINISTRATION REPORTS

Mr. Seese reported on: Federal funding updates.

Dr. Skaluba reported on: Update on the 2020-2021 School year in person instruction days - 88% Elementary and 83% Jr./Sr. High School.

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLaST IU #17 – Personnel challenges faced by IU.

Mr. Walker gave a report to the board regarding the Lycoming Career & Technology Center – None

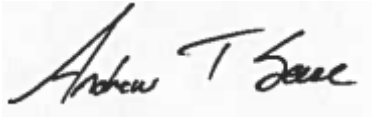
Mr. Edkin gave a report on the PA School Boards Association – None

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ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for personnel, legal, and safety topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 8:53p.m. Mr. Edkin seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary