

**Muncy School District**  
Board of Education  
Regular Monthly Public Meeting  
May 15, 2017

The Muncy School District Board of Directors held their regular monthly public meeting at 7:00 p.m. in the Muncy Junior/Senior High School Library, 200 West Penn Street, Muncy, PA 17756.

Present were: President Scott McLean, Vice President Mary Bennardi, Connie Coyner, Ty Fry, Rhondel Moyle, Justin Reis, Robert Titman and Sarah Woodward. Lisa Sleboda was absent.

Members of the administration present were: Superintendent Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Kim Hamilton, Business Administrator David Edkin, and Solicitor J. David Smith.

Present McLean called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were 4 visitors.

President McLean announced that an executive session for personnel was held prior to tonight's meeting.

**REVIEW AND APPROVAL OF MINUTES**

Mr. Fry moved to approve the minutes of the April 17, 2017 Regular Public Meeting of the Muncy School District Board of Directors. Mrs. Coyner seconded the motion and it passed unanimously.

**INFORMATION AND VISITORS' PRESENTATIONS**

The Board heard presentations from Mr. Jason Fink (Lycoming County Chamber of Commerce), Bond Counsel Jens Damgaard (Rhoads & Sinon) and Financial Advisor Audrey Bear (Robert Baird & Company).

**OLD BUSINESS**

Dr. Bennardi moved to approve the second reading and final approval for the following new or revised school district policies. Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

- 122 – Extracurricular Activities (Revised)
- 123 – Interscholastic Athletics (Revised)
- 123.1 – Concussion Management (Revised)
- 123.2 – Sudden Cardiac Arrest (New)
- 123.3 – Student Activity Fees (Revised)
- 124 – Alternative Instruction Courses (Revised)
- 125 – Community Education (Revised)
- 126 – Class Size (New)
- 127 – Assessment System (Revised)

New or revised school district policies (continued)

- 130 – Homework (Revised)
- 136 – Driver’s Education (Revised)
- 137 – Home Education Programs (Revised)
- 137.1 – Extracurricular Participation by Home Education Students (Revised)
- 138 – English as a Second Language / Bilingual Education Program (Revised)
- 140 – Charter Schools (Revised)
- 140.1 – Extracurricular Participation by Charter / Cyber Charter Students (Revised)
- 142 – Migrant Students (Revised)
- 143 – Standards for Persistently Dangerous School (Revised)
- 144 – Standards for Victims of Violent Crimes (Revised)
- 146 – Student Services (Revised)

Dr. Bennardi moved to approve the first reading for the following revised school district policies.  
Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

- 246 – School Wellness (Review and Revise)
- 249 – Bullying / Cyberbullying (Review)
- 808 – Food Services (Review and Revise)

**NEW BUSINESS**

Mr. Reis moved to approve the adoption of the proposed final 2017-18 Muncy School District General Fund Budget, including the following tax rates. Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

	Current	Proposed 2017-2018
Real Estate	14.75 mills	15.5 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

**Financial Reports:**

Mrs. Coyner moved to approve the following April 17, 2017 Financial Reports:

1. Treasurer’s Report
2. General Fun
3. Food Service Report
4. Student Activities

Mr. Fry seconded the motion and it passed unanimously. (Copied in Minutes)

## Proposals and Agreements

Mr. Reis moved to approve the following agreements/renewals. Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Steinbacher Enterprises, Inc.	Demolition Services/\$10,480
BLaST #17	1- Yr. Renewal Technology Services/\$75 per hour
Direct Energy Business, LLC	3-Yr. Extension Electricity Supply Agreement
New Story	Extended School Yr. Special Education Svcs./ \$350 per day
NWEA	Measures of Academic Progress (K-8) / \$15,700.00

## Appointments

Mrs. Coyner moved to approve the following 2017-2018 appointments. Mr. Fry seconded the motion and it passed with seven yes votes and Dr. Bennardi abstained. (Copied in Minutes)

