

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

June 17, 2024  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. Steven Hill, Mr. David Messenger, Mrs. Krista McMonigle, and Mr. Corey Walko. Members of the board absent: Mr. Justin Teffeteller

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, Elementary Principal Mr. Steven Haddon, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There was one in-person participant.

### **REVIEW AND APPROVAL OF MINUTES**

Mr. Walker moved to approve the [minutes of the May 13, 2024 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Messenger seconded the motion and it passed unanimously.

### **INFORMATION AND VISITORS' PRESENTATIONS**

There was an announcement of an Athletic Committee Executive Session on June 10<sup>th</sup> for Personnel. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. There were no submissions of abstention memorandums to the Board Secretary.

### **OLD BUSINESS**

#### **A. 2024 -2025 General Fund Budget**

Motion to approve the final Muncy School District 2024-2025 General Fund Budget and the related [tax resolution](#) and [budget resolution](#).  
(Copied in Minutes)

**Mr. Edkin moved to approve item A. Mr. Earnest seconded the motion and it passed unanimously.**

## NEW BUSINESS

### A. Financial Reports

Motion to approve May 2024 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

### B. 2024-2025 Fee Structures

Motion to approve the following fee structures for the 2024-2025 school year:

1. Behind the Wheel Driver's Education Participation Fee - \$0.00
2. Athletic Participation Fee – \$0.00
3. Muncy home athletic event fees for students currently enrolled in Muncy School District
  - a. \$0.00 with current student identification card
  - b. \$2.00 without current student identification card

### C. Agreements

Motion to approve Administration recommends approval of the following agreements/proposals: **(Copied in Minutes)**

<u>Vendor</u>	<u>Services/Amount</u>
New Story	2023-2024 ESY Agreement / \$405.00 per day
BLaST 17	<a href="#">2024-2025 Special Education Services</a> /\$302,298.15
BLaST 17	<a href="#">2024-2025 IDEA Pass-Through Agreement</a> /\$161,145.39
BLaST 17	<a href="#">2024-2025 Technology Services Agreement</a> \$90.00- \$140.00/hour
BLaST 17	<a href="#">2024-2025 Website Hosting Agreement</a> /\$1,000.00/year
BLaST17	<a href="#">2024-2025 Website Digital Signage Hosting Agmnt.</a> \$500.00/year
BLaST 17	<a href="#">2024-2025 Equip Online Learning Svc. Agmnt.</a> 2024-25 Pricing
Commonwealth Univ. of PA	<a href="#">5-year Student Teaching Agreement</a> / No Cost

**C. Agreements - Continued**

<u>Vendor</u>	<u>Services/Amount</u>
Nittany Learning Services	<a href="#">4-yr AEDY Agreement</a> / \$16,500 pre-purchased rate or \$135 per day
Zaner-Bloser	<a href="#">The Superkids Reading Program Student Materials</a> / \$8,251.38
MacMillan Publishers (MPS)	<a href="#">AP Psychology Textbooks</a> / \$5,616.98
River Valley Regional YMCA	<a href="#">2024-2025 School Age Child Care Program Agreement</a>
West Branch D/A Abuse Comm.	<a href="#">2 year Letter of Agreement for SAP Liaison Services</a> No Cost

**D. Homestead/Farmstead Resolution**

Motion to approve of the [Homestead/Farmstead Resolution](#) for the 2024-2025 fiscal year. (Copied in Minutes)

**E. Trauma Informed Approach Plan**

Motion to approve of the district's Trauma Informed Approach Plan based on Pennsylvania Commission on Crime and Delinquency's (PCCD's) Model Trauma Informed Approach Plan for the purpose of securing opportunities for grant funding. (Copied in Minutes)

**Mr. Hill moved to approve items A through E. Mr. Earnest seconded the motion and it passed unanimously.**

**PERSONNEL**

**A. Administration**

1. The superintendent's evaluation committee recommends approval of the superintendent's evaluation for the 2023-2024 school year as satisfactory.
2. The superintendent's evaluation committee recommends approval of [Muncy School District's Goals for the 2024-2025 school year](#).

**A. Administration - Continued**

3. Mrs. McMonigle recommends the payment in lieu of vacation in accordance with provisions of [Board Policy #337](#) and current administrative contracts as follows:  
(Copied in Minutes)

Employee # 183	10 days @ \$250.65 per diem rate for a total of \$2,506.50
Employee # 264	10 days @ \$252.91 per diem rate for a total of \$2,529.10
Employee # 459	5 days @ \$231.50 per diem rate for a total of \$1,157.50
Employee # 872	10 days @ \$514.08 per diem rate for a total of \$5,140.80
Employee # 1110	10 days @ \$593.78 per diem rate for a total of \$5,937.80
Employee # 1140	10 days @ \$413.18 per diem rate for a total of \$4,131.80
Employee # 1241	10 days @ \$399.99 per diem rate for a total of \$3,999.90

**B. Professional**

1. Motion to approve the following appointments: (Copied in Minutes)
- a. Name: Erik Berthold  
Position: Muncy School District's Online Learning Academy Coordinator  
Rate: 200 hours/CBA Homebound Rate  
Effective: 2024-25 School Year
  - b. Name: Jonathan Bennett  
Position: Practice Driving Instructor  
Rate: Homebound Rate Per Hour, As Needed  
Effective: 2024-25 School Year
  - c. Name: Bryce Town\*  
Position: Secondary Socials Studies Teacher  
Effective: Beginning of 2024-2025 School Year  
Salary: BS4 - \$59,855  
\* Upon receipt of Hiring Documentation

**C. Classified**

1. Motion to approve the 2024-2025 salaries/wages.(Copied in Minutes)

**C. Classified - Continued**

2. Motion to approve the following deduct days:
  - a. Employee # 1237 – 5/10 and 5/20-5/21/24
  - b. Employee # 1027 – 5/9/24 (1/2 Day) and 5/28/24 (1/2 Day)
  - c. Employee # 1229 – 5/31/24
  - d. Employee # 1302 – 5/15 (1/2 Day); 5/16-5/17; 5/20-5/23 and 5/28-5/31/24
  - e. Employee # 1251 – 5/23/24
  - f. Employee # 1280 – 5/10/24
  - g. Employee #1145 – 5/6 – 5/8 and 5/20/24
  - h. Employee # 1333 – 5/22/24
  - i. Employee # 1301 – 5/28 – 5/29/24
  - j. Employee # 1343 – 5/22/24 (2 hours) and 5/23/24
  - k. Employee # 1196 – 5/20/24
  
3. Motion to approve the following retirements:
  - a. Name: Monique Clayton  
Position: Full-Time Custodian  
Effective Date: September 30, 2024
  
  - b. Name: Dennis Wertman  
Position: Food Service Worker  
Effective Date: June 10, 2024
  
4. Motion to approve the following appointments:
  - a. Name: Valerie Long  
Position: Full-Time Custodian  
Rate of Pay: \$13.00 per hour  
Effective Date: Upon Receipt of Hiring Documentation
  
  - b. Name: Rebecka Rowland  
Position: Substitute Custodian  
Rate of Pay: \$11.00 per hour  
Effective Date: Upon Receipt of Hiring Documentation
  
  - c. Name: Rebecca Bartlow  
Position: Substitute Custodian  
Rate of Pay: \$11.00 per hour  
Effective Date: Upon Receipt of Hiring Documentation

**D. Athletic**

1. Motion to approve the following appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Jason Gresh	Head Varsity Boys Basketball Coach	Winter 2024-25	I
Craig Weaver Sr.	Head Varsity Girls Basketball Coach	Winter 2024-25	I
Patrick Sparks	Head Varsity Boys Wrestling Coach	Winter 2024-25	I
Garrett Lee	Head Varsity Girls Wrestling Coach	Winter 2024-25	I
Katie McGuire	Head Varsity Cheerleading Coach (Winter)	Winter 2024-25	IV
Dan Merk	Head Jr. High Boys Basketball Coach	Winter 2024-25	III
Jaylan Jones	Asst. Jr. High Boys Basketball Coach	Winter 2024-25	V
Kristina Appleman	Head Varsity Cheerleading Coach (Fall)	Fall 2024	IV
Tiffany Boyles	Head Jr. High Cheerleading Coach (Fall)	Fall 2024	VI
Danielle Corporale	Jr. High Volunteer Cheerleading Coach	Fall 2024	----