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|--|--|
| ○ Insurance Broker of Record                                       | Pfeiffer-Naginey Insurance, Inc.   |
| ○ Delinquent Tax Collectors<br>(Occupation Assessment, Per Capita) | Statewide Tax Recovery, Inc.<br>Powell, Rogers and Speaks  |
| ○ Real Estate Tax Collector  | Muncy School District Business Office  |
| ○ Earned Income Tax Collector                                      | WASD Municipal & School Earned Income Tax Office   |
| ○ School Solicitor   | McCormick Law Firm   |
| ○ School Dentist   | Bennardi, Barberio P.C.  |
| ○ School Physician   | Muncy Family Practice  |
| ○ Independent Auditor  | Rogers Huber & Associates  |
| ○ Newspapers   | Muncy <i>Luminary</i><br>East Lycoming <i>Shopper &amp; News</i><br>Williamsport <i>Sun Gazette</i>                                |
| ○ Designated Depositories  | Muncy Bank & Trust Company<br>M&T Bank<br>PA Local Government Investment Trust<br>PA School District Liquid Asset Fund<br>FNB Bank |

## LCTC Budget

Mrs. Moyle recommended the approval of the LYCO CTC proposed 2017-18 General Fund Budget. Mrs. Woodward moved to approve this recommendation. Dr. Bennardi seconded the motion and it passed unanimously. (Copied in Minutes)

## **Resolution**

Mr. Fry moved to approve the Resolution to Incur Nonelectoral Debt and the related documents for the purpose of funding capital projects. Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

## **Contribution**

Mr. Reis recommends approval of the annual contribution in the amount of \$6,550 to the Muncy Community Action Program. Mrs. Woodward moved to approve the recommendation. Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

## **Refund**

Dr. Bennardi moved to approve the refund of the 2013 and 2014 real estate taxes pursuant to court order on the following parcel: Target Co. 41-352-114.G for \$11,878.82  
Mr. Fry seconded the motion and it passed unanimously. (Copied in Minutes)

## **Homebound**

Mrs. Moyle moved to approve the extension of homebound instruction for elementary student #22068 in accordance with the provisions of Board Policy #117 (continued from February 27, 2017 through June 2, 2017). Mr. Fry seconded the motion and it passed unanimously.

## **Class of 2017**

Mrs. Coyner moved to approve graduation and receipt of Muncy High School diplomas for the members of the Class of 2017, pending completion of state and local requirements. Dr. Bennardi seconded the motion and it passed unanimously. (Copied in Minutes)

## **Memorandum of Understanding**

Mr. Fry moved to approve the Memorandum of Understanding between Muncy School District and the Muncy Police Department. Mrs. Coyner seconded the motion and it passed unanimously. (Copied in Minutes)

### **Out of State Field Trip Request**

Mr. Reis moved to approve the out-of-state field trip request for the FBLA National Leadership Conference, Anaheim, California, Dates of Trip: June 28 – July 3, 2017, Cost Estimate: \$3,000.00 per person\*. Mr. Fry seconded the motion and it passed unanimously. \*Board to assist with costs not covered by fundraising efforts. (Copied in Minutes)

### **Textbook Approval**

Mrs. Coyner moved to approve the following textbook to be used during the 2017-18 school year: Survey of Accounting; Warren, C.S. (2015) Stamford, CT; Cengage Learning. Mr. Fry seconded the motion and it passed unanimously.

### **Personnel**

#### School Board – Board Treasurer

Mrs. Moyle nominated Patty Woodruff to serve as Board Treasurer for 2017-2018. Mr. Reis moved to close nominations. Mrs. Coyner seconded the motion and it passed unanimously.

President McLean announced that Patty Woodruff will serve as Board Treasurer for 2017-2018.