2. Motion to approve following appointments for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Sue Hetrick	Game Manager	2024-25	Per event rate*
Woody Fry	Game Manager	2024-25	Per event rate*
Mark Evans	Game Manager	2024-25	Per event rate*
Katie Sick	Game Manager	2024-25	Per event rate*
Cheryl Good	Game Manager	2024-25	Per event rate*
Dave Brink	Game Worker	2024-25	Per event rate**
John Brink	Game Worker	2024-25	Per event rate**
Madalyn Burrows	Game Worker	2024-25	Per event rate**
Roger Campbell	Game Worker	2024-25	Per event rate**
Chris Ebner	Game Worker	2024-25	Per event rate**
Mark Evans	Game Worker	2024-25	Per event rate**
Mackenzie Frederick	Game Worker	2024-25	Per event rate**
Cheryl Good	Game Worker	2024-25	Per event rate**
Jason Gresh	Game Worker	2024-25	Per event rate**
Kelli Gresh	Game Worker	2024-25	Per event rate**
Sue Hetrick	Game Worker	2024-25	Per event rate**
Kim Hill	Game Worker	2024-25	Per event rate**
John Lamoreaux	Game Worker	2024-25	Per event rate**
Melissa O'Neill	Game Worker	2024-25	Per event rate**
Nichole Rader	Game Worker	2024-25	Per event rate**
Katie Sick	Game Worker	2024-25	Per event rate**
Charlie Snyder	Game Worker	2024-25	Per event rate**
Lori Tawney	Game Worker	2024-25	Per event rate**
Brooke Walters	Game Worker	2024-25	Per event rate**
Courtney Taylor	Game Worker	2024-25	Per event rate**
Mike S. Davis	Weight Room Coordinator	2024-25	VII (Fall, Winter, Spring, Summer)
Mike S. Davis	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***
Sean Tetreault	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***
Brad Watkins	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***
Rae-Ellah Tetreault	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***

2. Motion to approve following appointments for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Phil Aiken	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***
Katie Sick	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***
Becky Stump	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***
Dave Brink	Weight Room Supervisor	2024-25	Board Approved Hourly Rate***

\* Fall/Spring \$50.00/per event, Winter \$40.00/per event

\*\* \$30.00/per event

\*\*\* \$13.00/per hour

3. Motion to approve the following resignation:

a. Name: Mike Weber  
Position: Assistant Football Coach  
Effective: June 7, 2024

**Mrs. McMonigle moved to approve items A through D. Mr. Messenger seconded the motion and it passed unanimously.**

## **ADMINISTRATION REPORTS**

**Dr. Skaluba reported on:** Gave a Health and Safety update that both buildings have zero cases, also gave an update on the new website transition, and next upcoming Board meeting date is July 15<sup>th</sup>.

**Mr. Seese reported on:** Gave a reminder about the Advanced School Director training.

**Mr. Haddon reported on:** Gave an update and information on Elementary School summer school.

**Mrs. Farrell reported on:** Gave an update and information on Extended School Year.

## **DELEGATE REPORTS**

**Mr. Johnson gave a report to the board regarding BLAST IU #17 – No report given.**

**Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center enrollment update.**

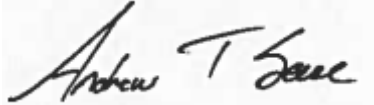
**Mr. Edkin gave a report to the board regarding PSBA – No report given.**

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### **ANNOUNCEMENT OF EXECUTIVE SESSION**

President Johnson announced that an executive session for school safety report as required by Act 44, personnel, and legal topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 7:51 p.m. Mr. Messenger seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T. Seese". The signature is written in a cursive style with a large initial 'A' and 'S'.

Andrew Seese, Board Secretary