#### School Board – Board Secretary

Mrs. Woodward nominated David Edkin to serve as Board Secretary for 2017-2018 through 2020-2021. Mr. Fry moved to close nominations. Mrs. Coyner seconded the motion and it passed unanimously.

President McLean announced that David Edkin will serve as Board Secretary for 2017-2018 through 2020-2021.

#### School Board – Meeting Schedule

Mrs. Coyner moved to approve the proposed meeting schedule for 2017-2018. Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

**Personnel (continued)**

Professional:

Mr. Titman moved to approve the following assignment. Dr. Bennardi seconded the motion and it passed unanimously.

Courtney Ebner

Position: Family and Consumer Science / Emotional and Autistic Support Teacher

Effective: Beginning with the 2017-2018 school year

Salary: B-1

Mr. Titman moved to approve the following Title I staff for 2017-18. Dr. Bennardi seconded the motion and it passed unanimously.

TITLE 1 STAFF 2017- 2018 ELEMENTARY (REGULAR TERM)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours / CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours / CBA Homebound Rate

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2017-2018)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jessica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Steve Haddon	CBA Homebound Rate
Teacher	Chris Dauber	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Marcie Fisher	CBA Homebound Rate
Teacher	Tammie Hartland	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Bonnie Wisowaty	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Jodi Bohart	CBA Homebound Rate
Teacher	Walt Heath	CBA Homebound Rate

## Personnel (continued)

### Professional:

Teacher	Michelle Pick	CBA Homebound Rate
Teacher	Melissa Buck	CBA Homebound Rate
Teacher	Alicia Cummings	CBA Homebound Rate
Teacher	Lauren Marziale	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

### Classified:

Mr. Reis moved to approve the following classified employee recommendations. Mrs. Coyner seconded the motion and it passed unanimously.

Unpaid leave for:

Employee #654 – April 28, and May 12, 2017 (½ days) – Sick Time  
Employee #270 – April 19, 2017 & April 28, 2017 – Sick Time

Summer custodial workers at a rate of \$8.50 per hour, as needed:

Allen Hillis – Full Time  
Quinton Kuntz – Full Time  
Mike Bartlow – Part Time  
Seth Shires – Part Time  
Stephanie Hillis – Part Time  
Katherine Schaefer – Part Time

Substitute classified staff:

Terri Strouse - Custodial  
Dennis Wertman – Custodial  
Brandon Hill – Custodial  
Lynn Burkholder – Custodial  
David Messenger – Custodial

Summer nursing hours for Connie Baysore at her approved hourly rate:

Dates: July 10, 2017 through August 3, 2017  
Hours: 8:30 a.m. – 11:30 a.m. – ESY  
Hours: 11:30 a.m. – 1:30 p.m. – Administrative Functions

## Personnel (continued)

### Athletic:

Mr. Reis moved to approve the following athletic appointments. Mr. Fry seconded the motion and it passed unanimously.

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Head Varsity Boys Basketball Coach	Jason Gresh	Winter 2017-18	I
Volunteer Boys Basketball	Thad Martin	Winter 2017-18	---
Head Varsity Girls Basketball Coach	Ed Rogers	Winter 2017-18	I
Head Varsity Wrestling Coach	Denny Harer	Winter 2017-18	I
Head Varsity Cheerleading Coach	Katie McGuire	Fall 2017	VI

## Committee Reports

Dr. Skaluba reported on future meeting dates.

## Administrative Reports

The board heard reports from Dr. Hamilton, Mr. Edkin and Dr. Skaluba.

## Delegate Reports

The board heard Mrs. Moyle's delegate report on the Lycoming Career and Technology Center.

## Announcement of Executive Session

Mr. McLean announced that an executive session for personnel matters will be held after tonight's meeting.

There being no further business, Mr. Fry moved to adjourn the meeting at 7:40 p.m. Mr. Reis seconded the motion and it passed unanimously.

Respectfully submitted,



David Edkin, Board Secretary